Spring Semester 2011 Calendar

November 17–18 ... Registration DISC, EOPS, CalWORKs and Veteran students
November 19 ........ Registration for Mission College special groups
November 22 ........ First day of registration for continuing students
December 1 .......... First day of open registration
Dec. 23–Jan.3 .... Winter Break, Campus closed
January 17 .......... Martin Luther King Holiday, Campus closed
January 18 .......... First day of in-person registration for high school students
January 29 .......... Saturday classes begin
January 31 .......... First day of instruction*
February 11 .......... Last day to add semester-length classes with an Add Code via MyWebServices.
February 11 .......... Last day to drop semester-length classes for a refund. Refunds for short-term classes are given if students drop before 10% of the scheduled class meetings have elapsed. For short-term classes that meet five days or less, the last day to drop classes for a refund is the day before the first class meeting. (Faculty signature not required to drop classes).
February 18–21 ...... President's Day Holiday, Campus closed
February 21 .......... Last day to drop semester-length classes without a “W” on student’s record (no refund).
February 21 .......... Financial Aid students must complete 66.7% (2/3) of units enrolled on this date for Satisfactory Academic Progress (SAP)
March 4 .......... Deadline to file application for graduation degrees and certificates
March 28–April 1 .... Spring Break
April 1 .......... Online application for next term (for Fall 2011)
April 22 .......... Last day to drop semester-length classes with a “W”
May 21–27 .......... Final Exam Period
May 29 .......... Graduation
Once posted .......... Spring 2011 final grades available via MyWebServices once posted by the Faculty.
*Late Start Classes... Students can add open classes via web until the day before the first class meeting.

The information in this schedule is accurate as of the printing date, November 3, 2010.

For the most up-to-date course listings, go to:

www.missioncollege.org

then click on MyWebServices in the lower left hand corner and select the Guests icon in the upper right-hand corner.

Photography
Mission College, a non-profit California Community College, reserves the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and promotional purposes. Objection to the use of an individual’s photograph may be made in writing to the Marketing Office, Room E3-201, Main Building.
Academic Policy for use of cellular phones and pagers in classrooms.

Policy Statement:
Instructors may restrict the use of cellular phones and pagers in classrooms, labs, and library areas.

Implementation:
1. Instructors will advise students of their intention to implement this policy by placing statements in their green sheets, and/or other publications, listing any consequences and providing for emergency situations.
2. The consequence(s) for a violation of this policy will be determined by the individual instructors. These consequences shall not exceed a maximum 48 hour suspension as provided for in the Education code (Section 76032).
3 Easy Steps to Becoming a Student at Mission College

Application and Registration Information

Step 1
Submit an application for admission to Mission College.

New, Former and Transfer Students:
• Apply on-line at www.missioncollege.org or, in person in the Admissions Office.

Please note: If you are applying for Financial Aid, submit your Financial Aid application and/or Fee Waiver application, page 13 or page 19, to the Financial Aid Office at the same time that you apply for admission to the college (if you have not already done so, apply for Federal aid using the FAFSA form).

Step 2
Schedule Assessment, Orientation & Counseling.

• Assessment: All first time college students and non-exempt students who plan to earn a certificate, a degree and/or a university transfer admission are required to take placement tests. Continuing students who have not taken the tests and are taking courses with a prerequisite in English, ESL, Reading and/or Math may also be required to take placement tests.

Mission College offers year-round computerized placement tests (English & Reading Placement, Reading Proficiency, ESL Placement, and Math Placement). Appointments are not needed, students are taken on a “First Come–First Served” basis. To find the schedule of office hours for the current semester, please check out the Assessment Center website at www.missioncollege.org/student_services/assess or call 408.855.5098. The Assessment Center is in Room E-101.

• Orientation: This is required for all new first time college students planning to work towards a degree or certificate at Mission College, or to transfer to a 4 year college. Register for Orientation by enrolling in the Counseling A class (0.5 unit). Orientation courses are also available in Vietnamese. Students can also receive credit for Orientation by enrolling in Counseling 001, 003 or 005. Student athletes should register for Couns 23 to receive credit for Orientation.

• Counseling: for an appointment call 408.855.5030 or visit the Counseling Office, Room E1-301.

Step 3
Registration

• You may register for classes during the Open Registration period via MyWebServices, our on-line registration system at www.missioncollege.org

Please note: If you have to submit a Prerequisite Challenge form, a Student Petition form, or any other documentation before registration, go directly to the Admissions Office to register in person.

• If classes have started already, please attend the first class meeting and request an “Add Code” from the Instructor and add the class online thru MyWebServices at www.missioncollege.org.

• Enrollment fees are due immediately after registration.

Open Enrollment
All course, course sections, and classes of the District shall be open for enrollment to any person who has been admitted to West Valley and Mission Colleges. Enrollment may be subject to any priority system that has been established. Enrollment may also be limited to students meeting properly validated pre-requisites and co-requisites, or due to other practical considerations such as exemptions set out in statute or regulation.
Admissions and Registration Information

Mission College grants admission to anyone who is:

1) a high school graduate.
2) eighteen (18) years of age or older.
3) a non-high school graduate, 16 or 17 years of age, who has in his/her possession at the time of registration one of the following:
   • Certificate of the State Proficiency Test.
   • G.E.D., California HS Equivalency Certificate.
   • A formal, written document from the student's high school district indicating he or she is exempted from any high school attendance.
   • a high school student in grades 11 or 12 whose admission as a part-time student is recommended by his or her high school principal.

To be considered California residents for tuition purposes, applicants who have eligible immigrant status or are out-of-state US citizens must reside in California for more than one year and one day prior to the first day of the term.

Apply and Register

Apply on-line via MyWebServices at www.missioncollege.org. After submitting your on-line application, you will immediately receive an email that will verify that your application has been submitted successfully. Within 48 hours, you will receive a second email that will provide you with your college ID number and registration date. If you skip a semester, you will need to re-apply to receive a new registration date. For inquiries about your on-line application contact askmc@wvm.edu

Register on-line or after your registration date via MyWebServices at www.missioncollege.org

Fees are due immediately after registration. If you are eligible for a fee waiver, visit the Financial Aid Office before registering for classes.

If you must submit a Prerequisite Challenge Form, a Student Petition form, or any other documentation before registration, go directly to the Admissions and Records Office for in-person registration.

Please be prepared to pay the 'outstanding balance' if you register in-person.

For Counseling, Placement Test and Orientation information refer to pages 7, 8 & 9 of this schedule.

Important: Normal communication with students is done via email. Please be sure to update your personal information using MyWebServices, each term if necessary. Ex. update email, phone number, etc.

Assembly Bill 540

Any resident student, except a non-immigrant alien who meets all of the following re-quirements, shall be exempt from paying the nonresident tuition.

Requirements:
1) The student must have attended a California high school for at least three full years,
2) The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or CA proficiency exam).
3) An alien student who is without lawful immigration status must file an affidavit with the college stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

This legislation does not apply to students who hold an F-1 Visa for International Students. Eligible non-resident students must file a "Student Affidavit for Exemption from Nonresident Tuition" form with the Admissions and Records Office. Non-resident students who are exempt from paying nonresident tuition under this legislation are not eligible for a Board of Governors Fee Waiver.

High School Students Registration

Concurrently enrolled special part-time high school students in grades 11 and 12 must register In-Person starting two weeks before the first day of the term. Each term, high school students are required to submit an Application for Admission, as well as the High School Concurrent Enrollment form and the Parent/Guardian Medical Consent form. Registration in any college course must be approved by the high school principal, or designee. Photo identification is required for all transactions. HS Concurrent Enrollment and medical consent forms may be obtained on-line at www.missioncollege.org (A&R page) or from the Admissions and Records Office.

Special Full-Time high school students registering in 11+ units are required to pay for all enrollment fees. Basic service fees are charged to high school, concurrent enrollment students.

Auditing of Courses

After the last date to add classes for college credit, a student may audit selected community college courses with the following provisions:

1) Priority in class enrollment shall be given to students desiring to take the course for credit.
2) No student auditing a course shall be permitted to change his or her enrollment in that course to receive credit for the course.
3) A student wishing to audit a class must obtain prior written permission from the instructor.
4) Attendance, participation and related academic expectations shall be determined by the instructor.

Students may be withdrawn from audit status by the instructor if the student does not satisfy class standards.

The fee for auditing a class shall be $15.00 per unit per semester. Students enrolled in classes to receive credit for ten or more semester units shall not be charged an additional fee to audit three or fewer units per semester. Fees must be paid prior to auditing a course. Fees are not refundable. You may obtain the 'Request to Audit' form on-line at www.missioncollege.org or in the Admissions Office.

Adding Classes

Students may add open classes on-line via MyWebServices until the day before the first day of the class. For short term/late-start classes, students will be able to add open sections until the day before the first class meeting.

Wait List

If a class is closed, students can add their names to the section's wait list before the class begins. If 'registered students' drop classes, and space becomes available, eligible students on the wait list will be registered in the class. If officially registered, students

continued on next page
Returning to page 5

will be notified by email of their status. It is recommended that students monitor their wait list regularly to check on the current class status. Students with Holds, overlapping classes, etc. will remain on the wait list. (After class enrollment, students must drop, if deciding to change the waitlist enrollment.)

Adding a Closed class....
Add Codes
To add a class once the term begins, you must attend the first class meeting (whether you are wait listed or not). If there are seats available, the instructor will assign students Add Codes to add the class. The Add Code is a four digit number that gives the student authorization to add the class via our on-line registration system—MyWebServices. (You will need one different Add Code for each class you wish to add.) The Add Codes are valid through the first two weeks of school.

Dropping Classes
It is the student’s responsibility to officially drop classes. Do not assume that you will be dropped by the instructor. If classes are not dropped, the student will be responsible for payment of all enrollment fees related to the class (even if the student never attended the class). Check the Summer and Fall Calendars in this schedule of classes for deadlines to drop classes. Classes may be dropped via MyWebServices at www.missioncollege.org
The instructor’s signature is not required to drop classes.

Multiple Withdrawals from the same course
Title 5; Chapter 6 Section 55024
Revision
Effective July 1, 2009, college policy has limited the number of times that a student may withdraw from the same course. A student may withdraw and receive a W symbol on his or her academic records a total of three (3) times for enrollment in the same course. After the third W, the registration system will block registration in the course. To register again for the same course, the student will have to submit a Student Petition form to the Admissions & Records Office.

Refunds
To be eligible for a refund of enrollment fees, students must drop classes by the published deadline.
Dropping a class after the published deadline will result in loss of enrollment fees. Adding classes after the refund deadline will require that new fees be paid. Refunds for ASB card and Parking Permits are processed when the request is made at the Admissions and Records Office by the “last day to drop with a refund” deadline. A parking permit refund requires the return of the parking permit. Refunds for Credit Card payments will be returned to the student’s credit card. Check and cash payments will be refunded by check and mailed to the student’s current home address. It is important that we have a current address on file. The refund process takes from 4 to 6 weeks.

Short-Term Classes
Enrollment fees for short-term classes will be refunded if students drop before 10% of the scheduled class meetings have elapsed. For short-term classes that meet for five days or less, students must drop by the day before the first class meeting to receive a refund.

Fees
Mandatory registration fees are determined by the State and/or the College’s Board of Trustees and must be paid by all students immediately after registration each term.

Enrollment Fee = $26.00 per unit
Non Resident Tuition = $199.00. per unit
Health Fee = $17.00 per semester ($14.00 for summer)
The mandatory health fee supports the Student Health Services. The health fee is not a replacement for personal health care insurance. The health fee is exempted for:
1) Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
2) Students who are attending a community college under an approved apprenticeship training program (Ed Code76355)
Any student who either requests an exemption of the health fee or is determined by a Student Services program to warrant review for exemption will be referred to the Financial Aid Director of the respective college. The FA Director and at least one FA supervisor or technian will review these requests on a case by case basis.

Student Center Fee
This fee supports the Student Center and is assessed at $1 per unit up to a maximum of $5 per semester.

Associated Student Body (ASB)
Membership/ID Card Fee
This $4 membership fee charged at the time of registration supports a variety of student services, activities, programs, scholarships, and discounts and covers the initial cost of the ID card. Should a student choose not to be a member, the fee is refundable when requested by the “refund” deadline. ID cards and stickers are available in the Campus Center Lobby. To obtain your ID card, you will need a copy of your registration statement and picture ID.

Convenience Fee
A one-time per semester non-refundable fee of $3 is assessed for the use of MyWebServices, and in-person credit card payment.

Parking Permit Fee
Spring or Fall parking permits = $40.00
Summer Sessions parking permits = $20.00
Parking permits may be purchased online at www.missioncollege.org Detailed parking information on page 25.

Fees for Services
Copy of Class Schedule=$2.00 per request.
Standard Official Transcripts=$4.00 each (first 2 transcripts are free)
One Hour Rush Transcripts=$20.00 each
24 Hour Rush Transcripts=$15.00 each
Unofficial Transcripts=$2.00 per request
Duplicate Diploma=$10.00 each
Matriculation is a college-wide effort that benefits the students of Mission College!

How To Get Started...

Academic Skills Assessment and Orientation
The Academic Skills Assessment/Placement Test and Orientation are available for all Mission College students. Both are required for all first-time college students and for any student who has indicated on the application their intention to earn a degree and/or certificate and/or transfer. In addition, all matriculants and any student taking a course with a prerequisite in English, English as a Second Language, Math, and/or Reading will be required to complete the Assessment and Orientation. Students in need of special assistance for this assessment due to a disability (physical, hearing, or learning), should contact the Disability Instructional Support Center at 408.855.5085. For more information on testing and Orientation classes, see page 4 and page 9.

Exemptions
You are exempt from Orientation/Assessment if you have an AA/AS degree or higher or if you are a returning student who has satisfactorily completed coursework in the following: English, ESL, Reading, and Math. If you have completed assessment at another college, bring your placement recommendations to a counselor for assistance in choosing the appropriate coursework. If you are concurrently enrolled in another college/university and are taking only one course at Mission College, you may not need to attend Orientation if you provide proof of current enrollment at the other institution. You will be required to meet any prerequisite requirements.

Prerequisites and Corequisites
A prerequisite is a course or skill, which is required before you can enroll in a particular course. For example, Chemistry 1A, with a grade of C or better, is required before taking Chemistry 1B. A corequisite is a course, which you must take at the same time as another course as a condition of enrollment. For example, if you want to take Business 21L, you must be concurrently enrolled in Business 21. Prerequisites and corequisites are necessary to ensure that you have sufficient knowledge and skill to participate and complete the assigned work in a class. You may not be permitted to enroll in a class if you have not met the prerequisite. See a counselor if you need help in this matter.

To Challenge a Prerequisite or Corequisite or other Limitation on Enrollment
1. Complete the challenge form. Forms and specific instructions are in the Counseling Office (E1-301).
2. Submit the completed form and required supporting documentation to Admissions. Please note that upon filing the challenge form you may enroll in the class in question if space is available by submitting this form to Admissions and paying all necessary fees. If your challenge is denied, the college does have the right to drop you from class and your fees will be automatically refunded.
3. Your request will be evaluated and a written response will be available to you within five (5) instructional days.

5. Enrollment in this class has been limited to a special group of students and there are no other classes that would allow you to meet this requirement.

6. You understand that the pre- or corequisite was established to protect the health and safety of students. Despite the fact that you do not meet the pre- or corequisite, you believe that you are able to demonstrate that you do not pose a threat to yourself or others.

Exemptions
You are exempt from Orientation/Assessment if you have an AA/AS degree or higher or if you are a returning student who has satisfactorily completed coursework in the following: English, ESL, Reading, and Math. If you have completed assessment at another college, bring your placement recommendations to a counselor for assistance in choosing the appropriate coursework. If you are concurrently enrolled in another college/university and are taking only one course at Mission College, you may not need to attend Orientation if you provide proof of current enrollment at the other institution. You will be required to meet any prerequisite requirements.
Computerized Placement Testing
Mission College is offering Year-Round Computerized Placement Tests.

Appointments are not needed, students are taken on a “First Come — First Serve” basis.
Plan ahead — don’t wait until it’s too late. You may come anytime, during our office hours, to take your tests.

If you decide to wait until the week before classes begin, you run the chance of waiting long hours for others to finish their tests.

Students with Disabilities
Students with Disabilities, if you need assistance, contact the Disability Instructional Support Center (DISC) in Room S2-201, or by calling 408.855.5085 or TTY at 408.727.9243.

Four Important Rules
1. Students are allowed to take Placement Tests two (2) times in a 365 day period.
2. You must have a Mission College Student ID Number in order to take any test.
3. You must have a picture ID. (e.g., Driver’s License, Student Picture ID Card, or Passport/VISA)
4. Placement Tests are for initial placement only, not to skip courses (jump classes). If this is your intention, please see a Counselor, and they will help you file a Prerequisite Challenge Form.

Assessment Center Office Hours
Assessment Center Office hours are posted on-line at www.missioncollege.org/student_services/assess/index.html or on the front window of the Assessment Center, Room: E1-101.

There will be times when the Assessment Center is closed. This is due to meetings or off-site testing. Times will be posted on the Assessment Center door of when to expect staff to return.

Test Results
Test results for English, Math and Reading are instant. For ESL (English as a Second Language) results, it may take up to 5 business days.

How long does each test take?
This is a very good question. All Tests are Timed. Some students might finish well before time expires, some might take the full amount of time. The important thing is to do the best you can.

Below is the maximum allotted time for each test:
English: 1 hour and 5 minutes
ESL (English as a Second Language): 1 hour and 15 minutes
Reading: 30 minutes
Math (choice of 4 tests)
1. Algebra Readiness Test: 45 minutes
2. Elementary Algebra Test: 45 minutes
3. Intermediate Algebra Test: 45 minutes
4. Pre-Calculus Readiness Test: 1 hour and 30 minutes

Who needs to test?
All first time college students and any non-exempt students who plan to earn a degree and/or a university transfer admission. (See page 7, Academic Skills Assessment and Orientation.)

Continuing students who have not taken the tests and want to enroll in courses with a prerequisite in English, ESL, Math and/or Reading are required to take the placement test before registration.

Exemptions: you may not need to take the placement tests if you:
• Have completed an AA/AS degree or higher at a U.S. College or University.
• Plan to enroll in courses without English, ESL, Math or Reading prerequisites.
• Have completed an agreement with the Counseling Office (Room: E1-301) for an acceptable Prerequisite Challenge Form. (e.g., transcripts or assessment test results from another college, etc.)
What are the Benefits?
Orientation provides students with information about Mission College and higher education. Information about college programs and services; degree, certificate, and transfer requirements; academic expectations and procedures; campus facilities and registration materials are also covered.

Who Should Attend?
All new, new transfer and returning non-exempt students are required to attend one of the orientation options before or during their first semester.

Orientation Courses
Check your class schedule for times and dates:

**Counseling 001 College Survival Skills**
A 2-unit course that teaches essential study and test taking skills for success in all college courses.

**Counseling 003 Strategies for Personal and Professional Growth**
A 2-unit course will present students with practical and proven strategies for improving the skills necessary for being successful in college and their personal lives.

**Counseling 005 Strategies for Success**
A 3-unit semester length course that integrates critical and creative thinking proficiency, personal growth and values, and academic study strategies.

**Counseling 023**
Becoming a master student-athlete. A 2-unit course that teaches student-athletes the tools for success to be applied in the classroom and in their sport.

**Counseling A**
A 0.5 unit class which includes the Orientation, Educational Plan, and Priority Registration. Please bring your test result with you to the class.

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Get Wise...
Sign up for an Orientation Course and learn what it takes to succeed at Mission College!

**College Orientation Counseling A**
Take your English/Reading/Math assessment test and sign up for Counseling A. Please bring your test result with you to the class. You will get Priority Registration, educational plan, learn about Study Skills Techniques, College Resources, Degree and Transfer Requirements, and learning Styles.

**Winter Session 2011**

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<th>Date</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
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<td>Sanchez</td>
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<tr>
<td>94579</td>
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**Counseling A for International Students**

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**Spring Semester 2011**

<table>
<thead>
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<tr>
<td>94928</td>
<td>May 7</td>
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<td>94929</td>
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**Counseling A for Vietnamese Speaking Students**

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<td>May 7</td>
<td>Saturday</td>
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<td>Lai</td>
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Maintaining Perspective

The purpose of financial aid is to assist students in their pursuit of education and career goals by removing some of the day-to-day financial pressures that interfere with that pursuit. Federal and state financial aid is intended to supplement, not replace, a student’s resources. In other words, students are expected to contribute, to the extent they are able, toward their educational costs. Mission College offers a variety of federal, state and institutional aid programs to assist students in meeting the costs of their education. To obtain information on eligibility requirements and necessary application forms, students are encouraged to stop by the Financial Aid Office or visit our website at: financialaid.missioncollege.org

Some awards are subject to availability of funds; therefore, it is highly recommended that you apply as early as possible.

Board of Governor’s Fee Waivers (BOGFW)

Board of Governors Waiver (BOGW) covers the enrollment fees, a portion of the parking fee, and, for lower income students, BOGW A, may also cover the campus center fee.

Recipient must be a California resident for at least one year and one day prior to the first day of each semester. Applications are available in the Schedule of Classes, on our website or at the Financial Aid Office.

BOGW A: To be eligible, you (or one of your parents, if you are dependent) must be a current recipient of public assistance such as AFDC/TANF/CalWORKS, SSI, GA, or others.

BOGW B: To be eligible, you (or one of your parents, if you are a dependent) must meet the following income standards:

<table>
<thead>
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<tr>
<td>1</td>
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<td>2</td>
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<td>3</td>
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<td>7</td>
<td>$50,905</td>
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<tr>
<td>8</td>
<td>$55,515</td>
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</tbody>
</table>

Each Additional Family Member .......... $5,610

BOGW C: To be eligible, you must qualify for a Pell Grant and/or have $1 of “unmet need” as determined after completing a Free Application for Federal Student Aid (FAFSA) online.

Note: The Board of Governors Fee Waiver Application is included with this schedule. You will find the English version on pages 13-16, and the Spanish version on pages 29-32 or on our website.

Other Financial Aid Programs

- Federal Pell Grant
- Federal Academic Competitiveness Grant (ACG)
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Work Study-part-time employment on or off campus
- Federal Direct Loans—subsidized & unsub-sidized.
- California Grant Program (Cal Grant B or C or Chafee)
- Extended Opportunity Program and Services (EOP&S)
- Scholarships

The Financial Aid process time is approximate. The entire process can take three months or longer.

STEP 1
- Complete “Free Application for Federal Student Aid” (FAFSA).
- Apply online at: www.fafsa.ed.gov
- Enter code 014458 in Step 3 on the on-line FAFSA

Priority filing due date for Cal Grants 2010-11 academic year was March 2, 2010. Last date to file 2010-11 FAFSA is June 2011. Mission College accepts FAFSA year-round.

STEP 2
- Your Student Aid Report (SAR) is sent to you from the Processing Center (and one to each college you listed).

If you have not received your SAR after 6 weeks, Call 1.800.433.3243.

STEP 3
- Financial Aid Office receives your FAFSA data electronically from Processing Center.
- Financial Aid Office begins your student file.

STEP 4
- Financial Aid Office sends you a letter if additional documents or corrections are required.
- Your file is updated.

It is in your best interest to respond immediately so processing can continue. Process takes longer if you applied after March 2, 2010.
Key Applicant Eligibility Requirements:
Student:
• Is a U.S. citizen or eligible non-citizen
• Declares a program of study leading to a degree, certificate for gainful employment in a recognized occupation, or a transfer program leading to a bachelor’s degree at a four-year, degree-granting institution
• Demonstrates financial need by completing the “Free Application for Federal Student Aid” (FAFSA) available online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
• Is not in default on any educational loan
• Does not owe a refund on any Title IV funds
• Has a high school diploma, G.E.D. or equivalent, or demonstrates “ability to benefit”
• Meets other requirements as appropriate

Required Documents:
• Electronic Student Aid Report (Output document from FAFSA)
• Other documents as requested

How to Apply for Federal Aid
When you apply for financial aid, you will be asked for information about your financial situation. This information is used to determine whether your “financial need” meets the government's requirements for eligibility. Complete the “Free Application for Federal Student Aid” (FAFSA) available online at: [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

If you qualify for a Pell Grant, you may also be eligible for other additional types of financial aid.
Even if you don’t qualify for a Pell Grant, don’t give up! You may still be eligible for a variety of other types of financial assistance, including fee waivers and scholarships. To find out about these other options, ask the staff at the Financial Aid Office.
The Financial Aid process time is approximate. The entire process can take three months or longer.

(Refer to the chart of the financial aid process, below.)
If you need additional information, go to the Financial Aid Office or call the Financial Aid Office at 408.855.5065. You may also email your questions to: mcfa@wvm.edu

Mission College Scholarships
Mission College offers a variety of scholarships ranging from $50 to $5,000 per year. Eligibility may vary based on fields of study, community and/or college involvement, and/or financial need. Applications are available at the Mission College/Financial Aid website in January for the following academic year.

If you need additional information, go to the Financial Aid Office or call the Financial Aid Office at 408.855.5065.

The Board of Governors Fee Waiver Application (BOG Waiver)
The English version is on pages 13-16.
The Spanish version is on pages 29-32.
Each is a two page, two-sided form.

Mission College Financial Aid Office reserves the right to revise its policies or procedures within the academic year to remain in compliance with changing federal and state regulations and guidelines.

If you need additional information, go to the Financial Aid Office or call the Financial Aid Office at 408.855.5065.
Parking Information

Winter Session
There is no grace-period during the Winter Session. All vehicles parked on campus during the Winter Session must have a valid parking permit properly displayed at all times.

During the Winter Session, (Wednesday January 4 through Thursday January 26, 2011) all of the following parking permits will be valid for use:

- Fall 2010 Semester Permit
- Spring 2011 Semester Permit
- Daily Parking Permit

Students who have already purchased a Fall 2010 or Spring 2011 semester length permit may use either of these permits to legally park on campus during the Winter Session. In addition, any student who is officially enrolled in a Winter Session class, and who does not already own a Fall 2010 or Spring 2011 semester length permit is eligible to receive a free student parking permit valid for use during the 2011 Winter Session. Winter Session students may pick-up their free student parking permit at the Admissions and Records Office during normal business hours.

Spring Semester
A student parking “Grace-Period” will be observed during the week immediately prior to the start of the Spring semester and during the first week of the Spring semester. (Monday January 24 through Sunday February 6, 2011). Please note that the grace-period no longer includes the second week of the semester. During the grace period, no parking citation will be issued to any vehicle that is parked in a marked student parking stall without a permit; all other parking violations will be enforced. Parking citations will be issued to vehicles failing to display a valid student parking permit beginning Monday February 7, 2011.

General Information
- There is no grace period for timed zones, red zones, handicap zones, staff parking and other restricted areas. Parking areas specifically marked for disabled parking, red zones, loading zones, time zones and other restricted areas are enforced every day, 24-hours a day. Student and Staff parking permit requirements are enforced seven (7) days a week between 7:00am and 10:00pm.

- A semester-length student parking permit may be purchased online at www.missioncollege.org or in person at the Admissions and Records Office. For online purchases, a printable temporary permit will also be provided if the permit purchased is currently in use. To purchase a permit, either online or in person, you will need to know your vehicles make, model, color and license plate number. To be valid, the permit must be properly placed on the vehicle and be clearly visible from the outside. To be properly placed, it must be affixed to the inside of the front windshield, bottom corner, driver’s side. Improper or non-display of a permit will result in a parking citation.

- Stolen permits should be immediately reported to the District Police Department by calling 408-855-5435 or by visiting the Police business office located at the campus center. Lost permits will not be replaced free of charge, however, a replacement permit may be purchased at the original purchase price. BOG (Board of Governor) students who wish to purchase a replacement permit at the discounted rate of $20 must report the loss of their first permit to the District Police Department to be eligible for a replacement permit at the discounted price.

- Daily permits may be purchased at any of the daily permit dispensers located in parking lots B, C and D. All daily permit dispensers will accept $1.00 bills, quarters, dimes and nickels. Daily permits must be displayed on the front dash-board and the expiration date must be visible from the outside of the vehicle.

- Purchase and/or possession of a permit does not authorize parking on campus. It is the responsibility of the driver to properly park the vehicle and display a valid and authorized permit. Vehicles with car covers are no exception. Failure to properly display a permit will result in a citation.

- Motorcycles/motorscooters are prohibited from parking in spaces designated for four-wheel vehicles. Designated motorcycle parking is available in each parking lot. No parking permit is required for motorcycles parking in designated motorcycle parking areas.

- Disabled parking-All drivers who are disabled (as defined in the California Vehicle Code Section 295.5) and use a designated disabled parking stall must display a valid placard or specialized license plates issued by the California Department of Motor Vehicles. Failure to display a valid placard or plate will result in a citation and fine of $280.

- Special parking and loading-Students or Staff members who have special parking or loading needs must contact the District Police in advance. Business cards or notes left on the vehicle are not acceptable and a citation will result. No warnings are issued.

- This parking information was accurate at the time of publication. However, due to changes in legislation, procedure, or policy, these regulations or procedures are subject to change without written notice. This is a summary of District Parking Policies. Detailed information is available at the Police Business Office or Campus Information Desk located at the Student Center.
California Community Colleges 2010–2011 Board of Governors Fee Waiver Application

This is an application to have your ENROLLMENT FEES WAIVED. This FEE WAIVER is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Contact the Financial Aid Office for more information. The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.

Note: Students who are exempt from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: ____________________________________________________________________________
Last First Middle Initial
Student ID # ______________________________________________________________________

Email (if available): __________________________________________________________________

Home Address: ______________________________________________________________________
Street City Zip Code

Telephone Number: (_____)__________________

Date of Birth: __________/________/________

Has the Admissions or Registrar's Office determined that you are a California resident? ☐ Yes ☐ No

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent’s domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer “Yes” if you or your parent are separated from a Registered Domestic Partner but have NOT FILED a Notice of Termination of Domestic Partnership with the California Secretary of State’s Office.) ☐ Yes ☐ No

If you answered “Yes” to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner’s income and household information or your parent’s domestic partner’s income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Separated ☐ Widowed ☐ Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer “Yes” to ANY of the questions 1–10 below, you will be considered an INDEPENDENT student. If you answer “No” to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

1. Were you born before January 1, 1987? (If “Yes,” skip to question 13) ☐ Yes ☐ No

2. As of today, are you married or in a Registered Domestic Partnership (RDP)? (Answer “Yes” if you are separated but not divorced or have not filed a termination notice to dissolve partnership. Also, if you answer “Yes,” skip to question 13.) ☐ Yes ☐ No

3. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training? (If “Yes,” skip to question 13) ☐ Yes ☐ No

4. Do you have children who will receive more than half of their support from you between July 1, 2010-June 30, 2011, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2011? (If “Yes,” skip to question 13) ☐ Yes ☐ No

5. At any time since you turned age 13, were both your parents deceased, were you in foster care or were you a dependent or ward of the court? (If “Yes,” skip to question 13) ☐ Yes ☐ No

6. Are you or were you an emancipated minor as determined by a court in your state of legal residence? (If “Yes,” skip to question 13) ☐ Yes ☐ No
### DEPENDENCY STATUS (Continued)

7. Are you or were you in legal guardianship as determined by a court in your state of legal residence? (If "Yes," skip to question 13)  
   - [ ] Yes  [ ] No

8. At any time on or after July 1, 2009, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13)  
   - [ ] Yes  [ ] No

9. At any time on or after July 1, 2009, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13)  
   - [ ] Yes  [ ] No

10. At any time on or after July 1, 2009, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? (If "Yes," skip to question 13)  
    - [ ] Yes  [ ] No

- If you answered "Yes" to any of the questions 1 - 10, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

- If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2009 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?  
    - [ ] Will Not File  [ ] Yes  [ ] No

12. Do you live with one or both of your parent(s) and/or his/her RDP?  
    - [ ] Yes  [ ] No

- If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.

- If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s)’ information.

### METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:  
   - TANF/CalWORKs?  
     - [ ] Yes  [ ] No
   - SSI/SSP (Supplemental Security Income/State Supplemental Program)?  
     - [ ] Yes  [ ] No
   - General Assistance?  
     - [ ] Yes  [ ] No

14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income?  
    - [ ] Yes  [ ] No

- If you answered "Yes" to question 13 or 14 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.
### METHOD B ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2011.) __________

16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2011.) __________

17. **2009 Income Information**

(Dependent students should not include their income information for Q 17 a and b below.)

<table>
<thead>
<tr>
<th>(a)</th>
<th>Adjusted Gross Income (If 2009 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$___________</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>(b)</th>
<th>All other income (Include ALL money received in 2009 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$___________</td>
</tr>
</tbody>
</table>

**TOTAL** Income for 2009 (Sum of a + b)

<table>
<thead>
<tr>
<th>(Dependent student)</th>
<th>PARENT(S)/ RDP INCOME ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$___________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(Independent student)</th>
<th>STUDENT (&amp; SPOUSE'S/ RDP) INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$___________</td>
</tr>
</tbody>
</table>

The Financial Aid Office will review your income and let you know if you qualify for an **ENROLLMENT FEE WAIVER** under Method B. If you do not qualify using this simple method, you should file a FAFSA.

### SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent’s fee waiver?  
   [ ] Yes  [ ] No  
   Submit certification.

19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent’s fee waiver?  
   [ ] Yes  [ ] No  
   Submit certification.

20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?  
   [ ] Yes  [ ] No  
   Submit documentation from the Department of Veterans Affairs.

21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?  
   [ ] Yes  [ ] No  
   Submit documentation from the CA Victim Compensation and Government Claims Board.

22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?  
   [ ] Yes  [ ] No  
   Submit documentation from the public agency employer of record.

- If you answered "Yes" to any of the questions from 18-22, you are eligible for an **ENROLLMENT FEE WAIVER** and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.
CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2009 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

I understand the following information (please check each box):

☐ Federal and state financial aid programs are available to help with college costs (including enrollment fees, books & supplies, transportation and room and board expenses). By completing the FAFSA, additional financial assistance may be available in the form of Pell and other grants, work study and other aid.

☐ I may apply for and receive financial assistance if I am enrolled, either full time or part time, in an eligible program of study (certificate, associate degree or transfer).

☐ Financial aid program information and application assistance is available in the college financial aid office.

Applicant's Signature          Date          Parent Signature (Dependent Students Only)          Date

CALIFORNIA INFORMATION PRIVACY ACT

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right to access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institution to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

☐ BOGFW-A
☐ TAF/CalWORKs
☐ GA
☐ SSI/SSP

☐ BOGFW-B

☐ BOGFW-C

☐ Special Classification
☐ Veteran
☐ National Guard Dependent

☐ Medal of Honor
☐ 9/11 Dependent

☐ Dep. of deceased law enforcement/fire personnel

RDP
☐ Student
☐ Parent
☐ Student is not eligible

Comments: ____________________________________________

Certified by: ____________________________ Date: ____________
Final Exam Schedule

May 21–27, 2011
(Saturday Classes Finals: December 21, 2011)
Final examinations will not be given in advance of scheduled times.

Spring 2011 Final Exam Period

<table>
<thead>
<tr>
<th>Saturday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 21</td>
<td>May 23</td>
<td>May 24</td>
<td>May 25</td>
<td>May 26</td>
<td>May 27</td>
</tr>
</tbody>
</table>

A final examination is required of all students in all classes. Courses that are less than regular semester length will have their final on the last day/night the class is scheduled. Students taking classes via TV, online, or courses taught off-campus should see their instructor or course syllabus to determine final exam times. Classes meet once during the final exam period. The final exam is the last class meeting of the session or semester.

All finals will be two (2) hours in length. The following are guidelines which will determine your final exam schedule:

• Classes that meet only one day each week:

➤ If your class meets only one day each week and starts before 6:30 pm, the final exam will be held for 2 hours in the same room, starting at the regular class time.

➤ If your class meets only one day each week and starts at 6:30 pm or later, the final exam will be held in the same room, from 7:30 pm to 9:30 pm.

• Classes that meet two or more times each week, the class will be held for 2 hours starting at the regular class starting time on one of its regular meeting days as identified from the following table:

➤ The final exam will be on the first class meeting of final exams week at its usual time if the class starts in the ranges of:

  7:45 am – 9:15 am
  10:55 am – 12:25 pm
  2:05 pm – 3:35 pm
  5:15 pm – 6:45 pm

➤ The final exam will be on the second class meeting of final exams week at its usual time if the class starts in the ranges of:

  9:20 am – 10:50 am
  12:30 pm – 2:00 pm
  3:40 pm – 5:10 pm
  6:45 pm – 7:00 pm

How to Determine Your Final Schedule

• Have your class schedule on hand.

• Identify what time range your class starts in.

• Determine your final exam date and time as per guidelines above.

• Final Examination Conflicts: In case of room or hour conflicts, please notify the instructor and the instructor will notify the appropriate Division Chairperson for resolution.

Examples:
Some examples to consider

POLIT*001 section 95405 meets Monday and Wednesday from 9:20 am to 10:45 am. Your Final Exam would be held on the second class meeting during finals week, which would be Wednesday, May 25, 2011 from 9:20 am to 11:20 am in room N3-401.

COMM*001 section 94906 meets Thursday evenings from 7:00 pm to 10:10 pm. Your Final Exam would be held on Thursday, May 26, 2011 from 7:30 pm to 9:30 pm in room N3-301.
¡Bienvenidos!

Pasos hacia el Éxito para Estudiantes de Nuevo Ingreso
Estudiantes que Regresan y Estudiantes Transferidos

Proceso de Solicitud de Admisión y Matriculación para estudiantes nuevos, que regresan y transferidos
Un estudiante de nuevo ingreso es aquel que nunca ha estado inscrito en un colegio (los estudiantes de preparatoria son siempre considerados de nuevo ingreso.) Un estudiante que regresa es aquel que estuvo matriculado en Mission College anteriormente, pero que no se inscribió en ninguna clase el semestre pasado. Un estudiante transferido es aquel que asistió a otro colegio, pero no a West Valley College o Mission College, y desea inscribirse en Mission en el período académico en curso.

Paso 1: Llene una Solicitud de Admisión
Puede rellenar su solicitud por Internet al www.missioncollege.org, al terminar, imprima los documentos y envíe por correo sólo la página con su firma, o solicite una aplicación en persona en la Oficina de Admisión y Archivos Estudiantiles. Al finalizar el proceso, se le dará una fecha de inscripción y un número de identificación, ya sea por correo electrónico (para solicitudes por Internet) o por correo regular.

Paso 2: Oficina de Ayuda Financiera.
Presente su solicitud para ayuda financiera y subsidios académicos. Hay diferentes programas de ayuda disponibles—Visítenos o llame a nuestra oficina al 408.855.5065.

Paso 3: Tome un Examen de Ubicación (Si es requisito)
Las evaluaciones en lectura, inglés, ESL y matemáticas ayudan a determinar el nivel de conocimiento y sus necesidades. Llame al Centro de Evaluación al 408.855.5098 para verificar el horario de los exámenes. No es necesario hacer cita para tomar el examen de ubicación y puede tomarlo hasta dos (2) veces.

Paso 4: Asista a una Sesión de Orientación y Consejería (Si es requisito)
Reúname con un consejero en privado o en grupo para desarrollar un plan educativo, o para referirlo a los servicios apropiados para que aclaren sus dudas e inquietudes sobre su futuro. Llámenos al 408.855.5030.

Paso 5: Inscríbase en sus Clases
Vea el Calendario Académico para fechas importantes. Matriculación abierta comienza el 5 Mayo. Los estudiantes en progreso recibirán el horario de clases por correo, todos los demás estudiantes deben pasar por una copia al Centro de Información, en el Edificio Principal, o vea el horario de clases en nuestra pagina Web. Inscríbase por Internet en el www.missioncollege.org, o en persona en la oficina de Admisiones y Archivos Estudiantiles.

Paso 6: Pague los Costos
Debe pagar el costo por matriculación al terminar el proceso. No se le olvide comprar un Permiso para Estacionarse. Puede comprar permisos para estacionarse por un semestre completo o una sesión de verano por Internet (www.missioncollege.org) o en persona en la Oficina de Admisión y Archivos Estudiantiles. Los permisos diarios se compran en los dispensarios del estacionamiento, Lote “B”, “C” y “D”.

Paso 7: Compre sus Libros
Reféranse al “Syllabus” de su curso, visite la librería del colegio o el sitio Web www.mc.bkstore.com para la lista de libros de texto requeridos. Los libros de textos se pueden comprar en persona o por Internet.

Paso 8: Asista a la Primera Clase
¡Asistir a la primera clase es un requisito! Si no asiste a la primera clase o llega tarde, el instructor tiene la opción de excluirlo de la clase. Recuerde, es su responsabilidad el darse de baja oficialmente de las clases en las que ya no desea estar inscrito. Refiérase al horario de clases para la política de reembolso y las fechas límite para solicitarlo.

Si tiene alguna discapacidad, por favor llame el Centro de Apoyo a la Enseñanza para Discapacitados al 408.855.5085, TTY 408.727.8243 para recibir ayuda con dispositivos y servicios de apoyo para mejorar su aprendizaje.
## Semestre de Primavera, Calendario Escolar 2011

<table>
<thead>
<tr>
<th>Fecha</th>
<th>Evento</th>
</tr>
</thead>
<tbody>
<tr>
<td>17-18 de noviembre</td>
<td>Matriculación para estudiantes de DISC, EOPS CalWorks y veteranos</td>
</tr>
<tr>
<td>19 de noviembre</td>
<td>Matriculación para grupos especiales de Mission College.</td>
</tr>
<tr>
<td>22 de noviembre</td>
<td>Primer día de matriculación para estudiantes continuos</td>
</tr>
<tr>
<td>1º de diciembre</td>
<td>Primer día de matriculación abierta</td>
</tr>
<tr>
<td>23 de diciembre – 3 de enero, 2011</td>
<td>Período de Vacaciones de Invierno, el colegio está cerrado</td>
</tr>
<tr>
<td>17 de enero</td>
<td>Día de Martin Luther King, el colegio está cerrado</td>
</tr>
<tr>
<td>18 de enero</td>
<td>Primer día de matriculación en persona para estudiantes de preparatoria</td>
</tr>
<tr>
<td>29 de enero</td>
<td>Comienzan las clases de los sábados</td>
</tr>
<tr>
<td>31 de enero</td>
<td>Primer día de enseñanza*</td>
</tr>
<tr>
<td>11 de febrero</td>
<td>Último día para agregar clases de semestre completo con un “Código para agregar” a través del servicio MyWebServices.</td>
</tr>
<tr>
<td>11 de febrero</td>
<td>Último día para darse de baja de clases de semestre completo y recibir un reembolso. Los reembolsos para clases de corto-plazo se hacen efectivos si los estudiantes se dan de baja antes de completar el 10% del horario de clases especificado. Para clases de corto-plazo que se reúnan cinco días o menos, el último día para darse de baja y poder reclamar su reembolso es el día anterior al primer día de clases. (No necesita la firma del profesor para darse de baja de las clases.)</td>
</tr>
<tr>
<td>18 – 21 de febrero</td>
<td>Día de los presidentes, el colegio está cerrado</td>
</tr>
<tr>
<td>21 de febrero</td>
<td>Último día para darse de baja de las clases de semestre completo con una “W” en su archivo de estudiante.</td>
</tr>
<tr>
<td>21 de febrero</td>
<td>Los estudiantes que reciben Ayuda Financiera deben completar el 66.7 % (2/3) de las unidades para las que se han matriculado para esta fecha para recibir Progreso Académico Satisfactorio (SAP, siglas en inglés)</td>
</tr>
<tr>
<td>4 de marzo</td>
<td>Fecha límite para presentar la solicitud para el diploma de graduación o para los certificados</td>
</tr>
<tr>
<td>28 de marzo al 1º de abril</td>
<td>“Spring Break”.</td>
</tr>
<tr>
<td>1º de abril</td>
<td>Fecha para presentar la solicitud para el siguiente semestre (Otoño 2011)</td>
</tr>
<tr>
<td>22 de abril</td>
<td>Último día para darse de baja con una “W” de clases de semestre completo.</td>
</tr>
<tr>
<td>21 – 27 de abril</td>
<td>Periodo de Exámenes Finales</td>
</tr>
<tr>
<td>29 de mayo</td>
<td>Graduación</td>
</tr>
<tr>
<td><strong>En cuanto sean presentados</strong></td>
<td>Los grados finales de la “Primavera 2011” estarán disponibles vía MyWebServices en cuanto los profesores los presenten.</td>
</tr>
</tbody>
</table>

*Las clases que comienzan tarde... Los estudiantes pueden agregar clases que tengan cupo vía Internet el día antes del primer día de clases.*

La información en este horario es exacta a partir de la fecha de impresión, el 3 de noviembre, 2011. Para ver una lista de cursos más reciente visite nuestra página Web: missioncollege.org y pulse en portal de MyWebServices en la parte baja a la izquierda y seleccione el ícono Guests en la esquina superior derecha.

Todos los cursos, las secciones y las clases del distrito deben estar abiertas para que cualquier persona que haya sido admitida a los colegios West Valley o Mission puedan matricularse. La matriculación está sujeta al sistema establecido con anterioridad y limitada al número de estudiantes que hayan propiamente cumplido con los prerequisitos y co-requisitos determinados, o debido a otras consideraciones prácticas tales como excepciones establecidas por el estatuto o las regulaciones.

Fotografía: Mission College, es un Colegio Comunitario de California no lucrativo y se reserva el derecho de usar fotografías de estudiantes y visitantes, mayores de 18 años de edad, tomadas en nuestra propiedad y en eventos patrocinados por el colegio con fines promocionales y de mercadotecnia. Cualquier objeción al uso de fotografías debe hacerse por escrito a la Oficina de Mercadotecnia, Cuarto E3-201, Edificio Principal.
17 – 18 de noviembre .......... Matriculación para estudiantes de DISC, EOPS, CalWORKS y veteranos
19 de noviembre ................. Matriculación para grupos especiales de Mission College.
22 de noviembre .................. Primer día de matriculación para estudiantes continuos
1º de diciembre ................... Primer día de matriculación abierta
13 de diciembre ................... Primer día de matriculación en persona para estudiantes de preparatoria
23 de diciembre – 3 de enero, 2011
Periodo de Vacaciones de Invierno, el colegio está cerrado
4 de enero.............................. Primer día de enseñanza*
17 de enero........................... Día de Martin Luther King, el colegio está cerrado
26 de enero............................ Sesión de Invierno de 2011 termina.
En cuanto sean presentados ... Los grados finales estarán disponibles vía MyWebServices en cuanto los profesores los presenten.

Regla sobre los reembolsos para la Sesión de Invierno y el Semestre de Primavera
Los reembolsos para las clases de corto-plazo se hacen efectivos si los estudiantes se dan de baja antes de completar el 10% del horario de clases especificado. (No necesita la firma del profesor para darse de baja de las clases.)
Para las clases de corto-plazo que se reúnan cinco días o menos, el último día para darse de baja y poder reclamar su reembolso es el día anterior al primer día de clases.
El último día para darse de baja sin una “W” (y sin reembolso) = 20% del horario especificado
El último día para darse de baja con una “W” (sin reembolso) = 75% del horario especificado

Números de teléfonos Importantes

<table>
<thead>
<tr>
<th>Comunicador Telefónico (Operador)</th>
<th>408.988.2200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programa ACCESS .................. 408.855.5192</td>
<td></td>
</tr>
<tr>
<td>Admisión y Archivos ............... 408.855.5000</td>
<td></td>
</tr>
<tr>
<td>Estudiantiles ..................... 408.855.5098</td>
<td></td>
</tr>
<tr>
<td>Centro de Evaluación .............. 408.855.5406</td>
<td></td>
</tr>
<tr>
<td>Asociación del Estudiantul ........ 408.855.5080</td>
<td></td>
</tr>
<tr>
<td>Biblioteca .......................... 408.855.5228</td>
<td></td>
</tr>
<tr>
<td>CalWORKs ........................... 408.855.5115</td>
<td></td>
</tr>
<tr>
<td>Centro de Transferencias .......... 408.855.5029</td>
<td></td>
</tr>
<tr>
<td>y Desarrollo Profesional .......... 408.855.5173</td>
<td></td>
</tr>
<tr>
<td>Centro de Cuidado Infantal ........ 408.855.5105</td>
<td></td>
</tr>
<tr>
<td>Educación Comunitaria ............. 408.855.5359</td>
<td></td>
</tr>
<tr>
<td>Laboratorio de Computación ........ 408.855.5055</td>
<td></td>
</tr>
<tr>
<td>Entrenamiento Empresarial .......... 408.855.5065</td>
<td></td>
</tr>
<tr>
<td>Centro de Consejería .............. 408.855.5246</td>
<td></td>
</tr>
<tr>
<td>Centro de Apoyo a la Instrucción</td>
<td>408.855.5085</td>
</tr>
<tr>
<td>para Discapacitados (DISC) ....... 408.855.5110</td>
<td></td>
</tr>
<tr>
<td>EOPS ................................. 408.855.5055</td>
<td></td>
</tr>
<tr>
<td>Oficina de Ayuda Financiera ........ 408.855.5228</td>
<td></td>
</tr>
<tr>
<td>Gerencia de Hospitalidad .......... 408.855.5115</td>
<td></td>
</tr>
</tbody>
</table>

Para números de teléfonos adicionales, vea las páginas 128 – 130 del Directorio.
3 Pasos fáciles para convertirse en un estudiante de Mission College

Información sobre la Solicitud y Matriculación

Paso 1
Presente una solicitud de admisión a Mission College.

Estudiantes de nuevo ingreso, que regresan y/o transferidos.

- Solicite por Internet en www.mission-college.org o en persona en la Oficina de Admisión.

- Tome en cuenta: Si usted va a solicitar ayuda financiera, presente su solicitud para Ayuda Financiera y/o la solicitud para el “Fee Waiver”—subsidio del costo por matriculación (BOGW), página 29 – 32, a la Oficina de Ayuda Financiera al momento de presentar su solicitud de admisión al colegio (Si no lo ha hecho aún, solicite ayuda financiera federal usando la forma FAFSA).

Paso 2
Haga una cita para la Evaluación, Orientación de Consejería.

- **Evaluación:** Todos los estudiantes de nuevo ingreso y los no-exentos que planeen obtener un certificado, un diplomado y/o ser admitidos a una universidad como estudiantes transferidos deben tomar el examen de aptitudes académicas. Los estudiantes en progreso que no han tomado el examen y que van a tomar cursos que requieren un prerrequisito en inglés, ESL, lectura y/o matemáticas tal vez deban tomar el examen de aptitudes.

Mission College ofrece exámenes computarizados de aptitud todo el año (Exámenes de Ubicación en inglés, lectura, ESL y matemáticas, y de capacidad en lectura). No se necesita hacer una cita, los estudiantes son atendidos en el orden en que llegan. Para más información sobre el horario y las horas de oficina del presente semestre, favor de visitar el portal de Internet del Centro de Evaluación en www.missioncollege.org servicios/assess o llame al teléfono 408.855.5098. El Centro de Evaluación está localizado en el Edificio Principal, E1-101.

- **Orientación:** la orientación es un requisito para todos los estudiantes de nuevo ingreso que deseen obtener un certificado o diplomado en Mission College, o para transferirse a un colegio o universidad de cuatro años. Inscríbase en las clases de 0.5 unidades: Counseling A, 001, 003 y 005 para recibir crédito por la orientación. Los cursos también están disponibles en vietnamita. Los estudiantes atletas deben inscribirse en Couns 23 para recibir crédito por la orientación.

- **Consejería:** para hacer una cita llame al teléfono 408.855.5030 o visítenos en la Oficina de Consejería en el Edificio Principal, E1-301.

Paso 3
Matriculación

- Puede inscribirse en sus clases durante el periodo de Matriculación Abierta, usando el portal MyWebServices, nuestro sistema de matriculación en línea ubicado en el sitio Web www.missioncollege.org

Atención: si tiene que presentar una solicitud de Desafío de Prerrequisito Académico, la forma de Petición Estudiantil o cualquier otro documento antes de matricularse, vaya directamente a la Oficina de Admisión para matricularse en persona.

- Si las clases ya han comenzado, favor de asistir el primer día de clases y pida al profesor un “Número de Matriculación” y agúe la clase a su horario matriculándose por Internet en el portal MyWebServices en el sitio Web www.missioncollege.org

- El costo por matriculación se debe pagar inmediatamente después de matricularse.

Matriculación Abierta

Todos los cursos, las secciones y las clases del distrito deben estar abiertas para que cualquier persona que haya sido admitida a los colegios West Valley o Mission puedan matricularse. La matriculación está sujeta al sistema establecido con anterioridad y limitada al número de estudiantes que hayan cumplido propiamente con los prerrequisitos y correquisitos determinados, o debido a otras consideraciones prácticas tales como excepciones establecidas por el estatuto o las regulaciones.
Información de Admisión y Matriculación

Mission College otorga ingreso a cualquier persona que sea...

1) Graduado de preparatoria.
2) Mayor de dieciocho años de edad.
3) Una persona que no se haya graduado de preparatoria, de 16 o 17 años de edad, que tenga en su posesión, al momento de matricularse, uno de los siguientes documentos:
   • Un Certificado del Examen Estatal de Competencia.
   • G.E.D. Un certificado de Equivalencia de Estudios de Preparatoria en California.
   • Un documento formal por escrito de parte de la preparatoria del estudiante indicando que éste está exento de asistir a cualquier preparatoria.
   • Un estudiante de preparatoria del 11º o 12º grado, a quien su director de preparatoria ha recomendado para ser admitido como estudiante de medio tiempo.

Para ser considerado como residente de California, con el propósito de establecer los costos por matriculación, los solicitantes que tengan estatus migratorio elegible o que sean ciudadanos estadounidenses de fuera del estado, deben haber vivido en California por más de un año y un día antes del primer día del término al que solicite admisión.

Solicite y matricúlese

Solicite admisión por Internet vía MyWebServices en el sitio Web www.missioncollege.org. Después de enviar su solicitud por Internet, usted va a recibir un correo electrónico en el que se verificará que su solicitud ha sido sometida exitosamente. En las siguientes 48 horas recibirá otro mensaje con su número de identificación del colegio y la fecha para matricularse. Si ha dejado pasar un semestre sin asistir al colegio, usted deberá solicitar admisión nuevamente para recibir una nueva fecha de matriculación. Si tiene preguntas sobre el estatus de su solicitud, dirija sus preguntas al correo electrónico askmc@wwm.edu

Inscríbase por Internet o después de su fecha de matriculación vía MyWebServices en el sitio Web www.missioncollege.org

El pago por la matriculación debe hacerse inmediatamente después de matricularse. Si es elegible para obtener el “fee waiver” visite la Oficina de Ayuda Financiera antes de matricularse para sus clases.

Si debe presentar una solicitud de Desafío de Competencia Académica, la forma Petición Estudiantil, u otro documento antes de matricularse, vaya directamente a la Oficina de Admisión y Archivos Estudiantiles y matricúlese en persona.

Por favor, vaya preparado para pagar el balance total si se inscribe en persona.

Para información sobre consejería académica, exámenes de ubicación y orientaciones diríjase a las páginas 24, 25, & 28 de este horario de clases.

Importante: La mayoría de nuestra correspondencia se lleva acabo vía correo electrónico. Favor de asegurarse de actualizar su información personal (correo electrónico, número de teléfono, etc.) vía MyWebServices cada semestre si es necesario.

Ley Estatal 540

Cualquier estudiante, excepto los no-inmigrantes extranjeros que cumplan con los siguientes requisitos serán exentos de pagar el costo por matriculación para los estudiantes no residentes.

Requisitos:
1) El estudiante debe haber asistido a una preparatoria en California por lo menos tres años escolares completos.
2) El estudiante debe haberse graduado de una preparatoria de California o haber obtenido la equivalencia (GED) antes de comenzar el término (ejemplo: pasars el GED o el examen de competencia de California).
3) Un estudiante extranjero sin el estatus migratorio en regla debe llenar una “declaración jurada” confirmando que ha sometido su solicitud para legalizar su estatus de inmigración, o que presentará dicha solicitud en cuanto sea elegible para hacerlo.

Esta ley no aplica a los estudiantes que tengan una Visa F-1 para Estudiantes Internacionales. Los estudiantes no residentes que califiquen deben presentar la forma “Student Affidavit for Exemption from Nonresident Tuition” en la Oficina de Admisión y Archivos Estudiantiles.

Los estudiantes clasificados como no residentes que sean exentos de pagar el costo por matriculación para los estudiantes no residentes bajo esta ley, no serán elegibles para el Subsidio del Costo por Matriculación de la Mesa Ejecutiva del Gobernador “Fee Waiver” (BOFW).

Matriculación para los estudiantes de preparatoria

Los estudiantes de preparatoria inscritos actualmente con permiso especial de medio-tiempo de los grados 11 y 12 deben matricularse en persona dos semanas antes del primer día del semestre. Cada semestre, los estudiantes de preparatoria de nuevo ingreso deben solicitar admisión al colegio y presentar la Forma de Matriculación Corriente de su preparatoria y la forma de consentimiento médico del padre/guardia legal. El director de la preparatoria o el consejero académico de tal, debe autorizar la matriculación para todos los cursos que se toman en el colegio comunitario. Necesita una carpeta de identificación con fotografía para cada transacción que se realice. Las formas de matriculación para estudiantes de preparatoria y de consentimiento médico pueden ser adquiridas por Internet en www.missioncollege.org o en la Oficina de Admisión y Archivos Estudiantiles.

Los estudiantes de preparatoria con permiso especial de tiempo completo matriculados en 11 unidades o más deben pagar el monto total del pago por matriculación. Se cobrará un costo básico por el servicio a los estudiantes de preparatoria y los estudiantes de matriculación concurrente.

Clases para Oyentes

Después del último día para agregar clases con crédito académico, los estudiantes pueden inscribirse como oyentes a los cursos seleccionados del colegio comunitario bajo las siguientes provisiones:

1) Tienen la preferencia para matricularse aquellos estudiantes que deseen tomar los cursos por crédito académico.
2) No se permite a los estudiantes que tomen el curso como oyente cambiar su estatus de matriculación para recibir crédito por el curso.
3) El estudiante que desee tomar un curso como oyente deberá obtener autorización por escrito del profesor de la clase.
4) La asistencia, participación y las expectativas académicas relacionadas con el curso deberán ser determinadas por el profesor de la clase.

El estudiante puede ser dado de baja del estatus de oyente si no cumple con los estándares establecidos en la clase.

El costo por matriculación como oyente será de $15.00 por unidad por semestre. Los estudiantes que se matriculen para recibir crédito académico por diez o más unidades no deberán pagar un importe extra por inscribirse como oyentes en tres o menos unidades por semestre. El costo por inscribirse como oyente debe pagarse antes de inscribirse en el curso y éste no es reembolsable. Se puede obtener la forma “Request to Audit” por Internet en el sitio Web www.missioncollege.org o en la Oficina de Admisión.

Agregar clases:

Los estudiantes pueden agregar clases por Internet vía MyWebServices hasta el día anterior al primer día de clases. Para las clases de Corte-Plazoclases de comienzo atrasado, los estudiantes pueden agregar las secciones disponibles hasta el día antes del primer día de clases.

Lista de espera

Si el cupo en una clase se llena, los estudiantes pueden agregar sus nombres...
Información de Admisión y Matriculación

Sesión de Invierno / Semestre de Primavera

a la lista de espera de la clase antes que esta comience. Si alguno de los estudiantes matriculados se da de baja de la clase y hay espacio disponible, los estudiantes que sean elegibles en la lista de espera serán matriculados en la clase. Si son matriculados oficialmente, entonces se les comunicará por correo electrónico sobre su nuevo estatus. Es recomendable que los estudiantes revisen la lista de espera en forma regular para verificar su estatus en la clase. Los estudiantes con “bloqueos”, que tengan conflicto de horario de clases, etc. permanecerán en la lista de espera. (Después de la matricularse en clases, los estudiantes deben darse de baja de la clase si decidieron cambiar su matriculación por lista de espera.)

Para agregar clases que estén cerradas... Número de matriculación

Para agregar una clase cuando el semestre ha comenzado, debe asistir al primer día de clases (esté o no en la lista de espera). Si hay asientos libres, el profesor asignará “Números de Matriculación” a los estudiantes para que agreguen la clase. El Número de Matriculación es un código de cinco dígitos que da la autorización al estudiante para que agregue clases a través de nuestro sistema de inscripción por Internet—MyWebServices. (Usted va a necesitar un número de matriculación diferente para cada clase que desee agregar). Los “Números de Matriculación son válidos durante las primeras dos semanas de clases.

Darse de baja de las clases

Es la responsabilidad de los estudiantes el darse de baja de las clases oficialmente. No asuma que va a ser dado de baja por el profesor. Si usted no se da de baja, será responsable de cubrir todos los costos por matriculación relacionados a las clases (aunque el estudiante no haya asistido a las clases). Revise las fechas límite para darse de baja en los calendarios escolares de la Sesión de Verano y el Semestre de Otoño en este horario de clases. Debe darse de baja de las clases vía MyWebServices en el sitio Web www.missioncollege.org. No necesita la firma del profesor para darse de baja de las clases.

Múltiples Abandonos de la Misma Clase—Nuevo—Título 5; Capítulo 6, Sección 55024, Revisión

Puesto en efecto el 1° de julio de 2009, esta regla limita el número de veces que los estudiantes pueden darse de baja de una clase. Un estudiante puede darse de baja tres (3) veces de una misma clase a la que se haya inscrito en periodos distintos y recibir una “W” por cada una de estas veces en su expediente académico.

Después de la tercera “W” el sistema de matriculación bloqueará su inscripción en este curso. Para matricularse nuevamente en este curso, usted necesita presentar la forma “Student Petition” a la Oficina de Admisión y Archivos Estudiantiles. Reembolsos Para ser elegible y recibir un reembolso del costo por matriculación, los estudiantes deben darse de baja de las clases en o antes de la fecha límite publicada. Al darse de baja después de la fecha límite, perderá el costo de matriculación. Agregar clases después de la fecha límite para recibir el reembolso implicará el pago de nuevos costos. Los reembolsos por el pago de la carnet estudiantil y de los permisos para estacionarse serán procesados cuando se haga la petición en la Oficina de Admisión y Archivos Estudiantiles para la fecha límite para darse de baja con reembolso de pago. El reembolso por el pago del permiso para estacionarse requiere que el permiso sea devuelto. El reembolso a pagos con tarjeta de crédito será hecho a la tarjeta de crédito usada por el estudiante. Los pagos con cheques y en efectivo serán devueltos en cheque y enviados por correo a la dirección más actualizada en el expediente del estudiante. Es importante que tenga su información actualizada en su expediente académico. El proceso de reembolso tarda de 4 – 6 semanas.

Clases de Corto-Plazo

El pago por matricular en clases de corto plazo será reembolsado si el estudiante se da de baja antes de que se cumpla el 10% del total de la clase. Para clases de corto plazo que se reúnan cinco días o menos, los estudiantes deberán darse de baja un día antes del primer día de clase para poder recibir el reembolso.

Costos

Los costos obligatorios de matriculación son determinados por el estado y/o la Mesa Directiva del Colegio y deberán ser liquidados por el estudiante inmediatamente después de inscribirse cada semestre.

Costo por matriculación = $26.00 Costo por matriculación para estudiantes no-residentes = $199.00 por unidad

Carga por Cobertura de Salud = $17.00 por semestre ($14.00 por verano) La tarifa obligatoria de salud apoya los Servicios de Salud Estudiantiles. Esta tarifa de salud no es un reimpreso a un seguro médico personal. El costo por esta tarifa está exento para:

1) Estudiantes que dependen exclusivamente de la oración para mejorar su salud, de acuerdo con las enseñanzas auténticas de su religión.

2) Los estudiantes que asisten al colegio bajo un programa aprobado de entreamiento (Ed. Code 76355).

Cualquier estudiante que pida ser exento del pago por servicio de salud o que el programa de Servicio de Salud determine la revisión de la petición de exención será referido al Director de Ayuda Financiera del respectivo colegio. El Director de la Oficina de Ayuda Financiera y por lo menos un supervisor o técnico revisará las peticiones caso por caso.

Tarifa del Centro estudiantil

Esta tarifa apoya el Centro Estudiantil y está valorada a $1 por unidad, hasta un total de $5 por semestre.

Asociación Estudiantil (ASB en inglés): costo de membresía/carnet de identificación.

Una tarifa de $4 por la membresía se cobra al tiempo de matricularse, mantiene una variedad de servicios, actividades, programas, becas, descuentos y cubre el costo inicial de la carnet de identificación. Si algún estudiante decidiera no ser miembro, el costo es reembolsado si se solicita en o antes de la fecha límite de reembolso. Las carnet de identificación y calcomanías del semestre están disponibles en el Lobby del Centro Estudiantil. Para obtener una carnet de identificación, necesitará una copia de su recibo de matriculación y una identificación con foto.

Tarifa de conveniencia

Un cobro, no reembolsable, valorizado en $3 por semestre por el uso de MyWebServices y pagos en persona con tarjeta de crédito.

Tarifa del Permiso para Estacionarse

Permiso para Estacionarse para primavera o otoño = $40.00 Permiso para Estacionarse para el verano = $20.00 Los permisos para estacionarse pueden comprarse por Internet en www.missioncollege.org. Hay información detallada sobre el permiso de estacionamiento en la página 25.

Tarifa de Servicios

La copia de Horario de Clases = $2.00 Copia Oficial de Constancia de Estudios = $4.00 (Las dos primeras copias) Copias urgentes de Constancias de Estudios:

(Cada una) (en una hora) (en 24 horas) = $2.00 = $15.00 Copias de Constancias de estudios no oficiales = $2.00 por orden.

Duplicado del Diploma = $10.00 cada uno.

Admission Information–Spanish

www.missioncollege.org
La matriculación es un esfuerzo a lo largo y ancho del colegio y beneficia a los estudiantes de Mission College.

Cómo empezar... 
**Aptitudes Académicas, Evaluación y Orientación**
La Evaluación de Aptitudes Académicas/ el Examen de Ubicación y la Orientación están disponibles para todos los estudiantes de Mission College. Ambos son requisitos para todos los estudiantes de nuevo ingreso y para aquellos que indicaron en su solicitud de admisión su intención de completar un certificado, diplomado o transferirse a una universidad o colegio de cuatro años. Además, todos los estudiantes matriculados y aquellos estudiantes que están tomando un curso que requiera prerrequisito en inglés, inglés como segunda lengua, matemáticas o lectura deben tomar la Evaluación y la Orientación. Los estudiantes que necesitan asistencia especial para esta evaluación debido a alguna discapacidad (física, auditiva o de aprendizaje) debe comunicarse con el Centro de Apoyo a la Enseñanza para Discapacitados al teléfono 408.855.5085. Para más información sobre los exámenes o las clases de Orientación vea la página 4 y 9.

**Exenciones**
Estará exento de tomar la Orientación/Evaluación de aptitudes si ha completado un diplomado AA/AS o más avanzado, o si es estudiante que regresa que haya completado satisfactoriamente cursos en las siguientes áreas: inglés, ESL, lectura y matemáticas. Si ha completado la evaluación en cualquier otro colegio, debe traer los resultados que muestren la ubicación recomendada a un consejero académico para recibir ayuda para escoger los cursos apropiados. Si está matriculado en otro colegio/ universidad y está tomando una sola clase en Mission College es posible que no necesite acudir a la Orientación si provee pruebas de su matriculación en la otra institución a la que asiste. Debe cumplir con todos los prerrequisitos estipulados.

**Prerrequisitos y Correquisitos**
Un prerrequisito es un curso o habilidad, que necesita antes de matricularse en ciertos cursos. Por ejemplo, antes de tomar Química 1B, debe aprobar Química 1A con una "C" o mejor. Un correquisito es un curso que debe tomarse a la par de otro como condición de la matriculación. Por ejemplo, si quiere tomar “Business 21L” también debe matricularse en “Business 21”. Los Prerrequisitos y Correquisitos son necesarios para asegurar que tenga el suficiente conocimiento y habilidades para participar y completar todo el trabajo asignado en la clase. Tal vez no se le permita matricularse en una clase si no ha cumplido con los prerrequisitos asignados. Vea a su consejero académico si necesita ayuda respecto a este asunto.

**Desafiando los prerrequisitos o correquisitos**
Tiene el derecho a desafiar/retar los prerrequisitos, los correquisitos u otras limitaciones para matricularse debido a las siguientes razones: *(debe presentarse evidencia del caso)*

1. Ha completado de forma exitosa los Pre- o Correquisitos en otro colegio.
2. Cree que ha adquirido el conocimiento o la habilidad necesaria para tener éxito en la clase aunque no haya cumplido con los requisitos antes mencionados.
3. Cree que los Pre- o Correquisitos no han sido ofrecidos en forma razonable en Mission College.
4. Cree que los Pre- o correquisitos u otra limitación para matricularse son ilegalmente discriminados o que han sido aplicados en una forma ilegalmente discriminatoria.
5. La matriculación en esta clase ha sido limitada para un grupo especial de estudiantes y no hay otra clase que le permitiría cumplir con este requisito.
6. Entiende que los pre- o correquisitos fueron establecidos para proteger la salud y seguridad de los estudiantes. A pesar de que no cumple con los pre- o correquisitos, cree que puede demostrar que no representa peligro para usted o los demás.

**Para desafiar los prerrequisitos, correquisitos u otras limitaciones para matricularse**
1. Llene la forma de desafío académico. Puede solicitar las formas e instrucciones específicas en la Oficina de Consejería Académica.
2. Después, presente la forma y los documentos requeridos en la Oficina de Admisión. Al momento en que presenta la solicitud de desafío en la Oficina de Admisión, se puede matricular en la clase en cuestión, si aún hay espacio disponible y ha pagado el costo por la matriculación. Si su desafío es negado, el colegio tiene el derecho de darle de baja de la clase y sus pagos serán reembolsados.
3. Su petición será evaluada y tendrá disponible una respuesta por escrito en un término de cinco (5) días hábiles.
Exámenes de Ubicación Computarizado
Mission College ofrece Exámenes de Ubicación Computarizados todo el año

No se necesita hacer citas, los estudiantes son atendidos en el orden en que llegan
Planee con anticipación, no espere a que sea demasiado tarde. Pase por nuestra oficina durante las horas de trabajo y tome sus exámenes.

Si espera hasta la semana antes de comenzar las clases corre el riesgo de esperar por horas a que otros estudiantes terminen sus exámenes.

Estudiantes con discapacidades
Estudiantes con discapacidades, si necesita ayuda comuníquese con el Centro de Apoyo a la Enseñanza para Discapacitados (DISC) en S2-201 o llame al 408.855.5085 o a TTY al 408.727.9243.

Cuatro reglas importantes:
1. Los estudiantes pueden tomar el Examen de Ubicación dos (2) veces en un periodo de 365 días.
2. Debe tener un número de estudiante de Mission College para tomar cualquiera de los exámenes.
3. Debe tener una tarjeta de identificación (licencia de conducir, carnet de estudiante con foto, Pasaporte/Visa).
4. Los resultados de los Exámenes de Ubicación son para ubicación inicial solamente, no se pueden utilizar para sustituir clases (brincar un curso). Si esta es su intención, favor de consultar a su consejero académico y él/ella le ayudará a presentar una solicitud de Desafío al Prerrequisito Académico.

Centro de Evaluación: horas de oficina
Puede encontrar las horas de oficina del Centro de Evaluación por Internet en www.missioncollege.org/student_services/assess/index.html o en la ventanilla de la recepción del Centro de Evaluación (Edificio Principal, E1-101).

Resultados de los exámenes
Los resultados de los exámenes de inglés, matemáticas y lectura son instantáneos. Los resultados de ESL (Inglés como Segunda Lengua) pueden tardar hasta 5 días hábiles.

¿Qué tanto tarda cada examen?
¡Buena pregunta! Todos los exámenes tienen un tiempo específico. Algunos estudiantes terminan antes de que termine el tiempo, otros toman todo el tiempo asignado. Lo más importante es que haga lo mejor que pueda durante este tiempo.

Tiempo específico para cada examen:
Inglés: 1 hora y 5 minutos
ESL (Inglés como Segunda Lengua): 1 hora y 15 minutos
Lectura: 30 minutos
Matemáticas (4 exámenes):
1. Examen de Preparación para Algebra: 45 minutos
2. Examen de Algebra Elemental: 45 minutos
3. Examen de Algebra Intermedia: 45 minutos
4. Examen de Preparación para Precálculos: 1 hora y 30 minutos

¿Quién necesita tomar el examen?
Todo estudiante de nuevo ingreso y estudiantes no-exentos que planeen obtener un diplomado o transferirse a una universidad.

Estudiantes en progreso que no han tomado los exámenes y quieren matricularse en cursos con prerrequisitos en inglés, ESL, matemáticas y/o lectura deben tomar el examen antes de inscribirse en estos cursos.

Exenciones: es posible que no necesite tomar los exámenes si usted...

• Ha obtenido un diplomado AA/AS o estudios avanzados en cualquier colegio comunitario o universidad en Estados Unidos.
• Planea matricularse en cursos de inglés, ESL, matemáticas o lectura que no tengan prerrequisitos.
• Ha llegado a un acuerdo con la Oficina de Consejería Académica (Edificio Principal, E1-301) a través de una solicitud de Desafío Académico. (Ejemplo: constancia de estudios o los resultados de la evaluación de otro colegio, etc.)
Ayuda Financiera

Manteniendo la perspectiva
El propósito de la ayuda financiera es ayudar a los estudiantes en su búsqueda de educación y metas profesionales quitando algunas de las diarias presiones financieras que interfieren con dicha búsqueda. La ayuda financiera federal y estatal está diseñada para ser un suplemento, no reemplazo, a los recursos de los estudiantes. En otras palabras, se espera que los estudiantes contribuyan, tanto como les sea posible, para cubrir sus costos educativos. Mission College ofrece una variedad de programas de ayuda financiera federal, estatal e institucional para ayudar a los estudiantes a cubrir el costo de su educación. Para obtener información sobre los requerimientos para ser elegible y las formas de solicitud necesarias se invita a los estudiantes a pasar por la Oficina de Ayuda Financiera o visitar nuestro sitio Web: www.financialaid.missioncollege.org

Algunas becas están sujetas a disponibilidad de fondos; por tal motivo, es altamente recomendado que solicite la ayuda tan pronto como le sea posible.

La Junta Ejecutiva del Gobernador (BOGFW) (“Fee Waiver”)
La Exención de Costo de la Junta Ejecutiva del Gobernador (BOGFW), “Fee Waiver”, cubre el costo de la matrícula y parte del costo del permiso para estacionarse para estudiantes de bajos ingresos, BOGF A también cubre el costo por el Campus.

Los becados deben ser residentes de California por lo menos un año y un día antes del primer día del semestre en curso. Las solicitudes están disponibles en el Horario de Clases, en nuestro sitio Web o en la Oficina de Ayuda Financiera.

BOGW A: Para ser elegible, usted (o alguno de sus padres, si es dependiente) debe estar recibiendo algún tipo de asistencia como son: AFDC/TANF/CalWORKs, SSI, GA, u otras.

BOGW B: Para ser elegibles, usted (o alguno de sus padres, si es dependiente) debe cumplir con los siguientes estándares de ingreso económico.

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Cada miembro adicional de familia… $ 5,610

BOGW C: Para recibir el subsidio usted tiene que ser elegible para “Pell Grant” y/o tener $1 de “Necesidad Insatisfecha” como se determina después de haber completado la Solicitud Gratuita de Ayuda Federal a Estudiantes (FAFSA) y mandarla por correo para ser procesada en el sobre adjunto a la solicitud, o también puede solicitar por Internet.


Otros Programas de Ayuda Financiera
- Beca Federal “Pell Grant”.
- Beca Federal de Competitividad Académica (ACG).
- Beca Federal Suplemental de Oportunidad Educacional (FSEOG).
- Programa Federal de Estudio y Trabajo Parcial en empleos dentro o fuera del campus.
- Préstamos Federales Directos subsidiados o sin subsidio.
- Programa “California Grant” (Cal Grant B o C o Chafee).
- Extensión de Oportunidades en Programas y Servicios – Programa de EOPS.
- Becas.

El tiempo para procesar la Ayuda Financiera es aproximado. Todo el proceso puede tomar 3 meses o más

### PASO 1
- Complete la “Solicitud Gratuita de Ayuda Federal a Estudiantes”, (FAFSA).
- Solicite por Internet en: www.fafsa.ed.gov
- Ingrese el código 014458 en el Paso 3 de la FAFSA por Internet.
- Mission College acepta solicitudes de FAFSA todo el año.

### PASO 2
- El Centro de Procesamiento le enviará su Reporte de Ayuda Estudiantil (SAR) y otra copia a cada colegio que haya solicitado.
- Si usted no ha recibido su SAR después de 6 semanas, llame al 1.800.433.3243.

### PASO 3
- La Oficina de Ayuda Financiera recibe los datos de su FAFSA electrónicamente del Centro de Procesamiento.
- La Oficina de Ayuda Financiera crea su expediente estudiantil.

### PASO 4
- La Oficina de Ayuda Financiera le manda una carta si debe hacer correcciones o presentar documentos adicionales.
- Su expediente es actualizado.
- Lo más conveniente para usted es responder inmediatamente para que así pueda continuar el procesamiento de su solicitud.
- El proceso toma más tiempo si solicitó después del 2 de marzo de 2010.
Requisitos Claves para la Elegibilidad del Solicitante

El estudiante:
- Es un ciudadano de EE.UU. o es un no-ciudadano elegible.
- Declara un programa de estudio que lleva a un diploma/certificado para lograr un empleo mejor pagado en una institución reconocida, o un programa de transferencia que lleve a una licenciatura en una institución de 4 años de estudio que otorgue títulos profesionales.
- No está en deuda con ningún préstamo educativo.
- No debe ningún reembolso en ningún fondo del Título IV.
- Tiene un diploma de preparatoria, GED o equivalente, o demuestra “capacidad para beneficiarse”.
- Cumple con otros requisitos como sea apropiado.

Documentación Requerida:
- Reporte Electrónico de Ayuda Financiera Estudiantil. (Documento Generado de la FAFSA)
- Otros documentos que sean requeridos.

Cómo Solicitar Ayuda Federal

Cuando usted solicite ayuda financiera, se le pedirá información sobre su situación financiera. Esta información se usa para determinar si su “necesidad financiera” llena los requisitos del gobierno para ser elegible. Complete la “Solicitud Gratuita de Ayuda Federal a Estudiantes” (FAFSA) disponibles en la Internet en: www.fafsa.ed.gov.

Si usted califica para un Pell Grant, podría también ser elegible para otros tipos de ayuda financiera adicionales.

Si acaso no calificara para un Pell Grant, ¡NO SE RINDA! Todavía podría ser elegible para una variedad de otros tipos de ayuda financiera incluyendo exención de pagos y otras becas. Para averiguar más acerca de esas otras opciones, pregunte al personal de la Oficina de Ayuda Financiera.

El tiempo que toma procesar la Ayuda Financiera es aproximado. Todo el proceso podría tomar tres meses o más. (Mira la tabla del proceso de Ayuda Financiera en la parte inferior)

Si necesita información adicional, visiten en la Oficina de Ayuda Financiera o llámenos por teléfono al 408.855.5065.

También puede enviarnos sus preguntas vía correo electrónico al: mcfa@wvm.edu

Becas de Mission College

Mission College ofrece una variedad de becas que van de los $50 a los $5,000 dólares por año. La elegibilidad puede variar basada en áreas de estudio, comunidad y/o participación escolar, y/o necesidad financiera. Las solicitudes están disponibles en la página Web de la Oficina de Ayuda Financiera de Mission College en enero para el año académico siguiente.

La Exención del Costo de la Junta Ejecutiva del Gobernador (“BOG Fee Waiver”)

La versión en inglés está en las páginas 13 – 16.

La versión en español está en las páginas 29 – 32.

Cada solicitud contiene una hoja por los dos lados.

La Oficina de Ayuda Financiera de Mission College se reserva el derecho de revisar sus reglamentos y procedimientos durante el año académico para mantenerse actualizado sobre los cambios en regulaciones y normas estatales y federales.

Si necesita información adicional, vaya a la Oficina de Ayuda Financiera o llame a la Oficina al 408.855.5065

PASO 5
- Presente todos los documentos requeridos (completamente llenados) a la Oficina de Ayuda Financiera.
- Todos los documentos son archivados en la computadora.
- Su expediente es enviado a un supervisor para que lo revise.

Algunas veces es necesario que haga algunas correcciones o que presente documentos adicionales.

PASO 6
- Si su expediente pasa la revisión del supervisor, se otorga la ayuda financiera.
- Si su expediente no pasa la revisión del supervisor, la Oficina de Ayuda Financiera le pedirá información adicional. Regrese al Paso 5.

PASO 7
- La oficina de Ayuda Financiera le manda una carta.
- Si es elegible la Oficina le mandará una carta de adjudicación.

PASO 8
- Si hay un balance del monto total en la cuenta del estudiante, la Oficina Financiera del Distrito le enviará un cheque o cheques de ayuda financiera.
- El primer pago se manda la semana anterior al comienzo de clases (o 5 – 7 días después de otorgarse la beca).
- Si tiene un “bloqueo” en su expediente, el cheque no se manda, en su lugar, usted recibirá una carta con instrucciones que le explicarán qué hacer.
Orientación

¿Cuáles son los beneficios?
La Orientación provee a los estudiantes con información sobre Mission College y sobre la educación superior. También cubre la información sobre los programas y servicios del colegio, requisitos para diplomas, certificados, transferencias, procedimientos y expectativas académicas, instalaciones del plantel y materiales para la inscripción.

¿Quién debería asistir?
A todos los estudiantes de nuevo ingreso, a aquellos de reciente transferencia y a los estudiantes que regresan que no están exentos, se les requiere inscribirse en alguna de las clases de orientación antes o durante su primer semestre.

Curso de Orientación
Consulte su horario de clases para fechas y horarios:

Counseling 001
Supervivencia en el Colegio
Un curso de 2 unidades que enseña las habilidades esenciales para estudiar y presentar exámenes con éxito en todos los cursos del colegio.

Counseling 003
Estrategias para Crecimiento Personal y Profesional
Una clase de 2 unidades que le enseña las estrategias prácticas y comprobadas para mejorar las habilidades necesarias y tener éxito en el colegio y en sus vidas personales.

Counseling 005
Estrategias para el éxito
Un curso semestral de 3 unidades que integra el mejoramiento en análisis crítico y creativo, crecimiento personal y valores, y estrategias de estudio académico.

Counseling 023
Convirtiéndose en un experto estudiante-atleta. Un curso de 2 unidades que enseña a los estudiantes-atletas las herramientas para el éxito y cómo aplicarlas en el salón de clases y en sus deportes.

Counseling A
Una clase de 0.5 unidad la cual incluye Orientación, Plan Académico y Prioridad para Inscribirse. Por favor, traiga con usted su resultado del examen a la clase.

Sea inteligente...
¡Inscríbase en una clase de orientación y aprenda lo que toma lograr el éxito en Mission College!

Orientación Colegial
Counseling A
Tome su examen de evaluación en inglés/lectura/matemáticas e inscríbase en Counseling A. Por favor, traiga los resultados de sus exámenes con usted a la clase. Usted tendrá Prioridad para Inscribirse, plan educativo, aprenderá Habilidades y Técnicas para Estudiar, Recursos del Colegio, Requisitos para Diplomas y Transferencias y estilos de aprendizaje.

Sesión de Invierno 2011

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Counseling A para estudiantes internacionales

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Semestre de Primavera 2011

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Counseling A para estudiantes de habla vietnamita

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# Solicitud para la Exención (fee waiver) del Pago de la Matrícula 2010–2011

**Junta Directiva de los Colegios Comunitarios de California**

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**Este es una solicitud para que sus CUOTAS DE INSCRIPCIÓN SEAN EXENTAS.** Esta EXENCIÓN DE LAS CUOTAS es estrictamente para residentes de California. Si usted necesita dinero para asistirle con la compra de libros, material, comida, renta, transporte, u otros gastos, por favor, llene la SOLICITUD GRATUITA PARA AYUDA ESTUDIANTIL FEDERAL (FAFSA) inmediatamente. Comuníquese con la Oficina de Ayuda Financiera para más información. La FAFSA está disponible en la página de Internet http://www.FAFSA.edu.gov, o también en la Oficina de Ayuda Financiera.

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**Aclaración:** Aque los estudiantes que no sean residentes legales, pero que sean exentos de pagar una colegiatura de no-residentes bajo el Código Educativo de la Sección 58130.5 (AB 540), NO SON CONSIDERADOS residentes de California. Si usted NO ES residente legal de California, NO es elegible para recibir la exención de las cuotas de inscripción. No llene esta solicitud. Usted puede solicitar para recibir otros tipos de ayuda financiera llenando la FAFSA.

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- **¿Ha sido usted declarado como residente de California por las Oficinas de Registros y Admisiones?**
  - [ ] Sí
  - [ ] No

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**IMPLEMENTACIÓN DEL ACTA DE DERECHOS Y RESPONSABILIDADES DE PAREJAS DOMÉSTICAS DE CALIFORNIA**

El Acta de Derechos y Responsabilidades de las Parejas Domésticas de California amplía nuevos derechos, beneficios, responsabilidades y obligaciones a personas en relaciones de pareja domésticas que estén registradas con la Secretaría del Estado de California bajo la Sección 297 del Código de Familia. Si usted está en una Relación Registrada de Pareja Doméstica (RDP), usted será tratado como un estudiante casado-independiente para determinar su elegibilidad para esta exención de la cuota de inscripción, y tendrá que proporcionar información de su vida doméstica y los ingresos de su pareja. Si usted es un estudiante-dependiente y su padre de familia está en una Relación Registrada de Pareja Doméstica, usted será tratado de la misma manera que cualquier estudiante con padres de familia casados, y tendrá que proporcionar información doméstica, así como los ingresos de los padres en la relación de pareja doméstica.

**Aclaración:** Estas cláusulas aplican ÚNICAMENTE a la ayuda financiera estudiantil del estado, y **no a la ayuda financiera estudiantil del gobierno federal.**

**¿Está usted o su padre/madre en una Relación Registrada de Pareja Doméstica con la Secretaría del Estado de California bajo la Sección 297 del Código de Familia?**

- [ ] Sí
- [ ] No

Si usted respondió “Sí” a la pregunta anterior, la Pareja Doméstica Registrada será tratada como su cónyuge. Usted tendrá que incluir los ingresos de su pareja doméstica, así como la información del hogar, o bien, los ingresos de la pareja doméstica de su padre/madre y su información del hogar en las Preguntas 4, 11, 12, 13, 14, 15, 16, y 17.

**Estado Civil del Estudiante:**

- [x] Soltero/a
- [ ] Casado/a
- [ ] Divorciado/a
- [ ] Separado/a
- [ ] Viudo/a
- [ ] En una Relación Registrada de Pareja Doméstica

---

**ESTADO DE DEPENDENCIA**

Las preguntas posteriores determinarán si es que usted es considerado como un estudiante Dependiente o Independiente para la elegibilidad de la exención de la cuota de inscripción, y si es necesario que usted incluya información de sus padres de familia. Si usted responde “Sí” a CUALQUIERA de las preguntas posteriores enumeradas del 1 al 10, entonces será considerado como un estudiante INDEPENDIENTE. Si usted responde “No” a TODAS las preguntas, será considerado como un estudiante DEPENDIENTE, por lo que tendrá que proporcionar información de sus padres de familia, y deberá responder a la Pregunta #11.

1. **¿Nació usted antes del 1 de enero de 1967?** (Si responde “Sí”, vaya directamente a la Pregunta # 13)
   - [ ] Sí
   - [ ] No

2. **A partir del día de hoy, ¿está usted casado/a o en una Relación Registrada de Pareja Doméstica (RDP)?**
   - (Si responde “Sí”, vaya directamente a la Pregunta # 13)
   - (Si responde “No”, vaya directamente a la Pregunta # 13)

3. **¿Es usted veterano de las Fuerzas Armadas de los Estados Unidos?**
   - [ ] Sí
   - [ ] No

4. **¿Tiene hijos que reciban más de la mitad de su manutención de usted entre el 1 de Julio 2010 – 30 de Junio 2011, u otros dependientes que vivan con usted (que no sean sus hijos o esposo/a o RDP) que reciban más de la mitad de su manutención de usted, ahora y hasta el 30 de junio del 2011?** (Si responde “Sí”, vaya directamente a la Pregunta # 13)
   - [ ] Sí
   - [ ] No
ESTADO DE DEPENDENCIA (Más)

5. ¿Fue usted huérfano de padre y madre a partir de los 13 años de edad, y/o estuvo en un orfanato o bajo el cuidado/tutela de los tribunales? (Si responde "Sí", vaya directamente a la Pregunta # 13)  
   ☐ Sí  ☐ No

6. A partir de hoy, ¿es usted o era un menor de edad emancipado bajo la determinación de un tribunal en el estado donde resida legalmente? (Si responde "Sí", vaya directamente a la Pregunta # 13)  
   ☐ Sí  ☐ No

7. A partir de hoy, ¿se encuentra usted bajo una tutela legal asignada por un tribunal en su estado de residencia legal? (Si responde "Sí", vaya directamente a la Pregunta # 13)  
   ☐ Sí  ☐ No

8. ¿Ha sido usted calificado como un menor de edad no-acompañado y desamparado/sin hogar por su preparatoria o representante de personas desamparadas de su distrito escolar antes o después del 1 de julio del 2009? (Si responde "Sí", vaya directamente a la Pregunta # 13)  
   ☐ Sí  ☐ No

9. ¿Ha sido usted calificado como un menor de edad no-acompañado y desamparado/sin hogar por el director de un albergue de emergencia o programa de transición de envoltura financiada por el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos antes o después del 1 de julio del 2009? (Si responde "Sí", vaya directamente a la Pregunta # 13)  
   ☐ Sí  ☐ No

10. ¿Ha sido usted calificado como un menor de edad no-acompañado y desamparado/sin hogar que se esté manteniendo por sí sólo y en riesgo de no tener un hogar, por el director de algún centro para jóvenes que se han escapado de su hogar o desamparados, o algún programa de vivienda transicional, antes o después del 1 de julio del 2009? (Si responde "Sí", vaya directamente a la Pregunta # 13)  
    ☐ Sí  ☐ No

• Si usted respondió “Sí” a cualquiera de las preguntas enumeradas del 1 al 10, entonces será considerado como un estudiante INDEPENDIENTE en la solicitud para la exención de cuotas de inscripción, y tendrá que proporcionar información personal/familiar, así como sus ingresos (y los de su cónyuge o RDP, si es que aplica esta situación). Vaya directamente a la Pregunta # 13.

Si usted respondió “No” a todas las preguntas del 1 al 10, responda a las siguientes preguntas:

11. ¿Serás declarado como un dependiente de los impuestos por uno o ambos de tus padres (incluyendo parejas RDP), en la Declaración de Impuestos de Ingresos Personales de los Estados Unidos del 2009?  
    ☐ No Declararán Impuestos  ☐ Sí  ☐ No

12. ¿Resides actualmente con uno o ambos de tus padres, o su pareja RDP?  
    ☐ Sí  ☐ No

• Si usted respondió “No” a las preguntas del 1 al 10 y “Sí” a cualquiera de las preguntas 11 y 12, tendrá que proporcionar información personal/familiar, así como los ingresos de sus padres de familia/RDP. Por favor responda a las preguntas para los estudiantes DEPENDIENTES en las siguientes secciones.

• Si usted respondió “No” o “No Declararán Impuestos” a la Pregunta # 11, y “No” a la Pregunta # 12, usted es considerado un estudiante dependiente en todo tipo de ayuda financiera a la que solicite, con la excepción de esta exención de la cuota de inscripción. Usted podrá responder a las preguntas como un estudiante INDEPENDIENTE en lo que resta de esta solicitud, pero por favor, trate de obtener la información de sus PADRES DE FAMILIA, y entregue una solicitud FAFSA para que se considere a usted para otros tipos de ayuda financiera. Usted no podrá recibir ningún otro tipo de ayuda financiera estudiantil sin la información de sus/la padre/s de familia.

MÉTODO A DE LA EXENCIÓN DE LA CUOTA DE INSCRIPCIÓN

13. Está (el estudiante ÚNICAMENTE) recibiendo asistencia monetaria mensualmente para usted o cualquiera de sus dependientes de:

   ☐ TANF/CalWORKs?  ☐ Sí  ☐ No
   ☐ SSI/SSP (Ingresos Complementarios de Seguridad/Programa Complementario Estatal)?  ☐ Sí  ☐ No
   ☐ Asistencia General?  ☐ Sí  ☐ No

14. Si usted es un estudiante dependiente, ¿están sus padres/RDP recibiendo asistencia monetaria mensual como su principal fuente de ingresos, ya sea por parte de TANF/CalWORKs o SSI/SSP?  
    ☐ Sí  ☐ No

• Si usted respondió “Sí” a las preguntas 13 o 14, usted es elegible para recibir la EXENCIÓN DE LA CUOTA DE INSCRIPCIÓN. Firme la Certificación al final de esta solicitud. Será necesario que usted presente pruebas de sus beneficios actuales. Llene la solicitud FAFSA para determinar su elegibilidad en otros tipos de ayuda financiera.
MÉTODO B DE LA EXENCIÓN DE LA CUOTA DE INSCRIPCIÓN

15. **ESTUDIANTE DEPENDIENTE:** ¿Cuántas personas viven en el hogar de sus padre/s de familia/RDP? (Incluyase a sí mismo, sus padre/s/RDP, y cualquier otra persona que viva con sus padre/s/RDP y reciban ayuda económica de más del 50% por parte de sus padres/RDP, actualmente y hasta el 30 de junio del 2011.)

16. **ESTUDIANTE INDEPENDIENTE:** ¿Cuántas personas viven en su hogar? (Incluyase a sí mismo, su cónyuge/RDP, y cualquier persona que viva con usted y reciba ayuda económica de más del 50% de su parte, ahora y hasta el 30 de junio del 2011.)

17. **Información de Ingresos del 2009**

<table>
<thead>
<tr>
<th>(Estudiantes dependientes no deben incluir la información de sus ingresos en las Preguntas 17 a y b.)</th>
<th><strong>ESTUDIANTE DEPENDIENTE:</strong> INGRESOS ÚNICAMENTE DE PADRE(S)/RDP</th>
<th><strong>ESTUDIANTE DEPENDIENTE:</strong> INGRESOS DE ESTUDIANTE (&amp; CONYUGE/RDP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Ingresos Brutos Ajustados (Si ya entregó su Declaración de Impuestos del Formulario 1040, línea 37; 1040A, línea 21; 1040EZ, línea 4.)</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td>b. Cualquier otro ingreso (Incluyendo TODO el dinero que recibió en el 2009 que no esté incluido en la línea (a) (tal y como ingresos de discapacidad, manutención, ingresos militares, compensación de trabajadores lesionados, pensiones libres de impuestos).</td>
<td>$__________</td>
<td>$__________</td>
</tr>
<tr>
<td>Ingresos TOTALES del 2009 (La suma de a + b)</td>
<td>$__________</td>
<td>$__________</td>
</tr>
</tbody>
</table>

La Oficina de la Ayuda Financiera examinará sus ingresos y le dejará saber si usted califica para la EXENCIÓN DE LA CUOTA DE INSCRIPCIÓN bajo el Método B. Si usted no califica usando este sencillo método, entonces llene la solicitud FAFSA.

**CLASIFICACIONES ESPECIALES DE LAS EXENCIAS DE CUOTAS DE INSCRIPCIÓN**

18. ¿Cuenta usted con una certificación del Departamento de Asuntos de los Veteranos de Guerra de California indicando su elegibilidad como dependiente para recibir una exención en la cuota de inscripción?

   Presente su certificación.  
   ☐ Sí ☐ No

19. ¿Cuenta usted con una certificación del General Edén de la Guardia Nacional indicando su elegibilidad como dependiente para recibir una exención en la cuota de inscripción?

   Presente su certificación.  
   ☐ Sí ☐ No

20. ¿Es usted elegible por haber recibido la Medalla de Honor del Congreso, o es hijo/a de alguien que haya recibido este honor?

   Presente su documentación del Departamento de Asuntos de los Veteranos de Guerra.  
   ☐ Sí ☐ No

21. ¿Es usted elegible por ser un dependiente de una de las víctimas de los ataques terroristas del 11 de septiembre del 2001? Presente su documentación de la Junta de Reclamos del Gobierno y la Indemnización de Víctimas de California.

   ☐ Sí ☐ No

22. ¿Es usted elegible por ser un dependiente de un agente del orden o de un bombero que haya perdido la vida cumpliendo con su deber?

   Presente su documentación del registro de la agencia pública del empleador.  
   ☐ Sí ☐ No

- Si usted respondió “Sí” a cualquiera de las preguntas 18 a 22, usted es elegible para recibir la EXENCIÓN DE LA CUOTA DE INSCRIPCIÓN, y puede también recibir exenciones o ajustes en otras cuotas. Firme la Certificación posterior. Comuníquese con la Oficina de Ayuda Financiera si tiene preguntas adicionales.
CERTIFICACIÓN PARA TODO LOS SOLICITANTES: LEA ESTA DECLARACIÓN Y FIRME ABAJO

Por medio de la presente, juro y afirmo que, bajo pena de perjurio, toda la información en esta solicitud es verídica, completa y fidedigna, según mis conocimientos. Si un agente autorizado me lo pide, acuerdo presentar pruebas de esta información, las cuales pueden incluir una copia de las Declaraciones de Impuestos Sobre Ingresos Personales del 2009, tanto míos como los de mi cónyuge/pareja doméstica registrada, y/o mis padres/parejas registradas domésticas. También estoy consciente de que cualquier información o declaración falsa, o el incumplimiento de la presentación de pruebas de mi parte, podría resultar en el rechazo, reducción, retiro, y/o indemnización de la exención. Yo autorizo que la información incluida en esta solicitud sea compartida entre los planteles educativos, distritos, y la Oficina del Rector de los Colegios Comunitarios de California.

Yo estoy consciente y entiendo la siguiente información (por favor, marque favorablemente todos los espacios):

☐ Programas de ayuda financiera del gobierno federal y del estado están disponibles para asistir con los gastos de una educación superior (incluyendo las cuotas de inscripción, libros y material, transporte, y vivienda). Al llenar la solicitud FAFSA, asistencia monetaria adicional podría estar disponible mediante varias becas, como la Pell Grant, así como programas de estudio-trabajo, y otros tipos de ayuda financiera.

☐ Puedo solicitar para recibir ayuda financiera si estoy matriculado en un programa elegible de estudios superiores, ya sea como estudiante de tiempo-completo o de medio-tiempo (incluyendo programas de certificación, licenciaturas, o traslados a otros planteles).

☐ Información sobre los programas de ayuda financiera y asistencia para llenar las solicitudes correspondientes están disponibles en las oficinas de ayuda financiera de los colegios comunitarios.

Firma del Solicitante       Fecha       Firma de Padre de Familia (Sólo Para Estudiantes Dependientes)       Fecha

INFORMACIÓN DEL ACTA DE PRIVACIDAD DE CALIFORNIA

Las leyes federales y estatales protegen el derecho de privacidad con respecto a la información de cada individuo. El Acta de Prácticas de Información de California de 1977 dicta que la siguiente información sea proporcionada a solicitantes de ayuda financiera a quienes se les haya pedido proveer información privada. El principal propósito de la información requerida en esta solicitud es para determinar su elegibilidad para recibir ayuda financiera. La política de la Oficina del Rector, así como la política del colegio comunitario del que usted está solicitando para recibir ayuda, autoriza el manejo de esta información. Cualquier insuficiencia en la información que usted proporcione podría demorar e incluso hasta impedir la emisión de la ayuda financiera. La información en esta solicitud puede ser compartida con otras agencias estatales y entidades del gobierno federal, si es que la ley lo dicta. Por ley, toda persona puede tener acceso a los archivos que contengan la información proporcionada en esta solicitud.

Las entidades responsables de mantener y resguardar la información de esta solicitud son los administradores de la ayuda financiera de los planteles a los que usted está solicitando para recibir dicha ayuda financiera. El Número de Seguro Social (SSN) puede ser usado para verificar su identidad bajo bases de datos establecidos antes del 1 de enero de 1975. Si su colegio comunitario le pide su Número del Seguro Social y usted tiene preguntas, comuníquese con un agente de ayuda financiera de su colegio comunitario. La Oficina del Rector y los colegios comunitarios de California, en conformidad con reglamentos federales y estatales, no discriminan por etnicidad, religión, color de la piel, nacionalidad, sexo, edad, discapacidad, condición médica, orientación sexual, relaciones de parejas domésticas, u otras bases que están protegidas bajo la ley. Si necesita más información sobre estas políticas, puede dirigir sus preguntas a la oficina de ayuda financiera del colegio comunitario al que está solicitando.

FOR OFFICE USE ONLY

☐ BOGFW-A
☐ TANF/CalWORKs
☐ GA
☐ SSI/SSP
☐ BOGFW-B
☐ BOGFW-C
☐ Special Classification
☐ Veteran
☐ National Guard Dependent
☐ Medal of Honor
☐ 9/11 Dependent
☐ Disp. of deceased law enforcement/fire personnel

RDP
☐ Student
☐ Parent
☐ Student is not eligible

Comments: ____________________________

Certified by: __________________________ Date: __________________________
Non-Discrimination Statement

It is the student’s responsibility to be familiar with academic regulations and standards including policies for attendance, cheating, and other disciplinary sanctions. See Academic Regulations and Standards section in the current Mission College Catalog for complete information.

MISSION COLLEGE

Mission Statement

Mission College’s first priorities are students, their learning and their success.

Our College serves the diverse educational, economic and cultural needs of the student population of Santa Clara, the Silicon Valley and our global community by providing associate degrees, transferable, career and basic skills courses and programs, as well as opportunities for life-long learning.

Through participatory governance in support of our first priorities, Mission College systematically commits to evaluating and improving educational programs, technological resources and student support services by making informed decisions, allocating resources, and establishing institutional policies and procedures.

Non-Discrimination Statement

The West Valley/Mission Community College District is an open-door community college district. Mission College does not discriminate on the basis of ethnicity, national origin, race, color, ancestry, religion, creed, age, sex, sexual orientation, marital or parental status, medical condition, or physical or mental disability, in any of its programs, services or courses of study.

Oportunidad Ecuánime Sin Discriminacion

El Mission College cumple con las leyes de Acción Affirmativa y de Oportunidad Ecuánime de acuerdo con la Sección 504 del Acta de Rehabilitación de 1973, Título IX de las Enmiendas Educativas de 1972 y del Título VI del Acta de Derechos Civiles de 1964, por lo que no discrimina en ninguno de sus reglamentos, prácticas o procedimientos en base a la raza, el color, el origen nacional, la edad, el sexo o alguna otra desventaja física o mental que la persona posea.

La habilidad limitada en el uso del idioma inglés no impedirá el ingreso o la participación en los programas de Educación Vocacional a ningún estudiante. Las personas que deseen obtener más información o que busquen solución a supuestos actos de discriminación pueden recurrir a algunas de las oficinas mencionadas en la página siguiente.

En concordancia con el Título IX, todas las clases que este distrito ofrece admiten a individuos de ambos sexos. Sin embargo, algunas de estas clases pueden enfatizar información relacionada específicamente con el sexo femenino o masculino no obstante, ninguna de dichas clases prohíbe la admisión de algún estudiante en base a su sexo. En las clases de Educación Física es posible que se separe a los estudiantes de acuerdo con su sexo si dicha clase requiere algún contacto físico. Algunas de estas clases son: la lucha libre, el fútbol americano, el básquetbol o cualquier otro deporte “cuya meta o actividad principal exija el contacto corporal.”

Pantay na Oportunidad at Walang Diskriminasyon

Ang pamantasan ng Mission ay Affirmative Action, Equal Opportunity Employer na sumusunod sa patakaran ng Section 504 ng Rehabilitation Act ng 1973, Title IX ng Education Amendments ng 1972, at Title VI ng Civil Rights Act ng 1964, ay hindi nagdis- criminare sa kanlung urí, kulay, pinagmulang bayan, edad, kasarian o kapansanan sa alinnang parte ng patakaran nito. Ang kakayahán sa pag lingsay ay hindi maaaring maging hadlang sa pagsali sa mga palatuntunan ng Vocational Education. Ang mga taong nagahanap ng impormasyon o kalutasan sa inaakalang kilos na nakadiskriminare ay maunguto sa nararapat na opisina na nakalista sa ibaba.

Sangayon sa Title IX, lahat ng kurso na inihahandog sa purok ay bukas para sa lahat ng tao maging lalaki o babae. Ang ibang kurso ay nagbibigay ng impormasyon laan lamang para sa lalaki o babae, ngunit hindi pinagbabawalan ang sino man maaaring dahil sa kanlung kasarian. Sa mga klase ng Physical Education ang mga maaaring maaring paghiwalayin sangayon sa kanlung coeducational na klase, kagaya ng larong wrestling, football, o kahit na anong laro o kilos na maaring magkadikit ang ano ang parte ng kanlung katawan.
How to Read a Course Listing

**Course number**

**Course title**

**Prerequisite: ECON001A.** Advisory: MATH 903. Allocation of resources and distribution of income as affected by workings of price system and by government policies. Grade only. (UC/CSU)

**Advisory = recommended prerequisites**

**Designates UC/CSU transferable course description**

**Section number**

**Day or days of the week when class meets**

**Class meeting times**

**Instructor’s last name**

**Room number**

**Required corequisite or prerequisite courses**

**Section number**

**Indicates class is scheduled after 4:00 PM**

**Indicates class begins after the second week of the semester**

**Indicates class is scheduled**

**NOTE: Concurrent enrollment in POLIT007 required.**

**Short Term Class dates: first class to last class**

**Extra hours scheduled after class begins**

**Units; course credit hours**

**TBA = To Be Arranged**

**STAFF = Instructor not determined at time of schedule printing**

**Main Building Room Numbers:**

- N = North wing
- S = South wing
- E = East wing
- W = West wing
- CS = Center Space
- N1 = North wing, 1st floor
- S2 = South wing, 2nd floor
- E3 = East wing, 3rd floor
- SE2 = South East Corner, 2nd floor

**Other Room Numbers:**

- MT = Mission Temporary
- SCI = Science Building
- HM = Hospitality Management Building
- CC = Campus Center
- CDC = Child Development center
- GYM = Gymnasium
### Winter Session Courses
**January 4 – January 26, 2011**

#### Allied Health

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
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<tr>
<td>AH</td>
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<tr>
<td>AH*011</td>
<td>Cardiopulmonary Resuscitation</td>
<td>Dooley</td>
<td>TH 08:00AM–06:10PM</td>
<td>W2-502</td>
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<tr>
<td>AH*914</td>
<td>Math for Health Occupations</td>
<td>Brockmeier</td>
<td>MWF 09:50AM–11:45AM</td>
<td>N2-302</td>
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#### Counseling

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<tbody>
<tr>
<td>COUNS</td>
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<td>COUNS*000A</td>
<td>Orientation to Mission College</td>
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#### Anthropology

<table>
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<th>Time</th>
<th>Location</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>ANTHR</td>
<td>Physical Anthropology</td>
<td>Laird</td>
<td>TUTH 05:30PM–09:30PM</td>
<td>N2-302</td>
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#### Community Education

<table>
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<th>Time</th>
<th>Location</th>
<th>Units</th>
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<tbody>
<tr>
<td>CECHI</td>
<td>Refresher Childbirth Practice</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CECHI*7128</td>
<td>Refresher Childbirth Practice session &amp; Refresher</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.
### Hospitality Management: Food & Restaurant Management

**FDRST 408.855.5252**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
<th>Instructor</th>
<th>Days</th>
<th>Hours</th>
<th>Location</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>FDRST'075</td>
<td>Menu Planning</td>
<td>3.0</td>
<td>Hawkins</td>
<td>MWF</td>
<td>12:00PM–03:00PM</td>
<td>Johnston</td>
<td>ONLINE 3.0</td>
</tr>
<tr>
<td></td>
<td>Advisory: Eligibility for ENGL 001A and READ 053. The core competencies covered in menu planning include: marketing, nutritional needs, menu layout and design, calculating basic pricing methods, and evaluating both a sales performance analysis and a menu sales mix analysis. Grade Only. (CSU)</td>
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<tr>
<td></td>
<td>Note: This course is delivered completely online. There are neither in-person orientations nor on-campus exams. If you wish to add this section on or after Tuesday, January 4, you must attend the mandatory orientation on Wednesday, January 5 from 5:00-6:00 pm in Room: MT-15. If you are trying to add this section after class starts, you must contact the instructor at <a href="mailto:cyberquiz@sbcglobal.net">cyberquiz@sbcglobal.net</a>.</td>
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<tr>
<td></td>
<td>Advisory: COUNS 001 and MUSC 090. Introductory course in the development of enjoyment &amp; appreciation of music. Lecture and listening to recorded and live performances. Pass/No Pass Option. (UC/CSU)</td>
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<tr>
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<td>Note: This course uses the online courseware, Angel LMS, to enhance classroom learning. Go to the course web page at <a href="http://www.missioncollege.org/lib/librarycourses.html">http://www.missioncollege.org/lib/librarycourses.html</a> for information about the course</td>
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</tbody>
</table>

### Humanities

**HUMAN 408.855.5287**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
<th>Instructor</th>
<th>Days</th>
<th>Hours</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUMAN*007</td>
<td>International Films</td>
<td>3.0</td>
<td>Johnson</td>
<td>MWF</td>
<td>10:00AM–12:00PM</td>
<td>Johnston</td>
<td>MT-15 3.0</td>
</tr>
<tr>
<td></td>
<td>Advisory: Eligibility for ENGL 001A and READ 053. The course provides a critical look at the world and its problems through some of the finest international films. Films from Asia, Africa, Europe, South America and the United States will be viewed and analyzed to explore such topics as nationalism, sovereignty, war and peace, ethnic conflict, economics and immigration. (Co-listed as POLIT 007). Pass/No Pass Option. (UC/CSU)</td>
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<td>Note: This is a Mission College Online course. There is a mandatory orientation on Wednesday, January 5 from 5:00-6:00 pm in Room: MT-15. If you are trying to add this section on or after Tuesday, January 4, you must attend the orientation or contact the instructor directly.</td>
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</table>

### Library

**LIB 408.855.5162**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
<th>Instructor</th>
<th>Days</th>
<th>Hours</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIB*010</td>
<td>Information Competency</td>
<td>1.0</td>
<td>Estrada</td>
<td>MWF</td>
<td>10:00AM–12:00PM</td>
<td>Cox</td>
<td>E2-101 1.0</td>
</tr>
<tr>
<td></td>
<td>Advisory: CA 070A. This course introduces students to the nature of research and role of the library in research. Students are introduced to a wide variety of informational resources to find, analyze, organize and present information and learn about the legal and ethical aspects of research. This course may also be offered online. Pass/No Pass Option. (UC/CSU)</td>
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<td></td>
<td>Note: No textbooks are required.</td>
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</table>

### Mathematics

**MATH 408.855.5090**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
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<th>Instructor</th>
<th>Days</th>
<th>Hours</th>
<th>Location</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>MATH*901</td>
<td>Arithmetic Review</td>
<td>1.0</td>
<td>Johnston</td>
<td>MWF</td>
<td>06:30PM–08:00PM</td>
<td>Johnston</td>
<td>N2-302 3.0</td>
</tr>
<tr>
<td></td>
<td>Fast-paced review of computations with whole numbers, fraction and decimals, and applications of ratio, proportion and percent to practical problems. Not a substitute for MATH 900. Pass/No Pass Option.</td>
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<td>Note: No textbooks are required.</td>
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</table>

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

**Political Science**

**POLIT**

408.855.5258

**POLIT’007**  International Films

This course provides a critical look at the world its problems through some of the finest international films. Films from Asia, Africa, Europe, South America and the United States will be viewed and analyzed to explore such topics as nationalism, sovereignty, war and peace, ethnic conflict, economics and immigration. (Co-listed as HUMAN 007). Pass/No Pass Option. (UC/CSU)

94599  MWTTH  06:00PM–10:00PM  Van Sijll  N1-202  3.0
(Meets 01/04-01/26)

**Psychology**

**PSYCH**

408.855.5483

**PSYCH’001**  General Psychology

Advisory: Eligibility for ENGL 108A and READ 053. This course introduces major concepts, problems and methods that psychologists use to investigate and understand the human mind. Pass/No Pass Option. (UC/CSU)

94600  Guich  ONLINE  3.0
(Meets 01/04-01/26)
13.6 Online Wkly hrs.
Note: This course is delivered completely online. On January 4, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Daniel Guich on or after January 4, 2011 at daniel.guich@wvm.edu.

94601  Cormier  ONLINE  3.0
(Meets 01/04-01/26)
13.6 Online Wkly hrs.
Note: This course is delivered completely online. On January 4, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Jeff Cormier on or after January 4, 2011 at jeff.cormier@wvm.edu.

**PSYCH’010**  Social Psychology

This course studies psychological and sociological influences on an individual while functioning in social contexts. Pass/No Pass Option. (UC/CSU)

94602  Cormier  ONLINE  3.0
(Meets 01/04-01/26)
13.6 Online Wkly hrs.
Note: This course is delivered completely online. On January 4, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Jeff Cormier on or after January 4, 2011 at jeff.cormier@wvm.edu.

**Sociology**

**SOC**

408.855.5483

**SOC’001**  Introduction to Sociology

The study of interplay of the individual and society. Pass/No Pass Option. (UC/CSU)

95794  Pasion  ONLINE  3.0
(Meets 01/04-01/26)
Note: This course is delivered completely online. On January 4, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact the instructor on or after January 4, 2011 at markpasion@att.net.

**Wellness and Human Performance: Fitness**

**WHP**

408.855.5397

**WHP’004K**  Fitness: Cardio Cross Training

This course is designed to enhance the students cardiovascular condition by providing the option of exercising on a variety of cardio machines. Information will be provided on the basic principles of cardiovascular conditioning as well as how to program and use the exercise equipment. Pass/No Pass Option. (UC/CSU)

94604  MTWTH  05:30PM–09:30PM  Bugg  W1-301  1.0
(Meets 01/04-01/26)
Note: Baseball emphasis.

94605  MTWTHF  02:20PM–05:30PM  Buss  Tennis Courts&Madrid SB FIELD1
(Meets 01/04-01/26)
NOTE: Softball/Tennis emphasis.

94607  MTWTH  02:15PM–05:25PM  Cafferata  GYM  1.0
(Meets 01/04-01/26)
NOTE: Basketball emphasis.

94608  MTWTH  05:30PM–09:30PM  Hunter  GYM  1.0
(Meets 01/04-01/26)
NOTE: Badminton emphasis.

**PSYCH’012**  Human Growth and Development

Advisory: PSYCH 001, Eligibility for ENGL 108A and READ 053. The comprehensive coverage of the growth and development of humans from conception to death is examined. Pass/No Pass Option. (UC/CSU)

94603  Guich  ONLINE  3.0
(Meets 01/04-01/26)
13.6 Online Wkly hrs.
Note: This course is delivered completely online. On January 4, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Daniel Guich on or after January 4, 2011 at daniel.guich@wvm.edu.

**WHP’004T**  Fitness: Conditioning

This course is designed to introduce the student to the various components of physical fitness and have them work on developing a better level of cardiovascular endurance, muscular strength, body composition and flexibility. Pass/No Pass Option. (UC/CSU)

94605  MTWTH  11:00AM–03:15PM  Perez  BBFIELD  1.0
(Meets 01/04-01/26)
Note: Baseball emphasis.

94606  MTWTHF  02:20PM–05:30PM  Buss  Tennis Courts&Madrid SB FIELD1
(Meets 01/04-01/26)
NOTE: Softball/Tennis emphasis.

94607  MTWTH  02:15PM–05:25PM  Cafferata  GYM  1.0
(Meets 01/04-01/26)
NOTE: Basketball emphasis.

94608  MTWTH  05:30PM–09:30PM  Hunter  GYM  1.0
(Meets 01/04-01/26)
NOTE: Badminton emphasis.
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

**WHP*004U  Fitness: Weight Training**  
Course is designed to enhance the development muscular fitness and overall body tone. Information will be presented to increase student understanding of various aspects of weight training from safety through proper lifting techniques. Pass/No Pass Option. (UC/CSU)  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>94609</td>
<td>MTWTH</td>
<td>05:30PM–09:30PM</td>
<td>Bugg</td>
<td>1.0</td>
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</tbody>
</table>

(Meets 01/04-01/26)

**Wellness and Human Performance: Sports**  

**WHP*008R  Badminton: Beginning**  
This course will introduce the student to the basic fundamentals, rules and strategies of the game of badminton. Pass/No Pass Option. Materials Fee of $5.00. (UC/CSU)  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
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<tbody>
<tr>
<td>94610</td>
<td>MTWTH</td>
<td>05:30PM–09:30PM</td>
<td>Hunter GYM</td>
<td>1.0</td>
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</tbody>
</table>

(Meets 01/04-01/26)

**WHP*008S  Badminton: Intermediate/Advanced**  
This course will introduce the student to more advanced skills and strategies of the game of badminton. Emphasis will be placed on finesse shots, shot placement, court position and singles and doubles play strategies. Pass/No Pass Option. (UC/CSU)  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>94611</td>
<td>MTWTH</td>
<td>05:30PM–09:30PM</td>
<td>Hunter GYM</td>
<td>1.0</td>
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</table>

(Meets 01/04-01/26)
The Big Read gives communities the opportunity to come together to read, discuss, and celebrate one of 31 selections from U.S. and world literature. The Big Read in Santa Clara, California will focus on The Call of the Wild by Jack London. Activities will take place March–April 2011. The Big Read Events include:

• At Mission College, the kickoff event on March 16, 2011. There will be distribution of free copies of The Call of the Wild.

• At Mission College, The Call of the Wild (anime film version). The movie will be shown on April 11, 2011 at 7:00 pm.

• A Children’s Art Day, based on The Call of the Wild, will be held on the lawn of the City of Santa Clara’s Triton Museum of Art.

• An Open House will be held at the Santa Clara Railroad Depot, where an historical museum includes an operating model railroad. The South Bay Historical Railroad Society will give a presentation on the importance of railroad travel in the period when Jack London was writing, and the history of nearby College Park Station, where “Buck,” the dog in the novel, was put on a train after being kidnapped.

• An Alaskan Dog Sled event will be held featuring Jeff Dinsdale, sled dog historian of Quesnel, BC. Participants will see the gear and the type of sled that a dog such as “Buck” would have pulled in the Yukon.

Santa Clara University’s DeSaisset Museum will create a display on “Fr. Hubbard, Glacier Priest,” linking The Call Of the Wild to Santa Clara University.

The Book Discussions at various venues will cover the general themes of the book. Included will be two special discussions: John Farnsworth, Lecturer for the Environmental Studies Institute, will present “An Eco-Critical Look at Jack London’s The Call of the Wild;” and David DeCossee, Director of Campus Ethics Programs, will sponsor “Can Nature Still Save Us: Ethical Reflections on Jack London’s The Call of the Wild.”

For more information about “The Big Read”, please visit:

www.library.santaclararaca.gov
or go to www.neabigread.org
Spring Semester Courses

Accounting

ACCTG 408.855.5343

ACCTG*001A Principles of Accounting
Advisory: MATH 903. This course includes basic accounting theory and procedure, the accounting entity, and generally accepted accounting principles. Grade Only. (UC/CSU)

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Days</th>
<th>Credit</th>
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</thead>
<tbody>
<tr>
<td>94617</td>
<td>M 05:15PM-09:30PM</td>
<td>Mostyn</td>
<td>N2-501</td>
<td>4.0</td>
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</tr>
<tr>
<td>94618</td>
<td>MW 07:00PM-09:05PM</td>
<td>Venkata</td>
<td>MT-14</td>
<td>4.0</td>
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</tr>
<tr>
<td>94619</td>
<td>TTH 04:45PM-06:50PM</td>
<td>Manske</td>
<td>N2-401</td>
<td>4.0</td>
<td></td>
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<tr>
<td>94620</td>
<td>TTH 10:25AM-12:30PM</td>
<td>Mostyn</td>
<td>S1-401</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>94621</td>
<td>MW 12:40PM-02:45PM</td>
<td>Christopher</td>
<td>N2-401</td>
<td>4.0</td>
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</tr>
<tr>
<td>94622</td>
<td>TTH 04:45PM-06:50PM</td>
<td>Manske</td>
<td>N2-401</td>
<td>4.0</td>
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</tr>
<tr>
<td>94623</td>
<td>MW 07:00PM-09:05PM</td>
<td>Hui</td>
<td>N3-501</td>
<td>4.0</td>
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<tr>
<td>94624</td>
<td>TTH 10:25AM-12:30PM</td>
<td>Mostyn</td>
<td>S1-401</td>
<td>4.0</td>
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</tbody>
</table>

NOTE: Section 94622 is a Mission College online class. Students taking this section must have access to the Internet. We’ll meet on campus five times during the semester: Wednesday, 2/2, from 7:00pm-8:50pm in room N2-501, and on 3/2, 3/9, 4/20, and 5/25 from 7:00pm-8:50pm in room MT-25. Alternate time for orientation on 2/2 is from 7:00pm-8:50pm with section 94624. Alternate time for exams on 3/9, 4/20, and 5/25 is from 5:00pm-6:50pm or 7:00pm-8:50pm. Please read the course syllabus and start the first assignment before the orientation. The syllabus is at http://salsa.missioncollege.org/christopher. The instructor is at betty.christopher@wvm.edu. Students wanting to add this section on or after Monday, January 31, will need to attend the orientation meeting or contact the instructor directly.

ACCTG*001B Principles of Accounting
Prerequisite: ACCTG 001A. Advisory: MATH 903. Course covers accounting theory, procedure dealing with the operation of partnerships, corporations, cost accounting and financial analysis. Grade Only. (UC/CSU)

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Days</th>
<th>Credit</th>
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<td>94625</td>
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<td>N3-501</td>
<td>4.0</td>
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</tr>
<tr>
<td>94626</td>
<td>TTH 12:40PM-02:45PM</td>
<td>Christopher</td>
<td>N2-401</td>
<td>4.0</td>
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</tbody>
</table>

NOTE: Section 94626 is a Mission College online class. Students taking this section must have access to the Internet.

ACCTG*002 Basic Accounting Principles and Procedures
This is a step-by-step yet comprehensive introduction to accounting concepts, principles, and procedures. The course is recommended for individuals who are new to accounting, need a review, or who have had difficulty in other accounting courses. This course consists of a foundation module and a completion module that together cover both the theory and procedure elements of the full accounting cycle, for both service and merchandising operations, including financial statement preparation. Cash internal control procedures are included. A supplementary basic math review is also available. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Days</th>
<th>Credit</th>
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<tbody>
<tr>
<td>94630</td>
<td>MW 10:25AM-12:30PM</td>
<td>Manske</td>
<td>N2-401</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>94631</td>
<td>TH 07:00PM-10:10PM</td>
<td>Hui</td>
<td>E2-101</td>
<td>1.5</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Section 94630 is a Mission College online class. This is an online class, including all exams, and the book may be ordered online or purchased at the Mission College bookstore. Please attend the orientation on Wednesday, February 9, from 6:00 - 7:00pm in room N2-501. A detailed course syllabus is at http://salsa.missioncollege.org/mostyn. The instructor can be reached at (408) 855-5342 or by email at greg.mostyn@wvm.edu.

ACCTG*033 Projected Cash Flow and Financial Statements Using Excel
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: ACCTG 001A. This course combines the theory and procedure of cash budgeting and financial statement projection with the spreadsheet program Excel. Students build Excel spreadsheet models to project an income statement, balance sheet, and cash flow budget. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Days</th>
<th>Credit</th>
</tr>
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<tbody>
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<td>MW 07:00PM-09:05PM</td>
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<td>MT-14</td>
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<td>94616</td>
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<td>Mostyn</td>
<td>S1-401</td>
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<tr>
<td>94617</td>
<td>MW 07:00PM-09:05PM</td>
<td>Venkata</td>
<td>MT-14</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>94618</td>
<td>TTH 10:25AM-12:30PM</td>
<td>Mostyn</td>
<td>S1-401</td>
<td>4.0</td>
<td></td>
</tr>
</tbody>
</table>

We’ll meet on campus five times during the semester: Wednesday, 2/2, from 5:00pm-6:50pm in room N2-501, and on 3/2, 3/9, 4/20, and 5/25 from 5:00pm-6:50pm in room MT-23. Alternate time for exams on 3/9, 4/20, and 5/25 is from 3:00pm-4:50pm or 7:00pm-8:50pm. Please read the course syllabus and start the first assignment before the orientation. The syllabus is at http://salsa.missioncollege.org/christopher. The instructor is at betty.christopher@wvm.edu. Students wanting to add this section on or after Monday, January 31, will need to attend the orientation meeting or contact the instructor directly.

ACCTG*034 Business Financial Planning Using Excel
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: ACCTG 001A. This course combines the theory and procedure of financial planning and analysis with the use of the spreadsheet program Excel. Students build Excel spreadsheet models to do loan amortization, capital budgeting, lease vs. buy analysis, and breakeven analysis. ACCTG 033 is not a prerequisite. Pass/No Pass Option (CSU)

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<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Days</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>94631</td>
<td>TH 10:00PM-10:50PM</td>
<td>Hui</td>
<td>E2-101</td>
<td>1.5</td>
<td></td>
</tr>
</tbody>
</table>

(Meets 02/09-03/04) Last date to drop for refund, w/o W: 03/03/11

Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.
Continued on next page.
for Healthcare Providers™ prior to attending class. Materials Fee: $6.50. Pass/No Pass Option. (CSU)

**ANTHR*001L Physical Anthropology Lab**
Corequisite: ANTHR 001. This is an introductory laboratory course that includes methods and techniques of Physical Anthropology, including scientific method, anthropometry, determination and identification of skeletal materials, comparative osteology, and forensic anthropology. Pass/No Pass Option. (UC/CSU)

**ANTHR*003 Introduction to Cultural Anthropology**
This course is the study of cultural and social behavior as developed through the anthropological study of contemporary peoples. It includes a comparative study of the range of cultures of the world with emphasis on social organization, economics, religion, kinship systems, cultural patterns, values and ethics, and ecology. Pass/No Pass Option. (UC/CSU)

**ANTHR*055 Magic, Witchcraft and Religion**
Advisory: ANTHR 003. A cross-cultural study of beliefs and practices dealing with the supernatural pantheism. Practices that invite or demand individual experiences, such as altered states of consciousness, development of a "belief" system, and revitalization are explored. Pass/No Pass Option. (UC/CSU)

**ARAB*050A Beginning Conversational Arabic And Culture**
This course is a beginning practical Arabic language course which teaches basic language skills in a cultural context. Pass/No Pass Option. (CSU)

**ART*001A Survey of Western Art I**
Survey of painting, sculpture, and architecture in Western world from Prehistoric times through Medieval period. Slide lectures. Pass/No Pass Option. (UC/CSU)
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

ART*001B  Survey of Western Art II
ART 001A is not a prerequisite for ART 001B. A survey of painting, sculpture and architecture in Western world from Renaissance to the early 20th century. Slide lectures. Pass/No Pass Option. (UC/CSU) 94666 MW 12:40PM–02:05PM Thickpenny W2-301 3.0

ART*001D  Art of the 20th Century
A general survey of painting, sculpture, and architecture in the Western world from the Impressionists to the present day. Slide lectures. Pass/No Pass Option. (UC/CSU) E 94667 W 07:00PM–10:10PM Thickpenny W2-301 3.0

ART*020A  Museum/Gallery Internship
Students will participate actively in the operation of a local museum/gallery as an intern under the direction of museum/gallery professionals. Interview required. Limited enrollment. Pass/No Pass Option. (CSU) 94668 3.4 Scheduled wkly hrs Thickpenny TRITON 1.0 NOTE: For information, please contact Helayna Thickpenny in Room S2-502 or call her at (408)855-5287 before registering for this course. Enrollment is limited and an interview will be required.

ART*020B  Museum/Gallery Internship
Students will participate actively in the operation of a local museum/gallery as an intern under the direction of museum/gallery professionals. Interview required. Limited enrollment. Pass/No Pass Option. (CSU) 94669 3.4 Scheduled wkly hrs. Thickpenny 2.0 Note: For information, please contact Helayna Thickpenny in Room S2-502 or call her at (408)855-5287 before registering for this course. Enrollment is limited and an interview will be required.

ART*031A  Drawing
Beginning drawing course for students with no former drawing experience. Drawing of natural and man-made forms from observation, directed toward realistic rendering of objects; introduction to pictorial composition and perspective; introduction to drawing media; pencil, charcoal, conte, pen and ink, pastels and chalk. Studio practice emphasizes basic shading techniques. Pass/No Pass Option. (UC/CSU) E 94670 MW 07:00PM–10:10PM Tomasso S2-503 3.0 94671 MW 09:20AM–12:30PM Engel S2-503 3.0 W 94672 S 10:00AM–05:55PM Lindseth S2-503 3.0 94673 TTH 09:20AM–12:30PM Coon S2-503 3.0 94674 MW 12:35PM–03:45PM Barten S2-503 3.0

ART*031B  Intermediate Drawing
Prerequisite: ART 031A. This intermediate course is for students with previous college-level drawing experience and focuses on drawing from natural and human-made forms from observation. It is directed toward realistic rendering of objects and is an introduction to color drawing media; colored pencil, pen and ink, watercolor, pastels and chalk. Pass/No Pass Option. (UC/CSU) E 94675 TTH 07:00PM–10:10PM Engel S2-503 3.0 94676 S 10:00AM–05:55PM Lindseth S2-503 3.0 W 94677 MW 07:00PM–10:10PM Tomasso S2-503 3.0 94678 TTH 09:20AM–12:30PM Coon S2-503 3.0

ART*033A  Basic Design: Two-Dimensional
Basic introductory course to principles & elements of 2-dimensional design. Pass/No Pass Option. (UC/CSU) E 94679 MW 12:30PM–03:40PM Engel S2-604 3.0 94680 TTH 07:00PM–10:10PM Hulin S2-604 3.0

ART*033B  Basic Design: Three-Dimensional
Prerequisite: ART 033A. This course introduces students to the elements and principles of design of three-dimensional forms. Pass/No Pass Option. Materials fee of $15.00. (UC/CSU) E 94681 TTH 07:00PM–10:10PM Todaro N1-604 3.0

ART*033C  Basic Design: Color
Prerequisite: ART 033A. Studio design course pursuing in-depth study of color. Pass/No Pass Option. (UC/CSU) 94683 MW 03:40PM–06:50PM Engel S2-602 3.0

ART*034A  Introduction to Digital Art
This course is an introductory computer art course. The course introduces students to microcomputers (Macintosh and PCs), their operating systems and graphic software (Adobe Photoshop) for creating and manipulating images. This course will introduce the student to basic Design Elements and Principles. Specific projects will be executed relating to visual awareness, line, shape, form, space, and color. Students will learn drawing skills on a computer and how to work with peripheral devices. Pass/No Pass Option. (UC/CSU) 94684 MW 12:30PM–03:05PM Shields E2-202 3.0 94685 TTH 12:30PM–03:05PM Shields E2-202 3.0 94686 MW 07:00PM–09:35PM Lindseth E2-202 3.0

ART*034B  Advanced Digital Art
Prerequisite: ART 034A. This is an advanced design course combining computer graphics and fine arts image processing. Pass/No Pass Option. (UC/CSU) 94687 TTH 12:30PM–02:35PM Shields E2-202 3.0 94688 MW 12:30PM–03:05PM Shields E2-202 3.0 94689 MW 07:00PM–09:35PM Lindseth E2-202 3.0

ART*035A  Life Drawing
Prerequisite: ART 031A. This course is a fundamental study of the human figure as the main subject matter of drawings. Pass/No Pass Option. (UC/CSU) E 94690 TTH 07:00PM–10:10PM Engel S2-503 3.0

ART*035B  Life Drawing
Prerequisite: ART 035A. This course is a low intermediate study of the human form and structure rendered in realistic terms. Pass/No Pass Option. (UC/CSU) 94691 TTH 07:00PM–10:10PM Engel S2-503 3.0

ART*035C  Life Drawing
Prerequisite: ART 035B. This course is a high intermediate study of the human form and structure. It emphasizes creative interpretation and use of the human form for artistic expression. It focuses on drawing the live model in a variety of styles and media. Pass/No Pass Option. (UC/CSU) E 94692 TTH 07:00PM–10:10PM Engel S2-503 3.0

ART*035D  Life Drawing
Prerequisite: ART 035C. This course is an advanced study of the human form and structure. It emphasizes creative interpretation and use of the human form for artistic expression. It focuses on drawing the live model in a variety of styles and media. Pass/No Pass Option. (UC/CSU) E 94693 TTH 07:00PM–10:10PM Engel S2-503 3.0

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART*047A</td>
<td>Watercolor</td>
<td>Advisory: ART 031A or ART 033A. This course is an introduction to painting using various water base media with a focus on color mixing, composition, and content. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>03:40PM-06:50PM</td>
<td>Engel</td>
<td>S2-602 3.0</td>
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<tr>
<td>ART*047B</td>
<td>Watercolor</td>
<td>Prerequisite: ART 047A. Continuing instruction in watercolor techniques, watercolor styles, &amp; development of the student's artistic direction. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>03:40PM-06:50PM</td>
<td>Engel</td>
<td>S2-602 3.0</td>
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<tr>
<td>ART*047C</td>
<td>Ceramics-Handbuilding</td>
<td>Prerequisite: ART 047B. Focus on different aspects of course content providing students with supervised participatory experience. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>03:40PM-06:50PM</td>
<td>Engel</td>
<td>S2-602 3.0</td>
</tr>
<tr>
<td>ART*047D</td>
<td>Watercolor</td>
<td>Prerequisite: ART 047C. Focus on different aspects of course content providing students with supervised participatory experience. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>03:40PM-06:50PM</td>
<td>Engel</td>
<td>S2-602 3.0</td>
</tr>
<tr>
<td>ART*049A</td>
<td>Painting</td>
<td>Advisory: ART 031A or ART 033A. Basic introduction to traditional &amp; current painting techniques &amp; media. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>07:00PM-10:10PM</td>
<td>Rivera</td>
<td>S2-602 3.0</td>
</tr>
<tr>
<td>ART*049B</td>
<td>Painting</td>
<td>Prerequisite: ART 049A. Continuation of instruction in painting techniques &amp; media. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>07:00PM-10:10PM</td>
<td>Rivera</td>
<td>S2-602 3.0</td>
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<tr>
<td>ART*049C</td>
<td>Painting</td>
<td>Prerequisite: ART 049B. Focus on different aspects of course content with supervised participatory experience. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>07:00PM-10:10PM</td>
<td>Rivera</td>
<td>S2-602 3.0</td>
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<tr>
<td>ART*049D</td>
<td>Painting</td>
<td>Prerequisite: ART 049C. Focus on different aspects of course content with supervised participatory experience. Pass/No Pass Option. (UC/CSU)</td>
<td></td>
<td>07:00PM-10:10PM</td>
<td>Rivera</td>
<td>S2-602 3.0</td>
</tr>
<tr>
<td>ART*065C</td>
<td>Ceramics-Handbuilding</td>
<td>Prerequisite: ART 065C. Focus on advanced aspects of hand-building techniques. Pass/No Pass Option. Materials fee of $20.00. (UC/CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-604 3.0</td>
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<tr>
<td>ART*065D</td>
<td>Ceramics-Handbuilding</td>
<td>Prerequisite: ART 065D. Focus on advanced aspects of hand-building techniques. Pass/No Pass Option. Materials fee of $20.00. (UC/CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-604 3.0</td>
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<tr>
<td>ART*067B</td>
<td>Ceramics-Potter's Wheel</td>
<td>Prerequisite: ART 067B. Advanced wheel throwing course. Pass/No Pass Option. Materials fee of $20.00. (UC/CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
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<tr>
<td>ART*067C</td>
<td>Ceramics-Potter's Wheel</td>
<td>Prerequisite: ART 067C. Focus on advanced aspects of working with potter's wheel. Pass/No Pass Option. Materials fee of $20.00. (UC/CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
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<tr>
<td>ART*067D</td>
<td>Ceramics-Potter's Wheel</td>
<td>Prerequisite: ART 067D. Focus on advanced aspects of working with potter's wheel. Pass/No Pass Option. Materials fee of $20.00. (UC/CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
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<tr>
<td>ART*075A</td>
<td>Metalsmithing</td>
<td>Advisory: ART 033A or ART 033B or demonstrated subject/skills proficiency. This course is an introduction to the elements of design and metalsmith techniques. Pass/No Pass Option. Materials fee of $15.00. (CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
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<tr>
<td>ART*075B</td>
<td>Metalsmithing</td>
<td>Prerequisite: ART 075A. This course continues to apply the elements of design to metal and introduces new metalsmith techniques. Pass/No Pass Option. Materials fee of $15.00. (CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
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<tr>
<td>ART*075C</td>
<td>Metalsmithing</td>
<td>Prerequisite: ART 075B. This course focuses on different aspects of metalsmithing from previous levels. Students explore new techniques while building on previous experience. Materials fee of $15.00. Pass/No Pass Option. (CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
</tr>
<tr>
<td>ART*075D</td>
<td>Metalsmithing</td>
<td>Prerequisite: ART 075D. This is an advanced course in metalsmithing which focuses on different aspects of course content from previous levels. Students are provided with supervised participatory experience. Pass/No Pass Option. Materials fee of $15.00. (CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
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<tr>
<td>ART*075E</td>
<td>Furniture Design &amp; Woodworking</td>
<td>Advisory: ART 033A or ART 033B. Eligibility for ENGL 001A and READ 053. This course covers basic skills in furniture design, construction and finishing. Pass/No Pass Option. (CSU)</td>
<td></td>
<td>12:35PM-03:45PM</td>
<td>Magallon</td>
<td>N1-501A 3.0</td>
</tr>
</tbody>
</table>

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Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.
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**ART*078B  Furniture Design and Woodworking**
Advisory: ART 078A. Eligibility for ENGL 001A and READ 053. This course introduces more advanced techniques for design and furniture construction. Students build on skills learned in ART 078A. Pass/No Pass Option. (CSU)
94715  F  10:00AM–04:30PM Todaro  N1-604  3.0

**ART*078C  Furniture Design and Woodworking**
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: ART 078B. ART 078C is an advanced woodworking class which introduces techniques and skills not covered in previous courses. Pass/No Pass Option.
94716  F  10:00AM–04:30PM Todaro  N1-604  3.0

**ART*078D  Furniture Design and Woodworking**
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: ART 078C. This is an advanced course in furniture design and construction. Pass/No Pass Option.
94717  F  10:00AM–04:30PM Todaro  N1-604  3.0

**ART*085A  Sculpture**
Advisory: ART 031A or ART 033A. This is an introductory course in sculpture emphasizing personal expression. A variety of materials and techniques will be explored. Pass/No Pass Option. Materials fee of $15.00. (UC/CSU)
94718  TTH  07:00PM–10:10PM Todaro  N1-604  3.0

**ART*085B  Sculpture**
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: ART 085A. ART 085B builds on skills and concepts learned in ART 085A, and introduces new techniques. Students explore the development of a personal style of sculpture design. Pass/No Pass Option. Materials fee of $15.00. (UC/CSU)
94719  TTH  07:00PM–10:10PM Todaro  N1-604  3.0

**ART*085C  Sculpture**
Prerequisite: ART 085B. Advisory: Eligibility for ENGL 001A and READ 053. This is an advanced sculpture course which provides students with an opportunity to build on previous experience and explore new techniques. It focuses on different aspects of course content with supervised participatory experience. Pass/No Pass Option. Materials fee of $15.00. (UC/CSU)
94720  TTH  07:00PM–10:10PM Todaro  N1-604  3.0

**ART*085D  Sculpture**
Prerequisite: ART 085C. Advisory: Eligibility for ENGL 001A and READ 053. This course focuses on different aspects of course content sculpture with supervised participatory experience. Pass/No Pass Option. Materials fee of $15.00. (UC/CSU)
94721  TTH  07:00PM–10:10PM Todaro  N1-604  3.0

**ART*088B  Metal Sculpture Casting**
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: ART 088A. This course is a study of the metal casting process which introduces new techniques and skill-building assignments, as well as development of a personal form. Pass/No Pass Option. Materials fee of $15.00. (CSU)
94722  TTH  07:00PM–10:10PM Todaro  N1-604  3.0

**ART*088C  Metal Sculpture Casting**
Prerequisite: ART 088B. Advisory: Eligibility for ENGL 001A and READ 053. This course covers different aspects of metal sculpture casting along with supervised participatory experience. Pass/No Pass Option. Materials fee of $15.00. (CSU)
94723  TTH  07:00PM–10:10PM Todaro  N1-604  3.0

**ART*088D  Metal Sculpture Casting**
Prerequisite: ART 088C. Advisory: Eligibility for ENGL 018A and READ 053. This course focuses on different aspects of metal sculpture casting along with supervised participatory experience. Pass/No Pass Option. Materials fee of $15.00. (CSU)
94724  TTH  07:00PM–10:10PM Todaro  N1-604  3.0

**ART*091  Directed Studies**
Prerequisite: An interview to determine objectives & a written contract must be made by the instructor. Pass/No Pass Option. (CSU)
94726  3.4 Scheduled wkly hrs Staff  N1-604  1.0

**ART*092  Directed Studies**
Prerequisite: An interview to determine objectives & a written contract must be made by the instructor. Pass/No Pass Option. (CSU)
94727  Staff  N1-604  2.0

**ART*093  Directed Studies**
Prerequisite: An interview to determine objectives & a written contract must be made by the instructor. Pass/No Pass Option.
94728  Staff  N1-604  3.0

**Astronomy**

**ASTRO*001  Astronomy**
Advisory: MATH 903, Eligibility for ENGL 001A and READ 053. This course covers the entire panorama of the universe including early human observations, the solar system, stars, galaxies, and cosmology. Grade Only. (UC/CSU)
94729  MW  09:20AM–10:45AM Shmakova  SE2104  3.0
94730  W  07:00PM–10:10PM De Louraille  SE2104  3.0
94731  TH  03:40PM–06:50PM Burrell  SCI-160  3.0

**ASTRO*002  Astronomy Laboratory**
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite/Corequisite ASTRO 001. This course covers astronomical projects using lab equipment and computers, reinforcing the concepts introduced in ASTRO 001. Grade Only. Materials fee of $5.00. (UC/CSU)
94733  W  03:40PM–06:50PM De Louraille  SCI-160  1.0
94734  T  07:00PM–10:10PM De Louraille  SCI-160  1.0

**ASTRO*003  Astronomy With Lab**
Advisory: MATH 903, Eligibility for ENGL 001A and READ 053. This course covers the entire panorama of the universe including the observations of the night sky, the solar system, stars, galaxies and cosmology. Grade Only. (UC/CSU)
95922  TTH  09:20AM–12:30PM Poe  SCI-160  4.0
95923  T  02:15PM–05:25PM Poe  SCI-160  4.0
TH  02:15PM–03:40PM Poe  SCI-160
TH  03:50PM–05:25PM Poe  SCI-170
BIOSC**004  Microbiology
Prerequisite: CHEM 001A, 001B, 002, 030A or 030B. Advisory: ENGL 001A and MATH 903. Introduction to microorganisms and the lab techniques employed in their study. For nursing and other life science majors. Grade Only. (UC/CSU)

94735  TTH 09:20AM–10:45AM  Drazkiewicz  N2-302  5.0
94736  TTH 10:55AM–02:05PM  Drazkiewicz  SCI-216

94737  TTH 05:25PM–06:50PM  Staff  E3-301  5.0
94738  TTH 07:00PM–10:10PM  Staff  SCI-216

BIOSC**008  Exploring Biology
Advisory: Eligibility for ENGL 001A and READ 053. This course considers concepts and principles in Biology for the non-major and includes cell structure and function, evolution, a review of the plant and animal kingdoms, and ecology. Pass/No Pass Option. (UC/CSU)

94739  S 12:40PM–03:50PM  Replicon  SCI-230  4.0

94740  S 09:20AM–10:30AM  Replicon  SCI-230  4.0

BIOSC**010  Biology-Introduction to Biology
This course is an introductory survey designed for the non-biology major. Grade Only. (UC/CSU)

94741  F 10:55AM–02:05PM  Neary  SCI-220  4.0

94742  WF 12:40PM–02:55PM  Staff  E3-301  4.0
94744  TTH 03:50PM–05:15PM  Neary  SCI-120  3.0

BIOSC**015  Human Heredity and Disease
This course is a broad survey of human genetics, with a focus on conditions and diseases with a genetic basis. It is designed for the general education student. Pass/No Pass Option. (UC/CSU)

94744  TTH 03:50PM–05:15PM  Neary  SCI-120  3.0

BIOSC**016  Marine Biology
This four unit course introduces students of all disciplines to ocean ecology and marine life. Topics are explored through classroom learning and seven required field trips to local marine habitats and research facilities in the San Francisco and Monterey Bays. Some field trips may extend beyond regularly scheduled class meeting time. Students arrange their own transportation to the field sites. Grade Only. (UC/CSU)

96019  F 09:20AM–12:30PM  Replicon  SCI-230  4.0
F 12:40PM–03:50PM  SCI-230

BIOSC**022  Anatomy & Physiology for Allied Health Workers
Advisory: MATH 903. This course is an overview of the normal structure and function of the human body and is designed to provide a foundation for the study of disease and dysfunction in the clinical setting. BIOSC 022 is designed to meet the state board requirements for VN and PT programs. Grade Only. (CSU)

94745  WF 10:55AM–12:20PM  Bosnoyan  N2-301  4.0
F 07:35AM–10:45AM  Bosnoyan  SCI-220

94746  S 09:20AM–12:30PM  Bosnoyan  SCI-220  4.0
S 01:00PM–04:10PM  Bosnoyan  SCI-220

96017  S 01:00PM–04:10PM  Webb  SCI-220  4.0
S 09:20AM–12:30PM  Webb  SCI-220

BIOSC**025  Environmental Biology
This course is designed for student of all disciplines to introduce a wide range of contemporary biological topics that will affect their lives; e.g., population growth and control, environmental problems, genetic manipulation, nutrition, energy issues, etc. Grade Only. (UC/CSU)

94747  MW 05:25PM–06:50PM  Higgins  N3-301  3.0
94748  MW 07:00PM–08:25PM  Higgins  SCI-120  3.0
94749  TTH 03:50PM–05:15PM  Mostafavi  W3-401  3.0

BIOSC**041  Principles of Animal Biology
Prerequisites: High School or College Biology course and MATH 000C and CHEM 002. Advisory: concurrent enrollment in CHEM 001A. This is a course for biology majors that examines principles of animal biology through the comprehensive study of diversity, ecology, structure, physiology, ecology and natural history of animals. Basics of evolutionary theory are also discussed. Grade Only. (UC/CSU)

94750  MW 12:40PM–02:05PM  Bell  SCI-120  5.0
MW 02:15PM–05:25PM  Bell  SCI-230
BIOSC*042 Principles of Plant Biology
Prerequisites: High School or College Biology course and MATH 000C and CHEM 001A. Advisory: concurrent enrollment in CHEM 001B. This is a course for biology majors that examines principles of botany through comprehensive studies of the major plant, fungi and algal phyla, with emphasis on structure, function, ecology and evolution of vascular plants. Grade Only. (UC/CSU)

94751 TTH 10:55AM–12:20PM Bell SCI-140 5.0
TTH 12:40PM–02:05PM Bell SCI-230

BIOSC*043 Principles of Cell and Molecular Biology
Prerequisites: BIOSC010 or BIOSC 011 or equivalent course in College Biology and CHEM 001A and MATH 000C. Advisory: CHEM 001B. This course is a comprehensive introduction to cell and molecular biology, and completes the general biology sequence required for transfer students in the biological sciences and for those seeking to enter Pharmacy and other professional programs. Grade Only. (UC/CSU)

94752 MW 03:50PM–05:15PM Winsome SCI-120 5.0
MW 05:25PM–06:30PM Winsome SCI-216

BIOSC*047 Human Anatomy
Prerequisite: BIOSC 011 or equivalent course in College Biology. Advisory: Concurrent enrollment in BIOSC 047 is recommended for all students. This course is a detailed lecture and laboratory study of the gross and microscopic structures of the human body in preparation for careers in health care, including nursing and physical therapy. Grade Only. (UC/CSU)

94753 MW 09:20AM–10:45AM Lamkin SCI-140 5.0
MW 10:55AM–02:05PM Lamkin SCI-220
94754 MW 12:40PM–02:05PM Allen SCI-140 5.0
MW 02:15PM–05:25PM Allen SCI-220
94755 MW 05:25PM–06:50PM Schuh-Huerta W2-305 5.0
MW 07:00PM–10:10PM Schuh-Huerta W2-216
94756 MW 10:55AM–12:20PM Moossavi SCI-140 5.0
MW 07:35AM–10:45AM Moossavi SCI-220

BIOSC*048 Human Physiology
Prerequisite: BIOSC047 or equivalent course in College Biology, CHEM 001A or higher or CHEM 030A or CHEM 030B. Advisory: Eligibility for ENGL 001A and READ 053. This course provides students with a basic understanding of the physiological mechanisms underlying body function, including the chemical and cellular basis for the workings of the nervous, muscular, cardiovascular, respiratory, renal and digestive systems. The laboratory portion familiarizes students with scientific analysis and research techniques. Grade Only. (UC/CSU)

94757 TTH 09:20AM–10:45AM Neary SCI-140 5.0
TTH 10:55AM–02:05PM Neary SCI-220
94758 TTH 12:40PM–02:05PM Lamkin SCI-140 5.0
TTH 02:15PM–05:25PM Lamkin SCI-220
94759 TTH 05:25PM–06:50PM Chen SCI-120 5.0
TTH 07:00PM–10:10PM Chen SCI-220

BIOSC*092E Special Projects in Environmental Studies
Advisory: BIOSC 025. Under the guidance of a faculty member, student groups carry out research projects that address global problems by applying local solutions on topics such as vermicululture, sustainable aquaponics, habitat enhancement, or burrowing owl conservation. This course is also listed as GLOBL 092E. Pass/No Pass Option. (UC/CSU)

96170 Replicon 2.0
NOTE: Please contact Jean Replicon at jean.replicon@wvm.edu or (408) 855-5267 to sign up for this course.

BUS*010 Global Business
This course provides a comprehensive overview of global business including international management, finance, law, global strategy and marketing. Pass/No Pass Option. (UC/CSU)

95828 Dinger ONLINE 3.0
NOTE: This is an online class. Please attend the orientation on Saturday, January 29 from 10-11:30am in Room N1-501. If you are trying to add this section on or after Monday, February 1, you must contact the instructor directly at steve.dinger@wvm.edu.

BUS*021 Introduction to Business Computing
Advisory: Eligibility for ENGL 001A and READ 053. This course provides an overview of computer information systems and their use in business and society. Pass/No Pass Option. (UC/CSU)

94760 Vantassel ONLINE 3.0
NOTE: Concurrent enrollment in BUS 021L required.
94761 TTH 12:40PM–02:05PM Vantassel MT-14 3.0
NOTE: Concurrent enrollment in BUS 021L required.
94762 Whitehill ONLINE 3.0
NOTE: Concurrent enrollment in BUS 021L required.

BUS*021L Introduction to Business Computing Laboratory
Corequisite: BUS 021. This course provides hands-on training in business applications. Pass/No Pass Option. (UC/CSU)

94763 TTH 02:05PM–03:10PM Vantassel N1-501 1.0
+2.6 Scheduled wkly hrs
NOTE: Concurrent enrollment in BUS 021 required.
94764 Vantassel ONLINE 1.0
NOTE: Concurrent enrollment in BUS 021 required.
94765 TTH 02:05PM–03:10PM Whitehill N1-501 1.0
+2.6 Scheduled wkly hrs
NOTE: Concurrent enrollment in BUS 021 required.

BUS*028A Business Law I
Advisory: Eligibility for ENGL 001A and READ 053. This course provides an introduction to the laws in the United States with an emphasis on matters relating to the conduct of business and commerce. Pass/No Pass Option. (UC/CSU)

94766 M 03:40PM–06:50PM Nolan N1-202 3.0
NOTE: Concurrent enrollment in BUS 021L required. If you are trying to add this section on or after Friday, February 1, you must contact the instructor directly at anita.whitehill@wvm.edu.

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
Before you enroll in degree applicable courses, it is recommended that you be eligible to enroll in English 001A and Reading 053.

**BUS*054 Small Business Start Up and Management**

Advisory: Eligibility for ENGL 001A and READ 053. This course offers methods for research and planning to start a small business and is recommended for persons who want to explore the opportunities and requirements of creating and managing their own business enterprise. Pass/No Pass Option. (CSU)

94779 T 07:00PM–10:10PM Yurtseven E3-401 3.0

**BUS*061 Business and Society**

Advisory: Eligibility for ENGL 001A and READ 053. This course is a study of business and its impact on society and society's influence on business. Ethics, business and government in a global society, managing environmental issues and societal challenges and benefits of business activity are covered. Pass/No Pass Option. (UC/CSU)

94780 Braun ONLINE 3.0

**BUS*054 Business Law II**

Advisory: BUS 028A. This course is a continuation of BUS 028A, an introduction to law relating to the conduct of business, and covers laws governing sales and leases, debtor-creditor relations, negotiable instruments, international law and governmental regulation. Pass/No Pass Option. (UC/CSU)

94771 Braun ONLINE 3.0

NOTE: This is an online class. Please attend an orientation on Saturday, January 29 from 10:11-30 am in Room N3-401. If you are trying to add this section on or after Monday, February 1, you must contact the instructor directly at melanie.meyer@wvm.edu.

**BUS*037 Fundamentals of Project Management**

This course focuses on the fundamentals of project management. Pass/No Pass Option. (CSU)

94772 M 07:00PM–08:40PM Zilg E3-301 3.0 +1.5 hours per week online

**BUS*038 Applied Project Management**

In this course, students apply project management skills to real life project situations. Pass/No Pass Option. (CSU)

94773 Meyer ONLINE 3.0

NOTE: This is an online class. Please attend an orientation on Saturday, January 29 from 11:30-1:00pm in Room N3-401. If you are trying to add this section on or after Monday, February 1, you must contact the instructor directly at melanie.meyer@wvm.edu.

**BUS*051 Introduction to American Business**

In this survey course, students are introduced to career opportunities available in business. This is a required first course for all business majors, and should be taken within their first year as a business major. Pass/No Pass Option. (UC/CSU)

94774 MW 10:55AM–12:20PM Leadbetter E3-301 3.0

94775 M 03:40PM–06:50PM Carpenter N1-501 3.0

94776 W 07:00PM–10:10PM Varma S1-401 3.0

94777 Braun ONLINE 3.0

NOTE: This is an online course. Please attend an orientation on Monday, January 31 from 6:00:00 pm in Room S3-401. If you are trying to add this section on or after Monday, February 1, you must attend the orientation or contact the instructor directly at alex.braun@wvm.edu.

94778 Vantassel ONLINE 3.0

NOTE: This is an online course. Please attend an orientation on Saturday, January 29 from 10:00-12:00pm in Room S3-401. If you are trying to add this section on or after Monday, January 31, you must attend the orientation or contact the instructor directly at jim.vantassel@wvm.edu.

**BUS*054 Writing Effective E-Mail for Business**

This course covers the practical aspects of writing effective e-mails for business. Pass/No Pass Option.

94785 T 03:40PM–06:50PM Young MT-24 3.0
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

**Business: Management & Supervision**

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Times</th>
<th>Locations</th>
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<td>MGMT*010</td>
<td>Negotiation Skills</td>
<td>0.5</td>
<td>Mon-Thurs 8:00AM-12:30PM</td>
<td>Whitehill S3-301</td>
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<td>MGMT*014</td>
<td>Interviewing Skills</td>
<td>0.5</td>
<td>Mon-Thurs 8:00AM-12:30PM</td>
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<td>MGMT*016</td>
<td>Conflict Management</td>
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<td>Mon-Thurs 8:00AM-12:30PM</td>
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<td>MGMT*018</td>
<td>Communication Skills for Supervisors</td>
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<td>MGMT*019</td>
<td>Dealing with Difficult People</td>
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<td>MGMT*020</td>
<td>Building Teams</td>
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<td>MGMT*024</td>
<td>Managing for Creativity</td>
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<td>MGMT*030</td>
<td>Human Resource Systems</td>
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<td>MGMT*041</td>
<td>Interpersonal Effectiveness</td>
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<td>MGMT*043</td>
<td>Functions of Management</td>
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<td>MGMT*045</td>
<td>Management in Practice</td>
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<td>MGMT*047</td>
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<td>MGMT*049</td>
<td>Styles of Leadership</td>
<td>0.5</td>
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<td>MGMT*051</td>
<td>Human Resources Internship</td>
<td>0.5</td>
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**Advisory:** Eligibility for ENGL 001A and READ 053. This course explores the strategic role of human resource systems in the effective management of an organization.

**MGMT*030 Human Resource Systems**

Advisory: Eligibility for ENGL 001A and READ 053. This course explores the strategic role of human resource systems in the effective management of an organization.

**MGMT*041 Interpersonal Effectiveness**

Advisory: Eligibility for ENGL 108A and READ 053. This course will explore communications theory and techniques to make an individual a more effective communicator. Pass/No Pass Option. (CSU)

**MGMT*043 Functions of Management**

This course covers the basic concepts and the major techniques of management. Major management functions addressed include planning, organizing, leading and controlling. Extensive use of exercises, case studies and recent articles permit students to experience the concepts involved. Pass/No Pass Option. (CSU)

**MGMT*045 Management in Practice**

Advisory: Eligibility for ENGL 001A and READ 053. This course allows students to apply management skills and theories. Pass/No Pass Option. (CSU)

**MGMT*047 Applied Human Resource Management**

In this course, students apply human resource management skills to real life situations. Emphasis is placed on practical application of human resource management principles, processes, and systems. Pass/No Pass Option. (CSU)

**MGMT*049 Styles of Leadership**

Advisory: Eligibility for ENGL 001A and READ 053. This course explores styles of leadership to determine the strengths and techniques of each style so that the student can improve their own leadership performance. Pass/No Pass Option. (CSU)

**MGMT*051 Human Resources Internship**

Advisory: Eligibility for ENGL 001A and READ 053. This course is intended for students who will complete a certificate in Human Resources. In this class, the student is introduced to the workplace, workload and environment of human resources. Pass/No Pass Option.

**Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.**
Business: Marketing

MKT*031 How to Price Products
Advisory: Eligibility for ENGL 001A and READ 053. This course outlines strategies for how to price a product or service. Pass/No Pass Option.
96162 Meyer 3.0
NOTE: This is an independent study class. Contact the instructor directly at Melanie.meyer@wvm.edu to register.

MKT*040 Professional Selling
Advisory: MKT 056A, Eligibility for ENGL 108A and READ 053. This course takes students step-by-step through the entire sales process and provides students with basic sales skills. Pass/No Pass Option. (CSU)
95320 Meyer ONLINE 3.0
NOTE: This is a Mission College Online class. There is an orientation on Saturday, January 29 from 2:30-4:00 PM in S1-401. Students attempting to add this section on or after Monday, January 31 will need to attend the orientation meeting or contact the instructor directly at Melanie.meyer@wvm.edu.

MKT*056A Marketing Principles
Advisory: Eligibility for ENGL 108A and READ 053. This course covers the areas and various activities involved in the transfer of goods from producer to ultimate customer. Pass/No Pass Option. (CSU)
95324 W 03:40PM–06:50PM Carpenter E3-401 3.0
NOTE: This is an independent study class for students planning to become a purchasing manager or practicing purchasing professionals. It is designed to provide an overview of the purchasing function, including the role of purchasing in the organization and an understanding of the purchasing process.

MKT*059A Public Relations Basics
This course provides an overview of public relations including a step by step approach to developing a PR campaign. Pass/No Pass Option.
95321 F 08:00AM–12:30PM Carpenter S3-301 0.5
(Meets 03/04-03/11) Last date to drop for refund, w/o W:03/04/11

MKT*072 Social Media Marketing
Advisory: Eligibility for ENGL 001A and READ 053. This course examines the latest trends in social media marketing and how marketers can leverage social media networks and web applications to meet marketing goals. Pass/No Pass Option. (CSU)
95836 S 08:00AM–05:30PM McCormick E3-401 1.0
(Meets 04/23-05/07) Last date to drop for refund, w/o W:04/23/11

MKT*074 Purchasing
Advisory: MKT 056A, Eligibility for ENGL 108A and READ 053. This course is an introduction to the basic principles of purchasing and supply chain management. Pass/No Pass Option. (CSU)
95323 Meyer 3.0

MKT*081A Advertising Principles
Advisory: MKT 056A, Eligibility for ENGL 108A and READ 053. This course is an introduction to the basic principles and techniques of advertising as applied to business and to media. Pass/No Pass Option. (CSU)
95324 W 03:40PM–06:50PM Carpenter E3-401 3.0

MKT*084B E-Mail Marketing
This course provides an overview of e-mail marketing including how to design an e-mail campaign and evaluate its effectiveness. Pass/No Pass Option.
95325 Meyer ONLINE 0.5
(Meets 04/09-05/07) Last date to drop for refund, w/o W:04/11/11
NOTE: This is an online class. Orientation is on Saturday, April 9 from 10:00-11:30 am in Room S1-401.

Business: Real Estate

RLEST*090 Principles of Real Estate
Advisory: Eligibility for ENGL 001A and READ 053. This is a basic Real Estate course and is a requirement for the California Salesperson license and it is a required course for the Real Estate Certificates and the AA Degree in Real Estate. Pass/No Pass Option. (CSU)
95468 Vantassel ONLINE 3.0
NOTE: Please attend the orientation on Saturday, January 29 from 1-3 pm in Room E3-601. If you are trying to add this section on or after Monday, January 31, you must contact the instructor directly at jim.vantassel@wvm.edu.

RLEST*091 Real Estate Practice
Advisory: Eligibility for ENGL 001A, READ 053 and RLEST 090. The students study the operations of a real estate business. This course applies toward the educational requirements of the California Real Estate Salesperson and Broker license examinations. Pass/No Pass Option. (CSU)
95469 Diaz ONLINE 3.0
NOTE: This is a hybrid class. Meets +3.3 hours online per week.

RLEST*096A Real Estate Investment I
Advisory: RLEST 090 or Real Estate license, or demonstrated subject matter proficiency. MATH 903 or BUS 064B. This course is designed to acquaint the real estate student with the specific advantages and disadvantages of the various types of real estate investments. Pass/No Pass Option. (CSU)
95471 Jones ONLINE 3.0
NOTE: Please attend the orientation on Saturday, January 29 from 12-2 pm in room E3-601. If you are trying to add this section on or after Monday, January 31, you must contact the instructor directly at tony.jones@wvm.edu.

RLEST*096B Real Estate Investment II
Advisory: RLEST 090 or Real Estate license, or demonstrated subject matter proficiency. MATH 903 or BUS 064B. This course continues the study of real estate investment. It covers advanced investment concepts and strategies. Pass/No Pass Option. (CSU)
95605 Jones ONLINE 3.0
NOTE: Please attend the orientation on Saturday, January 29 from 2:30-4:00 pm in room E2-201. If you are trying to add this section on or after Monday, January 31, you must contact the instructor directly at tony.jones@wvm.edu.

NOTE: This is an independent study class for students completing a Purchasing certificate. Contact the instructor directly at melanie.meyer@wvm.edu to register.
Chemistry

CHEM

408.855.5598

CHEM*001A General Chemistry
Advisory: ENGL*001A and READ*053. Prerequisite: CHEM 002 or High School Chemistry with B or better, and MATH 000C or higher. This course is pre-professional chemistry for students planning a career in science related fields. Grade Only. Materials fee of $15.00. (UC/CSU)

95979 MW 09:20AM–10:45AM Palmer N1-405 5.0
MW 10:55AM–02:05PM Palmer SCI-270
NOTE: No student will be allowed the first day of class wearing sandals, open toed shoes or shirts.

95981 MW 12:40PM–02:05PM Tran N1-405 5.0
MW 02:15PM–05:25PM Tran SCI-270
NOTE: No student will be allowed the first day of class wearing sandals, open toed shoes or shirts.

CHEM*001B General Chemistry
Prerequisite: CHEM 001A. Advisory: ENGL 905 and READ 961. Second course for pre-professional chemist career in science or a science related field. Grade Only. Materials fee of $15.00. (UC/CSU)

95982 TTH 12:40PM–02:05PM Al Baker W2-202 5.0
TTH 02:15PM–05:25PM Al Baker SCI-270
NOTE: No student will be allowed the first day of class wearing sandals, open toed shoes or shirts.

95984 TTH 05:25PM–08:35PM Al Baker ONLINE 5.0
NOTE: No student will be allowed the first day of class wearing sandals, open toed shoes or shirts. This is an online lecture course with in-class laboratory. Students will meet on campus in SCI 270 during the semester for orientation, laboratory assignments, midterms, and final exam, see schedule for time. To enroll in this section, students must have access to a computer, the Internet, and an email account. For questions and more information, please email Dr. Baker dbaker.mission@gmail.com. If you are trying to add this section you must attend the orientation. Any registered student missed the first lab meeting may be dropped from the course at the instructor’s discretion.

CHEM*002 Introductory Chemistry
Advisory: MATH 000C. This course is pre-professional chemistry for students planning a career in science related fields. Grade Only. Materials fee of $15.00. (UC/CSU)

94861 MW 12:40PM–02:05PM Zlatogorov E2-301 4.0
M 02:15PM–05:25PM Zlatogorov SCI-280
NOTE: No student will be allowed the first day of class wearing sandals, thongs, open toed shoes or shorts.

94862 MW 05:25PM–06:50PM Staff N1-405 4.0
M 07:00PM–10:10PM Staff SCI-280
NOTE: No student will be allowed the first day of class wearing sandals, thongs, open toed shoes or shorts.

CHEM*012B Organic Chemistry II
Prerequisite: CHEM 012A with a grade of C or better. This course is the continuing study of the fundamentals of organic chemistry with emphasis on underlying concepts. It is recommended for chemistry majors, chemical engineering majors, and most biology majors, pre-pharmacy, pre-medical and pre-dental students. Grade Only. Materials fee of $35.00. (UC/CSU)

94863 MW 07:45AM–09:10AM Al Baker N1-405 5.0
MW 09:20AM–12:30PM Al Baker SCI-260
NOTE: No student will be allowed the first day of class wearing sandals, thongs, open toed shoes or shorts.

CHEM*030A Fundamentals of Chemistry
Advisory: Eligibility for ENGL 001A and READ 053 Prerequisite: MATH 903. CHEM 030A is an introductory chemistry course designed for nursing and allied-health majors. Topics include dimensional analysis, inorganic nomenclature, atomic and molecular structure, bonding, chemical reactions, gas laws, solutions, acids-bases, oxidation-reduction, equilibrium and electrolyte systems. This course is not recommended for students majoring in biology or chemistry or for those seeking entry to professional programs in medicine or pharmacy. Grade Only. Materials fee of $15.00. (UC/CSU)

96171 MW 09:20AM–10:45AM Staff E2-301 4.0
W 10:55AM–02:05PM Staff SCI-280
NOTE: No students will be allowed the first day of class wearing sandals, open toed shoes or shirts.

96172 MW 02:15PM–03:40PM Staff E2-301 4.0
F 02:15PM–05:25PM Staff SCI-280
NOTE: No students will be allowed the first day of class wearing sandals, open toed shoes or shirts.

96173 TTH 10:55AM–12:20PM Staff W3-301 4.0
TH 12:40PM–03:50PM Staff SCI-280
NOTE: No students will be allowed the first day of class wearing sandals, open toed shoes or shirts.

96175 TTH 05:25PM–06:50PM Staff N2-501 4.0
TH 07:00PM–10:10PM Staff SCI-280
NOTE: No students will be allowed the first day of class wearing sandals, thongs, open toed shoes or shorts.

CHEM*030B Fundamentals of Chemistry
Prerequisite: CHEM 030A. This course is a continuation of CHEM 030A. It is intended for pre-nursing students and is not recommended for science majors or those seeking entry to professional programs in medicine or pharmacy. This course is a survey of the major classes of biological macromolecules and their role in the chemistry of life processes. This course satisfies the general education requirements for non-science majors Grade Only. Materials fee of $15.00. (UC/CSU)

94864 S 09:20AM–11:25AM Isaac SCI-140 3.0
94865 S 12:40PM–03:50PM Isaac SCI-260
NOTE: No student will be allowed the first day of class wearing sandals, thongs, open toed shoes or shorts.

Child Development

CHD

408.855.5256

CHD*001 Child Growth and Development
This course is a study of typical and atypical child growth and development from conception through adolescence. It focuses on social emotional, physical, and cognitive development within the family cultural context. Observational study of children is included. Grade Only. (CSU)

94838 TTH 10:55AM–12:20PM Deckert MT-02 3.0
94839 W 09:20AM–11:30PM Wylde MT-06 3.0
94840 S 08:30AM–11:55AM Nguyen-Vu MT-09 3.0
94841 M 07:00PM–10:10PM Staff MT-25 3.0
94842 ONLINE 3.0
NOTE: This is an online course. Students must have internet access. An orientation will be held on Wednesday, February 2 from 1:00-2:30 pm in room N3-501. For additional information please contact the instructor at camilla.valenzuela@wvm.edu.

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.
### CHD*002  Child, Family, and Community
This course examines the effect of family and community on a child's development. Families, their functions and changing family structure will be examined. The factors and resources for early interventions and inclusion for families with children with differing abilities will be explored. Interactions among the child, family, school, peers, media and community will be discussed. This course is equivalent to WVC CHS 063. Grade Only. (CSU)

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<td>Nguyen-Vu</td>
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### CHD*003  Language and Literacy for the Young Child
Advisory: CHD 001 and CHD 002. An in-depth study of language development and its relationship to the reading process. Students will review children's books and poetry. Will develop resource files which can be used as teaching aides. Grade Only. (CSU)

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### CHD*005  Movement and Melody
Study of children's music and the influence of music on the child's development and behavior. Students will evaluate musical experiences and materials. Students will develop a resource file of songs and music which they can use for curriculum design and lesson plans. Grade Only. (CSU)

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<th>Section</th>
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### CHD*006  Supervision and Administration
Prerequisite: CHD 001, CHD 002, and CHD 010. Eligibility for ENGL 108A and READ 053. This course gives students information and skills about dealing with the management of staff and relationships, and all of the activities necessary for a positive working environment in Child Development types of programs. This class partially fulfills the requirements for the Site Supervisor or Program Director for a licensed child care facility. Grade Only. (CSU)

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### CHD*008A  Practicum A
Advisory: Eligibility for ENGL 108A and READ 053 Corequisite: CHD 026.Prerequisite: CHD 001 and, CHD002 and, CHD 010. This course gives students the opportunity to interact with children and demonstrate developmentally appropriate early childhood teaching competencies. Students work under the supervision of a practicum supervisor at the Mission College Child Development Center or an approved Mentor Teacher Site. Grade Only. (CSU)

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### CHD*008B  Practicum B
Advisory: Eligibility for ENGL 001A and READ 053 Prerequisite: CHD 008A Students continue developing child centered curriculum. Classroom management techniques are discussed as well as the effective use of environment. Students work under the supervision of a practicum supervisor at Mission College or may be placed at an approved Mentor Teacher Site. This course is required for an AS degree in Child Development. Grade Only. (CSU)

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### CHD*010  Principles and Practices in Education
Advisory: Eligibility for ENGL 001A and READ 053An introductory survey course of the field of education. Students explore problems and potentials of education in today's world and is designed for those who are considering a professional career in education. Grade Only. (CSU)

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<th>Section</th>
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<td>94851</td>
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<td>12:00PM–03:35PM</td>
<td>Nguyen-Vu</td>
<td>MT-16</td>
<td>3.0</td>
</tr>
<tr>
<td>95787</td>
<td>TH</td>
<td>07:00PM–10:10PM</td>
<td>Nguyen-Vu</td>
<td>S1-401</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### CHD*013  Teaching in a Diverse Society
This course is an examination of the development of social identities and the processes involved. Students explore how these processes impact work with young children and their families while exploring classroom strategies to support all children. Grade Only. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>94853</td>
<td>T</td>
<td>07:00PM–10:10PM</td>
<td>Wylde</td>
<td>MT-08</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### CHD*015  Observation of Children
This course is the study of methods of observation and recording of those observations of children. Emphasis is on analyzing those observations to understand the child's behavior and to plan experiences and activities to further the child's development. Students are required to conduct supervised observations within the lab child development center. Grade Only. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>94854</td>
<td>T</td>
<td>07:00PM–10:10PM</td>
<td>Wylde</td>
<td>E1-603</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### CHD*016  Understanding the Young Child: Infant & Toddler Development
Course assists the student to fully understand the study of child development from prenatal to three-years. Course meets Infant/Toddler State licensing requirement. Observation of children is required. Grade Only. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
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<tbody>
<tr>
<td>94855</td>
<td>M</td>
<td>07:00PM–10:10PM</td>
<td>Nguyen-Vu</td>
<td>MT-05</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### CHD*017  Child Health and Safety
This course is designed to give students the skills needed to be able to identify children's health problems. The course is designed for persons working with children both in the home environment and school setting. Included in the course is the study of infectious diseases, preventative health practices, infant CPR and injury prevention. The course meets state AB 962 requirements. Grade Only. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>94856</td>
<td></td>
<td></td>
<td>Weiberg ONLINE</td>
<td>3.0 Note: This is an online course. Students taking this section must have access to the Internet. Orientation will be on Wednesday, February 2 from 2:30-3:30 pm in Room N3-501. For additional information or questions, please email the instructor at <a href="mailto:camilla.valenzuela@wvm.edu">camilla.valenzuela@wvm.edu</a> Students attempting to add this section on or after Monday, January 31 will need to attend the orientation meeting.</td>
<td></td>
</tr>
</tbody>
</table>

### CHD*022  Adult Supervision in Early Childhood Programs
Advisory: Eligibility for ENGL 001A and READ 053. This course gives students the skills necessary to assess program and staff performance and supervise adults in early childhood settings. Students have opportunities to review program assessment models such as the National Association for the Education of Young Children (NAEYC) Accreditation self study and to conduct self-assessments on leadership and communication styles. Career development strategies are also examined. This class partially fulfills the Site Supervisor or Program Director Permit for a licensed childcare facility. Grade Only. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>94858</td>
<td>M</td>
<td>04:50PM–06:50PM</td>
<td>Wylde</td>
<td>MT-10</td>
<td>2.0</td>
</tr>
</tbody>
</table>
information-sharing, decision-making and problem-solving processes

Advisory: Eligibility for ENGL 001A. This course is designed to provide theoretical and practical experiences into the interaction, communication; and understanding the audience-speaker relationship.

Techniques that are stressed include: research, critical evaluation, reasoning, organization, style, and delivery; the role of the listener in oral communication that emphasizes the fundamentals of informative and persuasive speaking presented extemporaneously. The theory and techniques that are stressed include: research, critical evaluation, reasoning, organization, style, and delivery; the role of the listener in oral communication; and understanding the audience-speaker relationship. Grade Only. (UC/CSU)

Students will learn theory and skills to improve human communication in personal relationships and the workplace. Topics include effective listening, assertiveness, expressing feelings and ideas clearly, nonverbal communication, and conflict resolution. Pass/No Pass Option.

This is an introductory course examining the effects of culture on interpersonal communication. Emphasis is given to the influence of culture upon the interpretation of the communication act and to the skills that improve intercultural communication. Grade Only. (UC/CSU)

This is a basic course in rhetorical theory and practice in argumentation and debate in which the students learn the means of discovering and supporting intelligent decisions and effectively presenting them orally. Grade Only. (UC/CSU)

Students will learn theory and skills to improve human communication in personal relationships and the workplace. Topics include effective listening, assertiveness, expressing feelings and ideas clearly, nonverbal communication, and conflict resolution. Pass/No Pass Option.

Students can participate in a variety of speech communication activities such as leading conversation groups for ESL students, intercollegiate competition in individual speaking events and debate, judging high school competition, and designing individual communication projects. Pass/No Pass Option. (CSU)

This course may be repeated one time. Pass/No Pass Only. (CSU)

This is a basic course in speech communication activities such as leading conversation groups for ESL students, intercollegiate competition in individual speaking events and debate, judging high school competition, and designing individual communication projects. Pass/No Pass Option. (CSU)

Students will learn theory and skills to improve human communication in personal relationships and the workplace. Topics include effective listening, assertiveness, expressing feelings and ideas clearly, nonverbal communication, and conflict resolution. Pass/No Pass Option.

Course emphasizes conversation and vocabulary building and includes the study of the culture and traditions of the Chinese-speaking world. Pass/No Pass Option. (CSU)

Advisory: CHIN 050A. This course is a continuation of CHIN 050A. Students will add to their knowledge of language, culture, & traditions. Pass/No Pass Option. (CSU)

This is a basic course in speech communication activities such as leading conversation groups for ESL students, intercollegiate competition in individual speaking events and debate, judging high school competition, and designing individual communication projects. Pass/No Pass Option. (CSU)

This course is designed to provide theoretical and practical experiences into the interaction, information-sharing, decision-making and problem-solving processes of small groups. In addition, students will demonstrate effective oral communication skills in a variety of situations. Grade Only. (UC/CSU)

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.
Spring 2011 MISSION COLLEGE

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

94792 TTH 05:25PM–06:50PM Golden E2-101 1.0
94793 F 08:00AM–11:20AM Golden E2-101 1.0

CA*010C Computer Keyboarding Speed and Accuracy
Advisory: CA 010A or CA 011, Eligibility for ENGL 108A and READ 053. Practice on corrective drills to correct keyboarding technique and improve basic speed and accuracy. This course may be repeated 1 time. Pass/No Pass Only. (CSU)
94794 MW 03:50PM–05:15PM Golden E2-101 1.0
94795 MW 05:25PM–06:50PM Golden E2-101 1.0
94796 TTH 09:20AM–10:45AM Golden E2-101 1.0
94798 TTH 05:25PM–06:50PM Golden E2-101 1.0
94799 S 08:00AM–11:20AM Golden E2-101 1.0
94800 S 10:00AM–12:20PM Golden E2-101 1.0
94801 F 08:00AM–11:20AM Golden E2-101 1.0

CA*011 Beginning Keyboarding with Word Processing
Advisory: Eligibility for ENGL 001A and READ 053. This course is designed for anyone who wishes to learn the “touch” system of keyboarding on the computer and word processing. Pass/No Pass Option. (CSU)
94802 MW 04:15PM–06:50PM Golden E2-101 3.0
94803 S 08:00AM–01:25PM Martin E2-101 3.0
94804 S 08:00AM–01:25PM Beadell E2-101 3.0
94805 TTH 09:20AM–11:55AM Golden E2-101 3.0
94806 TTH 09:20AM–11:55AM Golden E2-101 3.0

CA*013 Ten-Key Numeric Keypad
Advisory: Eligibility for ENGL 001A and READ 053. This course develops entry-level vocational proficiency in the use of 10-key numeric keypad. This course can be taken concurrently with CA 010A or CA 010C. This course may be repeated 1 time. Pass/No Pass Only. (CSU)
94807 MW 03:50PM–05:15PM Golden E2-101 1.0
94808 MW 05:25PM–06:50PM Golden E2-101 1.0
94809 S 08:00AM–11:20AM Golden E2-101 1.0
94810 S 10:00AM–12:20PM Golden E2-101 1.0
94811 TTH 09:20AM–10:45AM Golden E2-101 1.0
94813 TTH 09:20AM–10:45AM Golden E2-101 1.0
94814 F 08:00AM–11:20AM Golden E2-101 1.0

CA*033A Word Processing - Course 1
Advisory: CA 010A or CA 011, and CA 031B, CA 120, Eligibility for ENGL 108A and READ 053. This course teaches word processing features using Microsoft Word for Windows. Learn basic word processing features. Pass/No Pass Option. (CSU)
94815 W 09:20AM–12:30PM Golden E2-101 3.0
94816 W 09:20AM–12:30PM Golden E2-101 3.0

CA*033B Word Processing - Course 2
Advisory: CA 010A, CA 020A, CA 033A, CA 120. Eligibility for ENGL 108A and READ 053. This course covers advanced word processing features using MS Word. Pass/No Pass Option. (CSU)
94817 M 09:20AM–12:30PM Golden E2-101 3.0
94818 Golden ONLINE 3.0

NOTE: This course is an online class. Please attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101. Contact the instructor if you cannot attend.

CA*036 Machine Transcription with Word Processing
Advisory: CA 033A, CA 033B, Eligibility for ENGL 108A and READ 053. This course teaches keyboarding mailable copy from transcription machines using word processing. Pass/No Pass Option. (CSU)
94819 W 09:20AM–12:30PM Golden E2-101 3.0
94820 W 03:50PM–07:00PM Golden E2-302 3.0

CA*045A Introductory Microsoft Project
Advisory: CA 070, Eligibility for ENGL 001A and READ 053. This course teaches keyboarding mailable copy from transcription machines using word processing. Pass/No Pass Option. (CSU)
94823 TTH 07:00PM–10:10PM Hudak E2-302 2.0

CA*045B Intermediate Microsoft Project
Advisory: Eligibility for ENGL 001A and READ 053. This course teaches keyboarding mailable copy from transcription machines using word processing. Pass/No Pass Option. (CSU)
94824 T 07:00PM–10:10PM Hudak E2-302 2.0

CA*046D Introduction to Microsoft PowerPoint
Advisory: Eligibility for ENGL 001A and READ 053. This course teaches keyboarding mailable copy from transcription machines using word processing. Pass/No Pass Option. (CSU)
94825 Golden ONLINE 1.0

CA*046E Intermediate Microsoft PowerPoint
Advisory: CA 010A, CA 046D, CA 120 and Eligibility for ENGL 108A and READ 053. Students learn the advanced features of PowerPoint. Students learn how to create presentations and how to format them. This is the first of two courses that teach PowerPoint. Pass/No Pass Option. (CSU)
94826 Golden ONLINE 1.0

NOTE: This course is an online class. Please attend the orientation meeting on Tuesday, February 1 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting by email at patrick.hudak@wvm.edu.

For more information on Spring 2011 courses, please visit the missioncollege.org/depts/CA/CA.html.

Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.

Contact the instructor if you cannot attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101. Contact the instructor if you cannot attend the orientation meeting at (408)855-5341 or by email at judie.delfrate@wvm.edu. Course information is available online at http://www.missioncollege.org/depts/CA/CA.html.

NOTE: This course is an online class. Please attend the orientation meeting on Monday, March 11 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting on Friday, March 11 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting on Friday, February 4 from 6:00-7:00 pm in room E2-302.

NOTE: This course is an online class. Please attend the orientation meeting by email at patrick.hudak@wvm.edu. Course information is available online at http://www.missioncollege.org/depts/CA/CA.html.

NOTE: This course is an online class. Please attend the orientation meeting on Tuesday, February 1 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting on Friday, April 1 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting on Friday, April 1 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting on Friday, April 1 from 6:00-7:00 pm in room E2-302.

NOTE: This course is an online class. Please attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101. Contact the instructor if you cannot attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101. Contact the instructor if you cannot attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101. Contact the instructor if you cannot attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101.

NOTE: This course is an online class. Please attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101. Contact the instructor if you cannot attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101. Contact the instructor if you cannot attend the orientation meeting on Monday, January 31 from 7-8 p.m. in room E2-101.
CA*062B  **An Introduction to Microsoft Excel**  
Advisory: CA052, Eligibility for ENGL 001A and READ 053. This course is an introduction to Microsoft Excel. Topics covered include entering and editing worksheet information, formatting and printing, creating charts, and using functions. This course is designed for students who are computer literate. Pass/No Pass Option. (CSU)

94827  F  05:00PM–08:00PM  Pembrook  E2-101  1.0  
(Meets 02/04-03/11)Last date to drop for refund, w/o W:02/04/11

94828  S  08:30AM–11:50AM  Nagid  E2-302  1.0  
(Meets 02/05-03/12)Last date to drop for refund, w/o W:02/05/11

CA*063B  **Intermediate Microsoft Excel**  
Advisory: CA 062B. Go to the next professional and personal step using Excel. Learn Excel features that are used in decision-making. Experiment with scenarios, data lookups, goal seek, solver, pivot-table charts and graphs, and more. Create macros to automate Excel tasks. Create buttons in a spreadsheet so others can just click and get the result. This course is designed for students who are computer literate and have some knowledge of Excel. Pass/No Pass Option. (CSU)

94829  Pembroke  ONLINE  2.0  
(Meets 03/14-04/27)Last date to drop for refund, w/o W:03/21/11

NOTE: This course is an online class. Please attend the orientation meeting on Monday, March 14 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting by email at curtis.pembrook@wvm.edu. Course information is available online at http://www.missincollege.org/depts/CA/CA.html.

94830  S  09:00AM–12:55PM  Nagid  E2-302  2.0  
(Meets 03/19-05/21)

CA*070  **Using Ms Windows/Vista**  
Advisory: CA052. Microsoft Windows provides a “graphical environment” for access to application programs and system functions through the use of a mouse and icon-oriented commands. The student is introduced to the use of Windows, its application programs and utilities. This course may be repeated 1 time. Pass/No Pass Only. (CSU)

94831  F  05:30PM–08:50PM  Beck  E2-101  1.0  
(Meets 03/18-04/22)Last date to drop for refund, w/o W:03/18/11

CA*081B  **Introduction to Microsoft Access**  
Advisory: CA 010A, CA 070, CA 120, Eligibility for ENGL 108A and READ 053. Take the first professional and personal step using Access. Create powerful relational database. Learn to create database tables, forms, and reports, create more complex queries, and manage and secure a database. Create macros to automate database tasks. Learn to use Access with other applications. This course is designed for students who are computer literate and have some knowledge of Access. This course may be repeated 2 times. Pass/No Pass Option. (CSU)

94833  TH  07:00PM–10:10PM  Sykes  E2-302  2.0  
(Meets 03/10-05/06)Last date to drop for refund, w/o W:03/10/11

CA*084A  **Oracle - SQL and PL/SQL**  
Advisory: CA 010A, CA 070, CA 120, Eligibility for ENGL 108A and READ 053. Students learn how to use Oracle Developer, a graphical user interface, to build, test and maintain forms, which work with Oracle database files. Pass/No Pass Option. (CSU)

94834  W  07:00PM–10:10PM  Kulkami  E2-101  3.0

CA*086  **Web Development with PHP and MySQL**  
Advisory: CA 097A, Eligibility for ENGL 001A and READ 053. Learn to create dynamic web applications! This course includes basic PHP programming elements, MySQL database basics and how to create a database driven web application using PHP and MySQL. This course is cross listed as CIS 086. Pass/No Pass Option. (CSU)

95827  T  07:00PM–10:10PM  Sun  E2-101  3.0

CA*097A  **Creating Web Pages - Course 1**  
Advisory: CA 010A, CA 070 and CA 120. This course provides the first step in creating a Web page. Students will learn: HTML formatting commands, add color, graphics, lists, and tables to a Web site. The final project is the creation of a personal or business Web page. Pass/No Pass Option. (CSU)

94835  Pembroke  ONLINE  1.0  
(Meets 01/31-03/05)Last date to drop for refund, w/o W:02/03/11

NOTE: This course is an online class. Please attend the orientation meeting on Monday, January 31 from 7:00-8:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting by email at curtis.pembrook@wvm.edu. Course information is available online at http://www.missincollege.org/depts/CA/CA.html.

CA*097B  **Creating Web Pages - Course 2**  
Advisory: CA 010A, CA 070, CA 097A, CA 120, Eligibility for ENGL 108A and READ 053. Make Web pages look even better and decrease the maintenance time! In this course, create Web pages and learn more advanced HTML features in a hands-on lab. Topics include: working with frames, forms, multimedia, and cascading style sheets. Pass/No Pass Option.

94836  Matenciuc-Anton  ONLINE  1.0  
(Meets 03/07-04/16)

NOTE: This course is an online class. Please attend the orientation meeting at (408)855-5341 or by email at judie.delfrate@wvm.edu. Course information is available online at http://www.missincollege.org/depts/CA/CA.html.

CA*097C  **Creating Web Pages - Course 3**  
Advisory: CA 010A, CA 070, CA 097A, CA 120, Eligibility for ENGL 108A and READ 053. Expand Web pages creation skills! In this course create Web pages and learn more advanced HTML features in a hands-on lab. Topics include: working with XHTML, JavaScript, and cookies. Pass/No Pass Option.

94837  Thoppay  ONLINE  1.0  
(Meets 04/18-05/21)Last date to drop for refund, w/o W:04/21/11

Continued on next page.
Learn C# (C Sharp) the latest release from Microsoft in programming languages.
CNET*083—Object-Oriented Programming
An introductory class in software design using C#. Emphasis is on the foundation of the C# language and hands-on laboratory.

CIS*002 Introduction to Computer Programming Using Visual Basic. NET (VB.NET)
Corequisite: CIS 180. Advisory: MATH 903. This course is an Introduction to Programming using Visual Basic.NET (VB.NET). Students will design code and execute programs on microcomputers in GUI environment using VB.NET Controls, Events, Strings, Input/Output (I/O) techniques, Subprograms and Functions, Decision Making and Looping Techniques, Arrays, Sequential Files, and Relational Database and SQL. Concurrent enrollment in CIS 180 is required. Pass/No Pass Option. (UC/CSU)
94868 TH 09:20AM–12:30PM Sabherwal E2-501 3.0

CIS*037A C Programming
Corequisite: CIS 172A. Advisory: MATH 903 and CIS 004A. C is a powerful, low-level general purpose programming language, commonly used on Unix based computer systems. Concepts & methods of computer programming using a problem solving approach. Pass/No Pass Option. (UC/CSU)
94869 W 09:20AM–12:30PM Sabherwal E2-501 3.0
94870 TTH 05:25PM–06:50PM Pham MT-19 3.0

CIS*043 Software Development with Java Programming
Corequisite: CIS 183. Advisory: CNET 079A, CNET 054B and MATH 903. This course is an introduction to the concepts and methods of computer programming with an emphasis on OOP (Object-Oriented Programming), using Java programming language. This course also includes applets, GUI (graphical user interface), arrays, lists, arrays, streams and exception handling. Pass/No Pass Option. (UC/CSU)
94871 T 09:20AM–12:30PM Pham MT-19 3.0

CIS*044 Introduction to Data Structures Using Java
Prerequisite: CIS 043 and CIS 183. Corequisite: CIS 184. Advisory: MATH 003A. This is an advanced course in Java Programming Language. Concurrent enrollment in CIS 184 is required. Pass/No Pass Option. (UC/CSU)
94872 MW 05:25PM–06:50PM Sengupta MT-19 3.0

CIS*044A Introduction to Perl Programming
This course includes basic features of Perl scripting/programming techniques and different Perl functions. This course also includes regular expressions, array functions and different Perl operators and file handlers. Introduction to network addressing client/server programs in Perl, CGI and Object Oriented Concepts in Perl. NOTE: Students must be familiar with the UNIX operating system. Pass/No Pass Option. (UC/CSU)
94873 T 07:00PM–10:10PM Sabherwal E2-604 3.0

CIS*045B Unix/Linux Operating System
Prerequisite: CIS 037A or equivalent, CIS 045A or equivalent, MATH 000C or equivalent. This is an introductory course in the UNIX operating system, including basic UNIX commands, advanced vi features, file and directory manipulation, and UNIX mail, write and talk. This course includes shell command line, set-up, customizing the shell environment, alias mechanism, pipes, I/O redirection and text manipulation and an introduction to system administration. Pass/No Pass Option. (UC/CSU)
95876 M 07:00PM–10:10PM Campbell E2-604 3.0

CIS*046A Unix Shell Programming
Prerequisite: CIS 045B. Corequisite: CIS 181A. Advisory: MATH 903. Introduction to shell-programming using Bourne shell and C-shell. This course includes shell utilities, subshells, shell archives, and shell functions. Comparison of various Bourne shells, C-shell commands, and introduction to Korn shell. Pass/No Pass Option. (UC/CSU)
94875 W 07:00PM–10:10PM Campbell E2-604 3.0

CIS*172A Computer Lab: Introduction "C" Programming
Corequisite: CIS 037A. Advisory: MATH 903. Designed for students writing programs in "C" and using the Mission Computer lab for "C" programming course CIS 037A. Pass/No Pass Option. (UC/CSU)
94876 TTH 03:50PM–05:15PM Pham MT-19 1.0
94877 MW 12:40PM–02:05PM Sabherwal E2-501 1.0

CIS*180 Computer Lab: Visual Basic.NET (VB.NET)
94879 TTH 12:40PM–02:05PM Sabherwal E2-501 1.0

CIS*181A Computer Lab: Unix Shell Programming
Corequisite: CIS 046A. Advisory: MATH 903. This course is designed for students writing programs in shell and using the Mission Computer lab for shell programming and UNIX. It is a required laboratory course for CIS 046A. Pass/No Pass Option. (UC/CSU)
94881 MW 05:25PM–06:50PM Campbell E2-604 1.0

.CIS*183 Computer Lab: Java
Corequisite: CIS 043. Advisory: MATH 903. This course is designed for students writing programs in Java and using Mission Computer lab for Java programming. Pass/No Pass Option. (UC/CSU)
94882 T 12:35PM–03:45PM Pham MT-19 1.0

CIS*184 Computer Lab: Introduction to Data Structures Using Java
Advisory: CIS 043 and CIS 183. Corequisite: CIS 044. Advisory: MATH 003A. This lab course is designed for students writing programs using Java2 SDK and SUN ONE Studio 4 programming language in CIS 044

NOTE: This course is an online class. Please attend the orientation meeting on Monday, April 18 from 6:00-7:00 pm in room E2-302. Contact the instructor if you cannot attend the orientation meeting by email at mallika_mc@hotmail.com. Course information is available online at http://www.missioncollege.edu/depts/CA/CA.html.
at the Mission Computer laboratory. Concurrent enrollment in CIS 044 is required. Pass/No Pass Option. (UC/CSU)

94883 MW 07:00PM–08:25PM Sengupta MT-19 1.0

Computer Information Technology

CIT*012 Network Hardware & Software
This is the introductory course in the features of major Network Operating Systems (NOS) such as Microsoft Windows NT/2000, Novell Netware and UNIX. Students will also learn the security features, the file system and the network management of the Network Operating System. Pass/No Pass Option. Materials Fee: $10.00. (CSU)

94886 MW 07:00PM–10:10PM Pandit MT-26 4.0
F 02:30PM–09:30PM Pandit MT-26
(Meets 01/31-03/25)Last date to drop for refund, w/o W:02/02/11

CIT*021 Cisco Network Fundamentals (Cisco-1)
Advisory: Eligibility for ENGL 108A and READ 053. This course is the first of four courses leading to the CCNA designation. This course introduces the architecture, structure, functions, components, and models of the Internet and other computer networks. Pass/No Pass Option. Materials Fee: $10.00. (CSU)

94887 MW 07:00PM–09:30PM Abdelljabbar E2-501 4.0
(Meets 01/31-03/25)Last date to drop for refund, w/o W:02/02/11
NOTE: This is a hybrid class. Students will complete some course work online.

94888 TTH 07:00PM–09:30PM Abdelljabbar E2-501 4.0
(Meets 02/01-03/24)Last date to drop for refund, w/o W:02/03/11
NOTE: This is a hybrid class. Students will complete some course work online.

94889 S 09:00AM–02:10PM Hamadeh E2-501 4.0
(Meets 02/09-03/26)Last date to drop for refund, w/o W:02/09/11
NOTE: This is a hybrid class. Students will complete some course work online.

CIT*022 Routing Protocols and Concepts (Cisco-2)
This course describes the architecture, components, and operation of CISCO routers, and explains the principles of routing and routing protocols. Students analyze, configure, verify, and troubleshoot the primary routing protocols (Cisco) RIPv1, RIPv2, EIGRP, and OSPF. Pass/No Pass Option. (CSU)

94890 TTH 07:00PM–09:30PM El Kaissi E2-501 4.0
(Meets 04/05-05/26)Last date to drop for refund, w/o W:04/07/11
NOTE: This is a hybrid class. Students will complete some course work online.

94891 MW 07:00PM–09:40PM Thompson E2-501 4.0
(Meets 04/04-05/25)Last date to drop for refund, w/o W:04/06/11
NOTE: This is a hybrid class. Students will complete some course work online.

94892 S 09:00AM–02:55PM Hamadeh E2-501 4.0
(Meets 04/04-05/25)Last date to drop for refund, w/o W:04/09/11
NOTE: This is a hybrid class. Students will complete some course work online.

CIT*023 LAN Switching and Wireless (Cisco)
Advisory: Eligibility for ENGL 001A and READ 053. This course is the third of four courses leading to the CCNA designation. This course covers the technologies and protocols needed to design and implement a converged switched network. Pass/No Pass Option. (CSU)

95918 MW 07:00PM–09:30PM O'Connor E2-502 4.0
(Meets 01/31-03/23)Last date to drop for refund, w/o W:02/02/11
NOTE: This is a hybrid class. Students will complete some course work online.

95919 S 09:00AM–02:00PM Goodwin E2-502 4.0
(Meets 01/29-03/26)Last date to drop for refund, w/o W:01/29/11
NOTE: This is a hybrid class. Students will complete some course work online.

CIT*024 Accessing the WAN (Cisco)
Advisory: Eligibility for ENGL 001A and READ 053. This course is the fourth of four courses leading to the CCNA designation. This course discusses the WAN technologies and network services required in Enterprise networks. Pass/No Pass Option. (CSU)

94893 S 09:00AM–02:55PM Goodwin E2-502 4.0
(Meets 04/09-05/21)Last date to drop for refund, w/o W:04/09/11
NOTE: This is a hybrid class. Students will complete some course work online.

94894 MW 07:00PM–09:30PM O'Connor E2-502 4.0
(Meets 04/04-05/25)Last date to drop for refund, w/o W:04/06/11
NOTE: This is a hybrid class. Students will complete some course work online.

CIT*027 Multilayer Switching - Cisco 7
Prerequisite: CIT 025. This course is designed to provide students with classroom and laboratory experience in current and emerging networking technology that will prepare them for the Cisco Certified Networking Professional (CCNP) exam: Building Cisco Multilayer Switching Networks. Instruction includes advanced VLAN configuration, InterVLAN routing, Catalyst switch architecture, and CiscoWorks. Pass/No Pass Option. (CSU)

95877 TTH 07:40PM–10:10PM John E2-502 3.0
TTH 06:00PM–07:35PM John E2-502
(Meets 02/01-03/24)

Computer Network Electronics Technology

CNET 408.855.5275

The CNET program has been discontinued. The following courses are available. For information about courses in this program, please contact Curtis Pembrook, Division Chair, Business and Technology at curtis.pembrook@wvm.edu or 408.855.5275.

CNET*079 C# Programming and .Net Framework
Advisory: MATH 903 and CNET 083. This class provides a comprehensive description of the C# language. The students will learn this new art of programming that goes beyond the programming heritage from C/C++, Visual Basic, and Java. Grade Only. (CSU)

94899 M 06:15PM–10:30PM Gheorghiu MT-19 3.0

CNET*088A Introduction to RF / Microwave / Wireless
Advisory: CNET 062. This is an introductory course providing a conceptual understanding of RF/Microwave Components, such as amplifiers, filters, oscillators, synthesizers, mixers, etc. Coverage includes RF systems such as Broadcasting, Radar, Satellite, and Fixed Wireless.Pass/No Pass Option. (CSU)

94901 W 07:00PM–10:10PM Gheorghiu MT-23 3.0

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
for differences and develop a sense of community. Pass/No Pass Option. (CSU)

95962  TTH 10:55AM–12:20PM  Jones  N2-301  3.0

COUNS*102  Skills for Success
This course provides workshops and activities for participants of special programs (ACCESS, EOPS, CalWORKs, and MESA) that meet the goals of these programs related to student success in college. NOTE: This section is open to students in the programs named above. If you would like to sign up for this section, please contact the prospective program directly. Pass/No Pass Option. (CSU)

94946  W  04:00PM–05:30PM  Perlas  E3-501  0.5
(Meets 04/13-05/25) Last date to drop, w/o W:04/13/11
NOTE: This section is for MESA students only.

COUNS*145A  Beginning Study Skills
Assistance in improvement of study habits, note-taking, and exam taking. Pass/No Pass Option.

96156  S  08:15AM–05:15PM  McGee  N2-401  0.5
(Meets 04/09-04/09)

Design Drafting
DRAFT  408.855.5217

The Drafting program has been discontinued. For information about courses in this program, please contact Thais Winsome, Division Chair, Math & Science at thais.win some@wvm.edu or 408.855.5217.

Economics
ECON  408.855.5048

ECON*001A  Principles of Macroeconomics
Advisory: MATH 903. Determination of economic aggregates such as total output, total employment, price level & the rate of economic growth. Grade Only. (UC/CSU)

94961  TH 12:35PM–02:05PM  Fong  N1-401  3.0
94962  S  09:20AM–10:40PM  Sanford  N1-501  3.0
94963  W  03:40PM–05:00PM  Sanford  N1-501  3.0
94964  T  07:00PM–08:20PM  Fong  N1-501  3.0
94965  F  08:30PM–10:00PM  Fong  N1-501  3.0

NOTE: This is a College By Television course using the video series "Macro Economics". Please attend a mandatory orientation meeting on Friday, February 4 from 10:00-12:00pm in Room N2-501. Additional meetings to be arranged. If you are trying to add this section on or after Monday, January 31, you must attend the orientation or contact the instructor directly.

ECON*001B  Principles of Microeconomics
Advisory: MATH 903 and ECON 001A. Allocation of resources & distribution of income as affected by workings of price system & by government policies. Grade Only. (UC/CSU)

94966  W  07:00PM–10:00PM  Fong  N1-401  3.0
94967  F  08:30PM–10:00PM  Fong  N1-501  3.0

NOTE: This is a College By Television course using the video series "Micro Economics". Please attend a mandatory orientation meeting on Friday, February 4 from 6:00-7:30pm in Room N2-501. Additional meetings to be arranged. If you are trying to add this section on or after Monday, January 31, you must attend the orientation or contact the instructor directly.

Engineering
ENGR  408.855.5262

ENGR*010  Introduction to Engineering
Advisory: MATH 903, Eligibility for ENGL 001A and READ 053. Students explore the field of engineering and develop skills to succeed in engineering. Hands-on design projects introduce engineering design and evaluation as well as the problem-solving process. Tours and guest speakers are included. Pass/No Pass Option. (UC/CSU)

95033  M 12:30PM–03:40PM  Kawamoto  SCI-170  4.0
95034  W 12:30PM–03:40PM  Kawamoto  SCI-160

ENGR*026  Engineering Materials
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: CHEM 001A, MATH 003B, PHYS 004A. This course provides an introduction to the properties of engineering materials and their relation to the internal structure of materials. A laboratory is included which uses experiments on campus and field trips to local industry. Grade Only. (UC/CSU)

95034  M 03:40PM–06:50PM  Kawamoto  SCI-170  4.0
95035  W 03:40PM–06:50PM  Kawamoto  SCI-120

English
ENGL  408.855.5229

ENGL*001A  English Composition
Prerequisite: ENGL 108A, ENGL 059 or qualifying score on placement test. This English Composition course emphasizes the writing of college level essays, research writing, argument, and analytical reading skills. Grade Only. (UC/CSU)

94968  3.4 Online Wkly hrs  Lang  ONLINE  3.0
NOTE: This is an Online course. Students will meet on campus three(3) times during the semester for an orientation, midterm and final exam. Students must be knowledgeable of and have access to the Web. Before signing up for this course, please visit the following website to find out more information about Online courses (http://www.missioncollege.org/distlearn/index.html). Please attend a mandatory orientation meeting on Friday, February 4 from 10:00-12:00pm in Room E2-501. If you are trying to add this section on or after Monday, January 31, you must attend the orientation.

94969  TTH 07:45AM–09:10AM  Palmer  E3-501  3.0
94970  TH 07:00PM–10:10PM  Varbel  N3-401  3.0
94971  MW 09:20AM–10:45AM  Borrer  E3-501  3.0
94972  MW 10:55AM–12:20PM  Borrer  MT-03  3.0
94973  MW 12:40PM–02:05PM  Brennan  N3-401  3.0
94974  S 09:20AM–12:45PM  Van Sijl  S3-401  3.0
94975  M 03:40PM–06:50PM  Matthews  E3-401  3.0
94976  M 07:00PM–10:10PM  Gatewood  E3-401  3.0
94977  MW 07:45AM–09:10AM  Husar  N2-501  3.0
94978  TTH 09:20AM–10:45AM  Matthews  MT-04  3.0
94979  TTH 10:55AM–12:20PM  Lang  MT-12  3.0

Continued on next page.

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.
ENGL*001B  English Composition
Prerequisite: ENGL 001A. This course continues emphasis on English composition skills with an introduction to techniques of reading and writing about literature and acquiring skills in analysis and interpretation. Grade Only. (UC/CSU)

94988 TTH 07:00PM–10:10PM Varbel ONLINE 3.0
NOTE: This is an Online course. Students will meet three(3) times during the semester for an orientation, midterm and final exam. Students must be knowledgeable of and have access to the Web. Before signing up for this course, please visit the following website to find out more information about Online courses (http://www.missioncollege.org/distlearn/index.html). Please attend a mandatory orientation meeting on Monday, January 31 from 11am-1pm in Room E2-502. If you are trying to add this section on or after Monday, January 31, you must attend the orientation.

ENGL*043  Classical Mythology
Prerequisite: ENGL 908 Classical Mythology is an examination of the major classical myths of Western heritage for an appreciation of their literary value and their influence on modern life and culture. Pass/No Pass Option. (UC/CSU)

95887 MW 09:20AM–10:45AM Ziesler N1-202 3.0

ENGL*070  Creative Writing
Prerequisite: ENGL 001A. Advisory: READ 053. ENGL 070 is an imaginative writing course. (CAN ENGL 6) Pass/No Pass Option. (UC/CSU)

95003 W 07:00PM–10:10PM Messerschmidt MT-08 3.0

ENGL*900  Writing Skills Lab
English 900 is required for any student taking English 903 or 905. It is also advised for students wanting extra help in any English course. This course provides instruction designed to help students improve their writing by having them practice the steps of the writing process and apply writing strategies. Any student may enroll in the course. In order to receive credit, students must complete the required coursework. Pass/No Pass Only.

95906 W 12:40PM–02:30PM Zeisler S2-305 0.5

ENGL*903  Basic Grammar and Sentence Structure
Prerequisite: A qualifying score on the English Placement Test. Corequisite: ENGL 900. In this course students identify and use basic English sentence structure and grammar in short writing assignments. Pass/No Pass Only.

95913 TTH 12:40PM–02:05PM Wilson MT-23 3.0
NOTE: English 903 students are required to enroll in English 900.

ENGL*905  English Fundamentals
Prerequisite: READ 961 (can also be taken as a corequisite), and ENGL 903 or ESL 125 or ESL 970RW and ESL 970LS, or qualifying score on placement test. Corequisite: ENGL 900. Concentration is on writing of basic expository paragraphs and essays. Pass/No Pass Only.

95026 MW 10:55AM–12:20PM Juncker N1-401 3.0
Note: English 905 students are required to enroll in English 900.

ENGL*001C  Clear Thinking in Writing
Prerequisite: ENGL 001A. ENGL 001C is an advanced composition course that emphasizes critical thinking, particularly in the reading and writing of arguments. Grade Only. (UC/CSU)

95001 TTH 10:55AM–12:20PM Brown W3-401 3.0

English Courses continued on page 62.
English Course Progression

**ENGL 903**
Basic Grammar and Sentence Structure
Concentration on grammar, sentence structure, punctuation, and usage.
3 units

**ESL 970 LS/G/RW**
Adv. Listening, Grammar, Reading, Vocabulary and Writing
Extensive guidance in listening and speaking in academic settings; Fluency and accuracy in reading and writing
3/3/5 units

**ENGL 905**
English Fundamentals
Concentration on paragraphs and essays (READ 961 corequisite or prerequisite required).
3 units

**READ 961**
Effective Reading
Vocabulary development; improving reading skills.
3 units

**ENGL 908**
Effective Writing
Non-transferable: Concentration on essays and introductory research.
3 units

**ENGL 059**
Writing in the Workplace
Non-transferable: Concentration on short business documents.
3 units

**ENGL 001A**
English Composition
Fulfills English requirement for A.A./A.S. Degree, required for transfer to a four-year university. Fulfills IGETC requirement.
3 units

**ENGL 001B**
Recommended for B.A./B.S. Degree at a four-year university. Required for SJSU transfer. Fulfills IGETC requirement.
3 units

**ENGL 001C**
Clear Thinking in Writing
Recommended for B.A./B.S. Degree at a four-year university. Fulfills IGETC requirement.
3 units

*Counselor advice prior to section enrollment is recommended for proper transfer requirement.*
ENGL*908  Effective Writing
Prerequisite: ENGL 905 or qualifying score on placement test. Concentration is on the writing process, academic essays, and introduction to research skills. This course prepares and qualifies students for English 001A. Pass/No Pass Option.

ESL*900  ESL Computer Lab
Corequisite: Concurrent enrollment in any English course or ESL writing course. In individualized, self-paced programs, students will use Macintosh or PC computers to complete their writing assignments for ESL writing courses. Pass/No Pass Only.

ESL*901  ESL Skills Development Lab
This course is limited to non-native speakers of English. Provides individualized instruction in ESL in vocabulary, reading, grammar, writing, spelling, pronunciation, listening, speaking, study skills and American culture. Students may earn a maximum of 3 units from ESL 900, 901, 902, 903, 904, 905, 906. Pass/No Pass Only.

ESL*902  ESL Skills Development Lab
This course is limited to non-native speakers of English. Provides individualized instruction in ESL in vocabulary, reading, grammar, writing, spelling, pronunciation, listening, speaking, study skills and American culture. Students may earn a maximum of 3 units from ESL 900, 901, 902, 903, 904, 905, 906. Pass/No Pass Only.

ESL*903  ESL Skills Development Lab
This course is limited to non-native speakers of English. Provides individualized instruction in ESL in vocabulary, reading, grammar, writing, spelling, pronunciation, listening, speaking, study skills and American culture. Students may earn a maximum of 3 units from ESL 900, 901, 902, 903, 904, 905, 906. Pass/No Pass Only.

ESL*904  ESL Skills Development Lab
This course is limited to non-native speakers of English. Provides individualized instruction in ESL in vocabulary, reading, grammar, writing, spelling, pronunciation, listening, speaking, study skills and American culture. Students may earn a maximum of 3 units from ESL 900, 901, 902, 903, 904, 905, 906. Pass/No Pass Only.

ESL*905  ESL Skills Development Lab
This course is limited to non-native speakers of English. Provides individualized instruction in ESL in vocabulary, reading, grammar, writing, spelling, pronunciation, listening, speaking, study skills and American culture. Students may earn a maximum of 3 units from ESL 900, 901, 902, 903, 904, 905, 906. Pass/No Pass Only.

ESL*906  ESL Skills Development Lab
This course is limited to non-native speakers of English. Provides individualized instruction in ESL in vocabulary, reading, grammar, writing, spelling, pronunciation, listening, speaking, study skills and American culture. Students may earn a maximum of 3 units from ESL 900, 901, 902, 903, 904, 905, 906. Pass/No Pass Only.

ESL*910  Foundations in ESL
Prerequisite: Qualifying score on the ESL Placement Test. This course is a beginning pre-academic ESL Level 0. This course provides basic functional practice in reading, writing, listening, and speaking for very low beginning ESL students. Pass/No Pass Option.

ESL*910LC  Foundations in Listening and Culture
Independent study course providing guidance and practice in basic listening, reading and writing skills in the English language. Aspects of American life are also featured. Pass/No Pass Option.

ESL*920  Beginning ESL
Prerequisite: Qualifying score on the ESL Placement Test or ESL 901. This course is the continuation of ESL 910. This course provides basic functional practice in reading, writing, listening, speaking, and grammar for beginning ESL students. It also provides preparation for placement in Level 930 ESL classes. Pass/No Pass Option.

Continued on page 64.
ESL Course Sequence

**ESL 910LC**
Foundations in Listening & Culture 3 units

**ESL 920LC**
Beginning Listening & Culture 3 units

**ESL 940CC**
ESL for Students of Child Development 3 units

**ESL 900-906**
Skills Development Lab 0.5 unit each

**ESL 910**
Foundations of ESL (multi-skills) 9.5 units

**ESL 920**
Beginning ESL (multi-skills) 9.5 units

**ESL 930LS**
High Beginning Listening and Speaking 3.5 units

**ESL 930GW**
High Beginning Grammar and Writing 3.5 units

**ESL 930RV**
High Beginning Reading & Vocabulary 3.5 units

**ESL 940LS**
Low Intermediate Listening and Speaking 3.5 units

**ESL 940GW**
Low Intermediate Grammar and Writing 3 units

**ESL 940RV**
Low Intermediate Reading & Vocabulary 3 units

**ESL 950PL**
Intermediate Pronunciation and Listening 3.5 units

**ESL 950LS**
Intermediate Listening and Speaking 3 units

**ESL 950G**
Intermediate Grammar 3 units

**ESL 950RW**
Intermediate Reading and Writing 5 units

**ESL 960LS**
High Intermediate Listening and Speaking 3 units

**ESL 960G**
High Intermediate Grammar 3 units

**ESL 960RW**
High Intermediate Reading and Writing 5 units

**ESL 970AM**
Accent Modification 3 units

**ESL 970LS**
Advanced Listening and Speaking 3 units

**ESL 970G**
Advanced Grammar 3 units

**ESL 970RW**
Advanced Reading and Writing 5 units

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
## ESL*920LC  Beginning Listening and Culture
Independent study course providing guidance in and development of listening, reading, and writing skills in the English language. Facets of American culture will be addressed. Pass/No Pass Option.

**Note:** This is a College By Television course (videos available in the library) or over cable TV. Videos are available to rent ($50 per semester). Required attendance at orientation, midterm and final exams (Saturday, January 29, February 26 and May 21 from 1:00-4:00pm in Room N2-302). For further information, contact Kathy Henderson at (408)855-5113. If you are trying to add this section on or after Saturday, January 29 you must attend the orientation or contact the instructor directly.

<table>
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<th>Course Code</th>
<th>Days</th>
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## ESL*930GW  High Beginning Grammar and Writing
Prerequisite: Qualifying score on the ESL Placement Test or ESL 920. Develops basic writing and grammar skills of standard written English. Pass/No Pass Option.

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## ESL*930LS  High Beginning Listening and Speaking
Advisory Concurrent enrollment in ESL 930GW and ESL 930RV. Prerequisite: ESL 920 or a qualifying score on the ESL placement test. This course focuses on comprehension of simple articles, stories and dialogues in English. It also increases high frequency vocabulary. Pass/No Pass Option.

<table>
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<tr>
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## ESL*930PL  Basic Pronunciation and Listening
Prerequisite: ESL 920 or a qualifying score on the ESL Placement Test. This basic pronunciation course includes sound-spelling patterns, important vowel and consonant contrasts, syllables, word stress, and key intonation patterns. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Instructor</th>
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## ESL*930RV  High Beginning Reading and Vocabulary
Prerequisite: Qualifying score on the ESL Placement Test or ESL 920. Focuses on comprehension of simple articles, stories and dialogues in English. Increases high frequency vocabulary. Pass/No Pass Option.

<table>
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<tr>
<th>Course Code</th>
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<td>Rosner</td>
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</table>

## ESL*940CC  ESLS for Students of Child Development
Prerequisite: Qualifying score on the ESL Placement Test or ESL 930GW, ESL 930LS and ESL 930RV. This course develops the English language skills necessary for success in Child Development courses. The student will practice those tasks necessary for the listening, speaking, reading and writing assignments which are typically required in a CHD course. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>95052</td>
<td>TH</td>
<td>07:00PM-10:00PM</td>
<td>Rosner</td>
<td>MT-24</td>
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</tbody>
</table>

## ESL*940GW  Low Intermediate Grammar and Writing
Prerequisite: Qualifying score on the ESL Placement Test or ESL 930GW. Develops students’ writing skills using language structures of standard written English. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
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<tbody>
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<td>95071</td>
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<td>Davis</td>
<td>W2-301</td>
<td>3.0</td>
</tr>
</tbody>
</table>

## ESL*940LS  Low Intermediate Listening and Speaking
Prerequisite: Qualifying score on the ESL Placement Test or ESL 930LS. In this course, students practice oral instructions and questions, high-frequency vocabulary, conversations and short lectures. The course continues the development of basic English pronunciation of common words and phrases. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
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<tbody>
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<tr>
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<tr>
<td>95073</td>
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<td>95074</td>
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<tr>
<td>95076</td>
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<td>Kruzic</td>
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<tr>
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<td>Couch</td>
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<tr>
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<td></td>
<td>Couch</td>
<td>W3-401</td>
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</tbody>
</table>

## ESL*940RV  Low Intermediate Reading and Vocabulary
Prerequisite: Qualifying score on the ESL Placement Test or ESL 930RV. Emphasizes vocabulary expansion and comprehension of paragraphs. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
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<tbody>
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<td>95078</td>
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<tr>
<td>95079</td>
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</table>

## ESL*950G  Intermediate Grammar
Prerequisite: Qualifying score on the ESL Placement Test or ESL 940GW. Advisory: ESL 940RV and ESL 940LS. This course develops student writing fluency through study and practice of compound and complex sentence patterns used in standard written English. It increases student understanding and use of intermediate grammar structures and intermediate sentence patterns used in standard written and spoken English. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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</tbody>
</table>

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices. Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
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<tr>
<td>ESL*950LS</td>
<td>Intermediate Listening and Speaking</td>
<td>Prerequisite: Qualifying score on the ESL Placement Test or ESL 940LS. In this intermediate level course, students receive guidance and extensive practice in effective oral communication in a variety of social and/or vocational situations. Pass/No Pass Option.</td>
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</table>
|            |              | 95086 MW 09:20AM–10:45AM  Burton W3-401 3.0  
|            |              | 95087 TTH 09:20AM–10:45AM  Burton W3-401 3.0  
|            |              | 95088 T 04:20PM–05:45PM  Jellison MT-06 3.0  
|            |              | 95089 M 05:25PM–06:50PM  Harding E2-401 3.0  
|            |              | 95089 W 05:25PM–06:50PM  Harding E2-401 3.0  |
**Fire Protection Technology**

**FPT 051 Fire Protection Organization**
Advisory: MATH 903, Eligibility for ENGL 001A and READ 053. This course provides an introduction to the field and career opportunities of Fire Protection, including the history, organization and function of fire protection services, the basic chemistry and physics of fire control techniques and fireground strategy and tactics. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
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<tr>
<td></td>
<td></td>
<td>+3.4 Scheduled wkd hrs</td>
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</table>

**FPT 052 Fire Behavior and Combustion**
Advisory: MATH 903, Eligibility for ENGL 001A and READ 053. This course focuses on the theory and fundamentals of how and why fires start, fire spread and control methods; fire chemistry and physics; fire characteristics of materials; extinguishing agents and fire control techniques. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
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</table>

**FPT 053 Fire Protection Equipment and Systems**
Advisory: FPT 052 and MATH 903. Portable fire extinguishing equipment including inspection and maintenance procedures. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
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<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
</tr>
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</table>

**FPT 054 Building Construction for Fire Protection**
Advisory: FPT 051 and MATH 903. Theory and fundamentals of fire protection; fire protection laws, regulations and standards. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
</tr>
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</table>

**FPT 055 Fire Prevention Technology**
Advisory: FPT 051 and MATH 903. Organization and function of fire prevention; utilization of the Uniform Fire Code; inspection techniques. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
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**FPT 056 Hazardous Materials Technology**
Advisory: FPT 052, MATH 903, Eligibility for ENGL 001A and READ 053. This course provides an in-depth study of materials presenting special problems in fire fighting operations, including the identification of hazardous materials and the handling procedures utilized for emergencies. Pass/No Pass Option. (CSU)

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
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<td>12:35PM–03:45PM</td>
<td>McKenna W1-602</td>
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</tbody>
</table>

**FPT 057 Rescue Practices**
Advisory: FPT 051, Eligibility for ENGL 001A and READ 053. This lecture and lab course focuses on rescue procedures; patient assessment; controlling bleeding; orthopedic, poison and environmental emergencies; multiple casualties and triage; manual lifts and carries; low angle and confined space rescue; hazardous materials awareness and decontamination procedures; transportation techniques; extraction procedures. Pass/No Pass Option. Materials fee of $40.00. (CSU)

<table>
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<th>Section</th>
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</tbody>
</table>

**FPT 060 Wildland Fire Technology**
Advisory: Eligibility for ENGL 001A and READ 053. This course focuses on the organizational skills necessary for wildland fire protection. The minimum safety equipment required for the field evolutions consists of an OSHA approved helmet with chin strap, impact goggles and leather gloves. Pass/No Pass Option. Materials fee of $39.00. (CSU)

<table>
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<th>Section</th>
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</tr>
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<td>95141</td>
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</table>

**FPT 061 Fundamentals of Fire Suppression**
Advisory: WHP 004D, Eligibility for ENGL 001A and READ 053. This course provides instruction in the identification and operation of the specific fire service tools and equipment including knots and hitches; portable fire extinguishers; protective breathing apparatus; basic hose evolutions and effective hose lines; fire service ladders and basic salvage and overhaul techniques. Pass/No Pass Option. Materials fee of $38.00. (CSU)

<table>
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<td>95145</td>
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<td>07:00PM–10:10PM</td>
<td>Galasso W2-305</td>
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</table>

**FPT 065 Emergency Medical Technician I Theory**
Prerequisite: AH 011, or American Heart Association BLS for the Healthcare Provider or equivalent. Corequisite: FPT 065C and FPT 065L. This EMT-I training program is designed to prepare individuals to render pre-hospital basic life support. This course meets all the theory requirements for certification as an Emergency Medical Technician I as specified in the regulations approved by the State of California Emergency Medical Services Authority on October 10, 2004. Students must also successfully complete FPT 065L and FPT 065C concurrently to be eligible for certification. Grade Only. Materials fee of $25.00. (CSU)

<table>
<thead>
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<th>Section</th>
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<tbody>
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**FPT 065C Emergency Medical Technician I Clinical Experience**
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: AH 011, American Heart Association BLS for the Healthcare Provider or equivalent. Corequisite: FPT 065 and FPT 065L or FPT 180. This course meets all the clinical requirements for certification as an Emergency Medical Technician I as specified in the regulations approved by the State of California Emergency Medical Services Authority on October 10, 2004. The student will need to show proof of a current t.b.skin test. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
</tr>
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<td>95146</td>
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<td>Wyatt W2-203</td>
<td>0.5</td>
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</tbody>
</table>

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
FRNCH*001L French Laboratory
Prerequisite: AH 011, American Heart Association BLS for the Healthcare Provider or equivalent. Corequisite: FPT 065 and FPT 065C. Advisory: MATH 903. This course meets all the skills laboratory requirements for certification as an Emergency Medical Technician ?! as specified in the regulations approved by the State of California Emergency Medical Services Authority on October 10, 2004. Students must successfully complete concurrently FPT 065 and FPT 065C to be eligible for certification. Materials fee of $93.00. (CSU)

Global Studies

GLOBL 408.855.5483

GLOBL*002 Global Issues
Advisory: Eligibility for ENGL 001A and READ 053. This course offers an introduction to the origins, current dilemmas, and future trends of major issues confronting the global community, such as energy and resource depletion, food and population, war and terrorism, nuclear arms, human rights, economic interdependence and international inequality. This course is also listed as SOCSC 002. Pass/No Pass Option. (UC/CSU)

GLOBL*004 The Developing World
Advisory: GLOBL 001 or GLOBL 002. Eligibility for ENGL 108A and READ 053. In this course, students examine conditions among developing nations using an interdisciplinary approach. Analyses of development and underdevelopment along historical, political, economic, technological, social and environmental lines are addressed. Current issues particular to the developing world today are examined. Pass/No Pass Option. (UC/CSU)

Graphic Arts

GRART 408.855.5293

GRART*062 Introduction to Adobe Illustrator
Advisory: GRART 050. This class is an introduction to Adobe Illustrator software. Students will learn the many sophisticated tools used to create vector-based illustrations such as technical illustrations, schematics, logos, and photo-realistic images widely used in print publications. Adobe Illustrator is the industry standard for software used throughout the graphic arts industry. Drawing experience is not required. Students may work on either Mac OS or Windows platforms. Pass/No Pass Option. (CSU)
GRART*063  Introduction to Adobe InDesign
Advisory: GRART 050. This is an introductory level course using Adobe InDesign software for laying out digital pages. Students will learn the techniques used in the graphics industry to lay out and assemble a wide variety of printed pieces such as magazine pages, advertisements, posters, brochures, booklets, etc. Text formatting and integration of Photoshop and Illustrator graphic files placed into InDesign pages will be emphasized. Students may work on either Mac OS or Windows platforms. Pass/No Pass Option. (CSU)

95175  MW  07:00PM–08:05PM Kuo  W2-501  3.0
95176  MW  08:05PM–09:35PM Kuo  W2-501

NOTE: This class uses InDesign Software.

GRART*064  Introduction to Adobe Photoshop
Advisory: GRART 050. This is an introductory level course using Adobe Photoshop software for editing digital photos. Adobe Photoshop is the leading image editing software for digital photographers and graphics professionals. Students will learn the many sophisticated tools of Photoshop for adjusting and replacing colors, creating montage (combination) images, coloring photos, repairing and restoring damaged photos, and creating special effects used in advertisements, posters, magazines, etc. Students may work on either Mac OS or Windows platform. Pass/No Pass Option. (CSU)

95177  F  01:00PM–02:30PM Rivas  S1-501  3.0
95178  MW  02:30PM–04:00PM Rivas  S1-501
95179  F  03:05PM–04:35PM Rivas  S1-501

95180  MW  08:05PM–09:35PM Kasikci-Ata  S1-502
95181  MW  09:35PM–11:05PM Kasikci-Ata  S1-502

GRART*066  Advanced Adobe Illustrator
Advisory: GRART 062 and MATH 903. This is an advanced level course in using Adobe Illustrator software to create a variety of intricate illustrations using the sophisticated tools of the Illustrator program. Emphasis will be on techniques and methods used by industry professionals. This class is a continuation of the GRART 062 course; successful completion of GRART 062 or industry experience is required. Students may work on either Mac OS or Windows platform. Pass/No Pass Option. (CSU)

95176  MW  01:25PM–02:30PM Rivas  S1-501  3.0
95177  F  05:15PM–06:45PM Rivas  S1-501

95178  MW  07:00PM–08:05PM Kasikci-Ata  S1-502  3.0
95179  MW  08:05PM–09:35PM Kasikci-Ata  S1-502

95180  MW  01:25PM–02:30PM Rivas  S1-501
95181  MW  03:05PM–04:35PM Rivas  S1-501

95182  MW  08:05PM–09:35PM Kasikci-Ata  S1-502
95183  MW  09:35PM–11:05PM Kasikci-Ata  S1-502

GRART*067  Advanced Adobe InDesign: Portfolio
Prerequisite: GRART 063. Advisory: GRART 062 and GRART 064. This is an advanced level course for graphics students wishing to enhance their page layout skills. Students will produce a variety of printed pieces to be included in a portfolio suitable for presentation during job interviews. Projects will be based on actual pieces produced by industry professionals and will emphasize production techniques used by professionals to enhance skill level. Students may work on either Mac OS or Windows platform. May be repeated one time. Pass/No Pass Option. (CSU)

95175  TTH  07:00PM–08:05PM Kuo  S1-502  3.0
95176  TTH  08:05PM–09:35PM Kuo  S1-502

GRART*068  Advanced Adobe Photoshop
Prerequisite: GRART 064. This is an advanced level course for students desiring to enhance their skill level using Adobe Photoshop software beyond the beginning level GRART 064 course. A wide variety of advanced techniques will be presented to enhance photographs and combine images into photo-montages. Projects will be based upon work done by industry professionals to produce graphic images with many special effects and enhancements. Students may work on either Mac OS or Windows platform. Pass/No Pass Option. (CSU)

95975  TTH  07:00PM–08:05PM Kuo  S1-502  3.0
95976  TTH  08:05PM–09:35PM Kuo  S1-502

95977  MW  04:10PM–05:15PM Rivas  S1-501  3.0
95978  MW  05:15PM–06:45PM Rivas  S1-501

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
using a variety of software packages. The principles of animation technologies and their effective use in cyberspace will be explored. A basic understanding of computer system operation is assumed. Pass/No Pass Option. (CSU)

GDES*048  Intermediate Web Animation
Advisory: GDES 045 and GDES 047. This intermediate level course focuses on the creative design skills required to create effective web page animation using a variety of software packages and appropriate basic scripting languages. This course builds on knowledge acquired in the introductory Web animation class. The student will develop a working knowledge of animation on the Internet and the World Wide Web in a series of hands on exercises. Pass/No Pass Option. (CSU)

GDES*060  Electronic Page Layout & Typography
Advisory: ART 033A. The focus of the course will be developing an understanding of basic principles of page layout and typography along with a working knowledge of supporting computer equipment, and creating artwork for inclusion in a portfolio. Practical design projects will examine the interaction of form and message, with an emphasis of fundamental theory, i.e. the elements, principles, and attributes of typographical and layout design. This course assumes basic understanding of computer systems. This course uses Adobe InDesign and PhotoShop software. This course is offered only once a year. Pass/No Pass Option. (CSU)

GDES*070  Introduction to Multimedia Design
Advisory: Eligibility for ENGL 001A and READ 053. This is an introductory course focusing on developing creative design skills that are required to conceptualize and model an interactive experience. The course covers the basic principles of organizing information effectively and creating visually compelling interfaces. This course assumes basic understanding of computer systems. Pass/No Pass Option. (CSU)

GDES*073  Digital Photography
Advisory: GRART 064 or ART04A. This introductory course focuses on photography as a creative medium. Emphasis is placed on aesthetics, composition, content and the technical and creative design skills required to create effective digital images using digital cameras and a variety of software packages. Students also critically evaluate photographic images according to the principles of photographic theory. A basic understanding of Adobe Photoshop and computer system operation is required. Students must have access to a digital camera. Pass/No Pass Option. (CSU)

GDES*082  Game Design and Architecture
Advisory: CA 011. This introductory course focuses on the planning and methodology of game design. The students will develop an understanding of conceptual game development processes and game architecture. The students will also examine and evaluate a number of case studies. A basic understanding of computer system operation is required. Pass/No Pass Option. (CSU)

Health Education

H.ED 408.855.5427

H.ED*002  Health and Lifestyle
Advisory: MATH 900. This course is designed to provide students with the learning experiences that will lead to a better understanding of the concept of a healthy lifestyle. Major topics covered in the class will be understanding behavior and change, relationships, cardiovascular health, fitness, nutrition and weight control, stress management, drug and alcohol abuse, reproductive issues, self-care and the use of the health care system. Pass/No Pass Option. (UC/CSU)

H.ED*004  Workplace Standard First Aid
This course covers adult CPR/AED (automated external defibrillator) and first aid instruction and skills, with emphasis on the workplace. Certificates of completion will be given. American Red Cross FEE of $8.00 must be paid to Mission Cashier prior to first class meeting. Participants’ booklet/materials must be purchased and read before class. Pass/No Pass Option. (CSU)

History

HIST 408.855.5273

HIST*004A  History of Western Civilization
Cultural contribution’s in western civilization from Mesopotamia & Egypt to European Renaissance. Pass/No Pass Option. (UC/CSU)
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

HIST*004B History of Western Civilization
Study of political and cultural contributions in Western Civilization from 1500 to present. Pass/No Pass Option. (UC/CSU)
95183 TTH 10:55AM–12:20PM Swanson E3-301 3.0

HIST*017A United States History
This course covers the development of American government and culture from colonial through Civil War and Reconstruction periods. Grade Only. (UC/CSU)
95184 MW 07:45AM–09:10AM Xu W2-202 3.0
95185 MW 10:55AM–12:20PM Xu W2-202 3.0
95186 TH 03:40PM–06:50PM Xu W2-202 3.0
95187 TTH 09:20AM–10:45AM Grzymala W2-202 3.0
95188 T 07:00PM–10:10PM Knittel W2-202 3.0
95189 Gallup ONLINE 3.0
NOTE: This section of HIST 017A meets online and requires a computer, email and internet access. For additional information about the class, please refer to the class website at http://missioncollege.org/depths/hisgeo/gallup/indexmis.html. There will be an orientation meeting on campus on January 31, from 7:00-9:00pm in Room S1-401. If you cannot attend this orientation, please email the instructor attom_gallup@wvmccd.cc.ca.us. If you are trying to add this section on or after Monday, January 31, you must attend the orientation or contact the instructor directly.

FDRST*051 Basic Food Preparation
Advisory: MATH 903. Practice in the basic principles of food preparation. A lecture/lab course dealing with the fundamentals of food preparation. Includes the preparation of small quantities of the basic food groups. Uniform required. Grade Only. Materials fee of $50.00. (CSU)
95117 TH 09:20AM–11:25AM Rees HM-21 2.0

HIST*017B United States History
This course covers the emergence of the United States as a world power in the late 19th and 20th centuries. HIST 017A is not a prerequisite to HIST 017B. Grade Only. (UC/CSU)
95192 M 03:40PM–06:50PM Xu W2-202 3.0
95193 MW 09:20AM–10:45AM Xu W2-202 3.0
95194 TH 07:00PM–10:10PM Xu W2-202 3.0
95195 TTH 07:45AM–09:10AM Grzymala W2-202 3.0
95196 TTH 12:40PM–02:05PM Swanson E3-301 3.0
95197 S 09:00AM–10:10PM Grzymala W2-202 3.0
95198 W 03:40PM–06:50PM Watson N1-401 3.0

FDRST*002A Hospitality Management: Food & Restaurant Management
FDRST 408.855.5252

FDRST*050A Introduction to the Hospitality Industry
Advisory: MATH 900, Eligibility for ENGL 001A and READ 053. This course is an overview of the Hospitality and Tourism Industry designed to prepare students for careers in hospitality management. Tours and guest lectures highlight this course. Information about the Hospitality Management Program is explained. Grade Only. (CSU)
95117 TH 09:20AM–11:25AM Rees HM-21 2.0

FDRST*051 Basic Food Preparation
Advisory: MATH 903. Practice in the basic principles of food preparation. A lecture/lab course dealing with the fundamentals of food preparation. Includes the preparation of small quantities of the basic food groups. Uniform required. Grade Only. Materials fee of $50.00. (CSU)
95117 TH 09:20AM–11:25AM Rees HM-21 2.0

FDRST*055 Restaurant Operations
Advisory: MATH 903 and FDRST 052. The students engage in a real restaurant operation and they are rotated through all jobs. The emphasis is on management, planning, food preparation and service. Elements of banquet and catering services are introduced. Cost accounting, purchasing, supervision, and sanitation and safety are reinforced. Uniforms are required. Grade Only. (CSU)
95120 TTH 08:00AM–04:15PM Dennis HM-21 5.0
95120 TTH 08:00AM–04:15PM Dennis HM-06 5.0
NOTE: Registered students should log on to the Angel learning website (wvmccd.angellearning.com) for syllabus and other course information prior to the first day of class. Students who miss either or both of the first two sessions will be dropped from the course.

FDRST*054 Hotel and Restaurant Accounting
Advisory: MATH 903. Study of the basic principles of Hotel and Restaurant accounting. Grade Only. (CSU)
96001 T 07:00PM–10:10PM Estrada HM-21 3.0

FDRST*058 Food, Beverage and Labor Cost Controls
Advisory: FDRST 051. This course covers the scope of food and beverage control systems used in small and large food and beverage operation. Pre-cost control, inventory systems, cost analysis, food and beverage cost percentages and profit and loss statement are covered. Also included is the cycle of product handling; federal, state and local laws and requirements and licensing as they apply to the Hospitality Industry. Grade Only. (CSU)
95122 W 03:40PM–06:50PM Dennis HM-21 3.0
NOTE: Registered students should log on to the Angel learning website (wvmccd.angellearning.com) for syllabus and other course information prior to the first day of class.

FDRST*060A Food Service Facilities Planning
Advisory: MATH 903. Course designed to familiarize student with complexities of planning, designing and equipping a food service operation. Grade Only. (CSU)
95123 TH 07:00PM–10:10PM McDonnell HM-21 3.0

FDRST*076 Sales and Marketing in the Hospitality Industry
Advisory: Eligibility for ENGL 001A and READ 053. This course is designed to provide students with a solid understanding of hospitality sales and marketing, and how daily operations is influenced by marketing effort. (CSU)
96003 W 07:00PM–10:10PM Yu HM-21 3.0

Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

FDRST*079  Introduction to Food and Wine Pairing
Prerequisite: Students must be 21 years of age or older. Advisory: FDRST 051 and FDRST 078. Valid proof of age must be provided at first class meeting. Food and wine pairing is explored. Students will produce a variety of ethnic cuisine to pair with wines from around the world. Traditional and non-traditional approaches will be learned. A uniform is required. Pass/No Pass Option. Material fee of $100.00.

FDRST*951  Workplace Sanitation
This course is an intensive one day session designed to certify foodservice workers in safe and sanitary food handling and general kitchen practices. The course is sponsored by the National Restaurant Association’s Education Foundation. The certification exam is administered at the end of the session. Pass/No Pass Option.

HUMAN*022  Introduction to Islam
This course provides an introduction to Islam as a religious system focusing on its origins, basic sources, history, culture and values. Pass/No Pass Option. (UC/CSU)

Interdisciplinary Studies

IS  408.855.5348

IS*010A  Tutor Training
Advisory: Eligibility for ENGL 108A and READ 053. This is a self-paced course to provide students with techniques and strategies for effective academic peer tutoring in a community college setting. Pass/No Pass Only. (CSU)

IS*947  Supervised Tutoring
Corequisite: Enrollment in the course or courses (other than IS 947) at Mission College for which tutoring is sought. This 0 unit open entry/ open exit course provides learning assistance in the form of tutoring. Students will be assigned to tutoring by an instructor or counselor based on an identified learning need. For more information, contact the LATC in room S2-201. Pass/No Pass Option.

IS*949  College Study Skills
This course is designed to improve students’ study skills. After an assessment of needs, the students meet weekly with the instructor to discuss study strategies and completed homework assignments. This course is appropriate for students taking any college courses, including ESL courses. Pass/No Pass Option.

IS*950  Academic Achievement
Corequisite: Students must be enrolled in a Mission College or Community Education course. This open entry/ open exit course is intended for students who need help with academic skills related to other courses they are taking at Mission College. Topics may include learning strategies, writing, reading, oral/aural skills, computational and logic skills for science and engineering, and/or study skills. Pass/No Pass Option.

Hospitality Management: Institutional Foods
INFDS  408.855.5252

INFDS*050  Sanitation and Safety

Humanities
HUMAN  408.855.5267

HUMAN*001B  Human Values in and from the Arts
HUMAN 001B is not a prerequisite for HUMAN 001B. Integrated survey of art, music, literature and history in the Western World from Renaissance to Modern Europe. Slide lectures. Pass/No Pass Option. (UC/CSU)

HUMAN*007  International Films
This course provides a critical look at the world and its problems through some of the finest international films. Films from Asia, Africa, Europe, South America and the United States will be viewed and analyzed to explore such topics as nationalism, sovereignty, war and peace, ethnic conflict, economics and immigration. (Co-listed as POLIT 007). Pass/No Pass Option. (UC/CSU)

HUMAN*018  African-American Culture and Humanities
An overview of the humanities through the culture and life experiences of African-Americans. Pass/No Pass Option. (UC/CSU)
### Italian

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Contact Hours</th>
<th>Requirement</th>
<th>Meeting Details</th>
<th>Instructor</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITAL*050A</td>
<td>Conversational Italian and Culture</td>
<td>3.0</td>
<td>Pass/No Pass Option. (CSU)</td>
<td>95211 TH 07:00PM–10:10PM Bertola MT-08</td>
<td>Blankenship</td>
<td>W2-501</td>
<td>All Students registered in one of the above sections are required to attend all 5 mandatory meetings listed : 2/7/11, 2/9/11, 2/14/11, 2/16/11, 2/23/11 from 12:30-1:55pm in room W2-501. (Meets 02/07-05/27)</td>
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<tr>
<td>ITAL*050B</td>
<td>Conversational Italian and Culture</td>
<td>3.0</td>
<td>Pass/No Pass Option. (CSU)</td>
<td>95956 TH 07:00PM–10:10PM Bertola MT-08</td>
<td>Blankenship</td>
<td>W2-501</td>
<td>All Students registered in one of the above sections are required to attend all 5 mandatory meetings listed : 2/7/11, 2/9/11, 2/14/11, 2/16/11, 2/23/11 from 12:30-1:55pm in room W2-501. (Meets 02/07-05/27)</td>
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### Japanese

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<tr>
<th>Code</th>
<th>Title</th>
<th>Contact Hours</th>
<th>Requirement</th>
<th>Meeting Details</th>
<th>Instructor</th>
<th>Location</th>
<th>Notes</th>
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<tr>
<td>JPNS*001</td>
<td>Japanese I</td>
<td>5.0</td>
<td>Pass/No Pass Option. (UC/CSU)</td>
<td>95212 TTH 07:00PM–09:30PM Hirose S2-501</td>
<td>Ostrander</td>
<td>W2-501</td>
<td>This course is an introductory course stressing learning strategies for students with disabilities. Pass/No Pass Option.</td>
</tr>
<tr>
<td>JPNS*002</td>
<td>Second Semester Japanese (Elementary Level)</td>
<td>5.0</td>
<td>Pass/No Pass Option. (UC/CSU)</td>
<td>95213 TTH 10:00AM–12:30PM Hirose S2-501</td>
<td>Ostrander</td>
<td>W2-501</td>
<td>This course is an introductory course stressing learning strategies for students with disabilities. Pass/No Pass Option.</td>
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### Learning Services

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Contact Hours</th>
<th>Requirement</th>
<th>Meeting Details</th>
<th>Instructor</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>LS*901</td>
<td>Assessment for Learning Disabilities</td>
<td>0.5</td>
<td>Pass/No Pass Only.</td>
<td>95221 Blankenship W2-201</td>
<td>Blankenship</td>
<td>W2-501</td>
<td>NOTE: All Students registered in one of the above sections are required to attend all 5 mandatory meetings listed : 2/7/11, 2/9/11, 2/14/11, 2/16/11, 2/23/11 from 12:30-1:55pm in room W2-501. (Meets 02/07-05/27)</td>
</tr>
<tr>
<td>LS*902</td>
<td>Assistive Technology Assessment</td>
<td>0.5</td>
<td>Pass/No Pass Only.</td>
<td>95223 Blankenship W2-501</td>
<td>Blankenship</td>
<td>W2-501</td>
<td>All Students registered in one of the above sections are required to attend all 5 mandatory meetings listed : 2/7/11, 2/9/11, 2/14/11, 2/16/11, 2/23/11 from 12:30-1:55pm in room W2-501. (Meets 02/07-05/27)</td>
</tr>
<tr>
<td>LS*904</td>
<td>Orientation to Learning Services</td>
<td>0.0</td>
<td>Pass/No Pass Only.</td>
<td>95230 Ostrander W2-501</td>
<td>Blankenship</td>
<td>W2-501</td>
<td>NOTE: For more information, please contact Disability Instructional Support Center at (408) 855-5085.</td>
</tr>
<tr>
<td>LS*940</td>
<td>Learning Strategies for Expressive Language</td>
<td>3.0</td>
<td>Pass/No Pass Option.</td>
<td>95727 TTH 10:55AM–12:20PM Staff W2-501</td>
<td>Staff</td>
<td>W2-501</td>
<td>This course stresses the practical application of compensatory strategies for students with expressive language disabilities.</td>
</tr>
<tr>
<td>LS*942</td>
<td>Math Strategies for the Disabled</td>
<td>3.0</td>
<td>Pass/No Pass Option.</td>
<td>95729 MW 10:55AM–12:20PM Blankenship W2-501</td>
<td>Blankenship</td>
<td>W2-501</td>
<td>This course is an introduction to mathematics strategies for students with disabilities who have had difficulty mastering the basic concepts of fractions, decimals, and percents. Pass/No Pass Option.</td>
</tr>
<tr>
<td>LS*950</td>
<td>Disabled Students Lab</td>
<td>1.0</td>
<td>Pass/No Pass Only.</td>
<td>95232 TTH 12:30PM–01:55PM Blankenship W2-501</td>
<td>Blankenship</td>
<td>W2-501</td>
<td>This course is designed to offer students with disabilities an opportunity to practice compensating strategy techniques in a laboratory setting.</td>
</tr>
</tbody>
</table>

### Library

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<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Contact Hours</th>
<th>Requirement</th>
<th>Meeting Details</th>
<th>Instructor</th>
<th>Location</th>
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<tr>
<td>LIB*010</td>
<td>Information Competency</td>
<td>1.0</td>
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</tbody>
</table>

Advisory: CA 070A. This course introduces students to the nature of research and role of the library in research. Students are introduced to a wide variety of informational resources to find, analyze, organize and present information and learn about the legal and ethical aspects.

Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

of research. This course may also be offered online. Pass/No Pass Option. (UC/CSU)  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
<th>Notes</th>
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<tr>
<td>95216</td>
<td>TH</td>
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<td>Cox</td>
<td>E2-401</td>
<td>1.0</td>
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<td>95217</td>
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<td>95218</td>
<td>TTH</td>
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<td>95219</td>
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<td>E2-202</td>
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<td>95220</td>
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<tr>
<td>95243</td>
<td>MW</td>
<td>10:00AM–12:30PM</td>
<td>Nguyen</td>
<td>E1-603</td>
<td>5.0</td>
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<tr>
<td>95244</td>
<td>MW</td>
<td>04:20PM–06:50PM</td>
<td>Lam</td>
<td>E1-603</td>
<td>5.0</td>
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<tr>
<td>95245</td>
<td>S</td>
<td>09:30AM–12:05PM</td>
<td>Lavallo</td>
<td>N2-401</td>
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Mathematics  

Math Achievement Pathway to Success  
Join an existing learning community for success. Enroll in Math CM (MAPS) on Monday through Thursday from 9:20 am – 11:25 am.

The MAPS program offers students a team approach to success in elementary and intermediate algebra. This program is designed for students who had difficulty in their math course in the past.

What are the benefits?

- 3 additional hours per week,
- course textbook/supplementary texts included,
- dedicated MAPS tutors and instructors provide a cooperative approach to learning which is coordinated with the Math Learning Center,
- working in groups and being part of a class with a clear goal of being successful in mathematics,
- gain confidence in your math ability.

For information contact 408.855.5030 or maps@wvm.edu

NOTE: Many math courses will require internet access as well as purchase and use of math computer software.

MATH*000B Plane Geometry  
Prerequisite: MATH 903 or satisfactory score on an appropriate Mathematics Placement Exam. Basic concepts of plane geometry for lines, planes, triangles and spheres and an introduction to deductive reasoning. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
<th>Notes</th>
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<tr>
<td>95240</td>
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<td>Jonish</td>
<td>MT-10</td>
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</table>

MATH*000C Intermediate Algebra  
Prerequisite: MATH 903 or satisfactory score on an appropriate Mathematics Placement Exam. The student will study fundamental laws of exponents and radicals, quadratic equations, graphical representations, complex numbers, functions and inverses, logarithmic and exponential functions, conic sections, sequences and series, linear systems and inequalities, and applied problems. Pass/No Pass Option.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Credits</th>
<th>Notes</th>
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<td>95242</td>
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<tr>
<td>95245</td>
<td>S</td>
<td>09:30AM–12:05PM</td>
<td>Low</td>
<td>E1-603</td>
<td>5.0</td>
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</tbody>
</table>

NOTE: This “hybrid” class section is a combination of required on-campus Saturday morning meetings and use of an online tool, Course Compass/MathLab, to access course content, homework, practice problems, and supplemental course topic videos. Students taking this section must have access to the Internet and a personal email address. The first weekly Saturday class session will be on January 29, 2011.  Students are required to take all tests and the final exam on the scheduled dates and times on campus. Questions: susan.low@wvm.edu.

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Location</th>
<th>Credits</th>
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<td>95246</td>
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<tr>
<td>95247</td>
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<td>Joh</td>
<td>N2-302</td>
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<tr>
<td>95248</td>
<td>TTH</td>
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<td>Dedinsky</td>
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<tr>
<td>95249</td>
<td>MW</td>
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<td>Nakahama</td>
<td>N2-302</td>
<td>5.0</td>
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</tbody>
</table>
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

MATH*000A  Pre-Calculus Algebra
Advisory: MATH*000B, Eligibility for ENGL 001A and READ 053. Prerequisite: MATH 000C or satisfactory score on an appropriate Mathematics Placement Exam or MATH 000CM. This course is an intensive course for the honors student in mathematics. Pass/No Pass Option. (UC/CSU)
95260 TTH 12:40PM–03:10PM Nguyen MT-12 5.0
95261 TTH 07:00PM–09:30PM Lavalle S3-401 5.0

MATH*002 Pre-Calculus Algebra and Trigonometry
Advisory: MATH*000B, Eligibility for ENGL 001A and READ 053. Prerequisite: MATH 000C or satisfactory score on an appropriate Mathematics Placement Exam or MATH 000CM. This course is an intensive course for the honor student in mathematics. Pass/No Pass Option. (UC/CSU)
95264 MW 04:45PM–06:50PM Ting MT-14 4.0

MATH*003A Analytic Geometry and Calculus I
Advisory: MATH*000B, Eligibility for ENGL 001A and READ 053. Prerequisite: MATH 002 or MATH 000D and MATH 001. This is the first part of the three-semester calculus sequence. Topics include functions, limits, continuity, differentiation and integration, and applications for polynomial and transcendental functions. Pass/No Pass Option. (UC/CSU)
95265 MW 12:40PM–03:10PM Retterath N3-501 5.0
95266 TTH 12:40PM–03:10PM Nguyen MT-12 5.0

MATH*004A Intermediate Calculus
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: MATH 003B. This course is the third part of the three semester calculus sequence. Topics include vectors in 2- and 3- dimensions, vector-valued functions, and multivariable calculus, including classic integral theorems. Pass/No Pass Option. (UC/CSU)
Mathematics Map

Courses with Prerequisites

MATH 900
Arithmetic Functions
(no prerequisite)

MATH CG
Mathematics for Associate Degree Students

MATH 902
Pre-Algebra

MATH B
Plane Geometry

MATH 903/903M
Elementary Algebra

MATH 904
Preparation for Intermediate Algebra
(Review Course)

MATH C/CM
Intermediate Algebra

MATH CP
Review of Intermediate Algebra
(Review Course)

Advisory: MATH B
MATH D
Trigonometry

MATH 1
Pre-Calculus Algebra

Advisory: MATH B
MATH 2
Pre-Calculus Algebra and Trigonometry

Advisory: MATH B
MATH 3A
Analytic Geometry and Calculus I

Advisory: ENGL 108A
MATH 8
Finite Mathematics

MATH 3B
Analytic Geometry and Calculus II

Advisory: MATH 8
MATH 10
Elementary Statistics

Advisory: MATH 8
MATH 12
Calculus for Business and Social Sciences

Advisory: MATH B
MATH 14
Mathematics for Elementary School Teachers

Advisory: MATH B — ENGL 108A
MATH G
Mathematics for the Liberal Arts Student

Prerequisite Example:
Math 900 → Math 902 means course content in Math 900 is a prerequisite for Math 902.

Alternate Prerequisite Assessment
Some course prerequisites may be waived with satisfactory scores on appropriate Math placement tests. Contact the Placement Office in Room E1-101 for more information.

Courses with Advisories

Advisory: MATH 3B
MATH 4B
Differential Equations

Advisory: MATH 4A
MATH 4C
Linear Algebra

Advisory: MATH 1
MATH 19
Discrete Mathematics
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

### Spring 2011

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### Notes
- **Note:** This Math 10 (16-weeks)section is a Mission College online course. Access to the internet, an email account, and Microsoft Excel (the statistical package for the class) are required. Students taking this section must have access to the internet. This class requires four (4) mandatory on-campus meetings: orientation, two midterms, and the final exam. Orientation meeting will be held on February 1 from 5-7 PM in Room N2-301. The first exam is scheduled on March 1, from 5-7 PM in Room E1-603, the second exam is scheduled on April 19, from 5-7 PM in Room E1-603, the final exam is scheduled on May 24, from 5-7 PM in Room E1-603. Students are required to attend the orientation meeting. If you would like to find more about this section, please contact the instructor via email at carmen.musat@comcast.net.
- **Note:** Students taking this section must have access to the internet. This is an 8-week late-start section beginning April 4(Monday), 2011. Students taking this section must have access to the internet. This class requires four (4) mandatory on-campus meetings: orientation, two midterms, and the final exam. Students must visit http://www.missioncollege.org/depts/math/kravets/ for information about the orientation date, on-campus exam dates, and syllabus.
- **Note:** Students taking this section must have access to the internet. Students must come to campus to take (3) on-campus exams during the semester. This section starts on January 31, 2011. Please visit http://salsa.missioncollege.org/joh for more information about orientation, on-campus exam dates and syllabus prior to January 31, 2011.
MATH*902  Pre-Algebra
Prerequisite: MATH 900 or satisfactory score on an appropriate Mathematics Placement Exam. This course is designed for those students who have a solid foundation in arithmetic skills but need to develop those skills further before taking Elementary Algebra. Pass/No Pass Option.

<table>
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<th>Time</th>
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<td>95286</td>
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<td>07:00PM–08:25PM</td>
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**NOTE:** This Math 902 (16-weeks) section is a Mission College online course. Access to the Internet and an email account are required. Students will meet on campus four times during the semester for the orientation meeting, two midterms, and the final exam. Orientation meeting will be held on February 1 from 3:5 PM in Room N2-501. The first exam is scheduled on March 1, from 3:5 PM in Room N2-501, the second exam is scheduled on April 19, from 3:5 PM in Room N2-501, the final exam is scheduled on May 24, from 3:5 PM in Room N2-501. Students are required to attend the orientation meeting. If you would like to find more about this section please contact the instructor via email at carmen.musat@comcast.net.

MATH*903  Elementary Algebra
Prerequisite: MATH 900 or/and Math 902, or satisfactory score on an appropriate Mathematics Placement Exam. Students will study operations of signed numbers, exponents, polynomials and rational expressions; properties of real numbers, equations and exponents; solving and graphing linear equations; applications of linear equations, factoring of polynomials. Pass/No Pass Option.

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<tr>
<th>Course Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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<td>95289</td>
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**NOTE:** This is an online course. Students taking this section must have access to the internet. Students must visit http://salsa.missioncollege.org/nakahama/ for information about orientation, on-campus exam dates, and syllabus.

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<thead>
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<td>95297</td>
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<td>Russakovskii</td>
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<tr>
<td></td>
<td>S</td>
<td>09:00AM–11:50AM</td>
<td>Aronson</td>
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**NOTE:** This section meets twice a week: Friday evenings and Saturday mornings. First class session will be on Saturday, January 29, 2011.

<table>
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<th>Days</th>
<th>Time</th>
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MATH*904  Preparation for Intermediate Algebra
Prerequisite: MATH 903 or satisfactory score on an appropriate Mathematics Placement Exam. This is an accelerated review of all the material from Elementary Algebra. The course will concentrate on those areas of Elementary Algebra which require additional work. Pass/No Pass Only.

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<th>Instructor</th>
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</table>

**NOTE:** This is an online course. Students taking this section must have access to the internet. Students must visit http://salsa.missioncollege.org/nakahama/ for information about orientation, on-campus exam dates, and syllabus.

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**Music**

MUSIC 408.855.5285

MUSIC*005A  Fundamentals of Music
Advisory: MUSIC 090. Beginning course in the fundamentals of music for the general college student. Lecture only, no practice lab. Pass/No Pass Option. (UC/CSU)

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<th>Instructor</th>
<th>Units</th>
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<tbody>
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<td>95327</td>
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<td>TTH</td>
<td>12:40PM–02:05PM</td>
<td>Johnson</td>
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MUSIC*010  Music Appreciation
Advisory: COUNS 001 and MUSIC 090. Introductory course in the development of enjoyment & appreciation of music. Lecture and listening to recorded and live performances. Pass/No Pass Option. (UC/CSU)

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<th>Course Code</th>
<th>Days</th>
<th>Time</th>
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MUSIC*016  History of Rock Music
Advisory: COUNS 001. Corequisite: concurrent enrollment in MUSIC 090. This course examines the History of Rock and Roll music, from its roots in Africa and 1950's America through Punk Rock. Principal study is of the music, its styles and performance practices, its musician-composers, and the important social and musical forces influencing the development of Rock. Pass/No Pass Option. (UC/CSU)

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<th>Course Code</th>
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</table>

MUSIC*017  Music of the World
This course is a multimedia, multicultural humanities course which introduces students to music from a world music perspective. Course content is centered on videos, a supplemental textbook, and an extensive collection of recorded examples. Topics include the transformative power of music, music and memory, musical style, musical performance and improvisation, music as ritual and music technology. Pass/No Pass Option. (UC/CSU)

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<th>Course Code</th>
<th>Days</th>
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</table>

**NOTE:** This is an online course. Students taking this section must have access to the internet. There is a mandatory orientation on Wednesday, February 2, from 5:30-6:30pm in Room SE2-104. If you are trying to add this section on or after the class starts you must attend the orientation or contact the instructor directly at Phillip.hawkins@wwm.edu

<table>
<thead>
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MUSIC*030A  Beginning Piano
Corequisite: concurrent enrollment in MUSIC 090. For students with no previous training in piano, the course includes studies in note reading, clefs, simple pieces & exercises. Pass/No Pass Option. (UC/CSU)

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**NOTE:** Concurrent enrollment in MUSIC 090 is required.

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**NOTE:** Concurrent enrollment in MUSIC 090 is required.

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**NOTE:** Concurrent enrollment in MUSIC 090 is required.

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**NOTE:** Concurrent enrollment in MUSIC 090 is required.

MUSIC*030B  Beginning Piano
Advisory: MUSIC 030A. Corequisite: MUSIC 090. For students with no previous training in piano, the course includes studies in note reading, clefs, simple pieces & exercises. Pass/No Pass Option. (UC/CSU)

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<th>Course Code</th>
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<th>Instructor</th>
<th>Units</th>
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Continued on next page.
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

**NOTE:** Concurrent enrollment in MUSIC 090 is required.

MUSIC*031A Intermediate Piano  
Advisory: MUSIC 030B. Corequisite: MUSIC 090. Continuation of MUSIC 030A & 030B, in which students continue the development of keyboarding skills. Pass/No Pass Option. (UC/CSU)

MUSIC*031B Intermediate Piano  
Advisory: MUSIC 031A. Corequisite: MUSIC 090. Continuation of Music 030A & 030B, in which students continue the development of keyboarding skills. Pass/No Pass Option. (UC/CSU)

MUSIC*031C Intermediate Piano  
Advisory: Music 031B or demonstrated proficiency. Corequisite: MUSIC 090. This course is a continuation of Music 031A and 031B and is for piano students who wish to continue development of piano skills, technique, and interpretation through music. This course is designed for students at a "high-intermediate" level. Pass/No Pass Option. (CSU)

MUSIC*032A Beginning Voice  
Corequisite: Concurrent enrollment in MUSIC 090. The elements of vocal production; breathing, correct diction, tone production, vocal support and confidence building for the beginning singer. Pass/No Pass Option. (UC/CSU)

MUSIC*032B Beginning Voice  
Corequisite: Concurrent enrollment in MUSIC 090. Elements of vocal production; breathing, correct diction, tone production, vocal support for the beginning singer. Pass/No Pass Option. (UC/CSU)

MUSIC*036A Beginning Guitar  
Corequisite: Concurrent enrollment in MUSIC 090. Beginning course in guitar. Pass/No Pass Option. (UC/CSU)

MUSIC*036B Beginning Guitar  
Corequisite: Concurrent enrollment in MUSIC 090. Beginning course in guitar. Pass/No Pass Option. (UC/CSU)

MUSIC*036C Beginning Guitar  
Corequisite: Concurrent enrollment in MUSIC 090. Beginning course in guitar. Pass/No Pass Option. (UC/CSU)

MUSIC*039A Advanced Piano Masterclass  
Prerequisite: MUSIC 031B or equivalent and instructor approval. This course is designed for advanced piano students studying a variety of repertoire, musical styles and performance practices from the Baroque Period to 20th Century. Students will participate in discussions of piano repertoire and preparation for live performances. Pass/No Pass Option.

MUSIC*039B Advanced Piano Masterclass  
Prerequisite: Music 031B, MUSIC 039A and/or demonstrate subject skill proficiency. Advisory: MUSIC 090. This course is designed for advanced piano students previously enrolled in MUSIC 039A. This course is designed for advanced piano students studying a variety of repertoire, musical styles and performance practices from the Baroque Period to 20th Century. Students will participate in discussion of piano repertoire and preparation for live performances. Pass/No Pass Option.

MUSIC*039C Advanced Piano Masterclass  
Prerequisite: Music 031B or equivalent and instructor approval. This course is designed for advanced piano students previously enrolled in MUSIC 039B. This course is designed for advanced piano students studying a variety of repertoire, musical styles and performance practices from the Baroque Period to 20th Century. Students will participate in discussion of piano repertoire and preparation for live performances. Pass/No Pass Option.

MUSIC*039D Advanced Piano Masterclass  
Prerequisite: Music 031B. Advisory: Music 090. This course is designed for advanced piano students previously enrolled in MUSIC 039C. This course is designed for advanced piano students studying a variety of repertoire, musical styles and performance practices from the Baroque Period to 20th Century. Students will participate in discussion of piano repertoire and preparation for live performances. Pass/No Pass Option.

MUSIC*040A Percussion Ensemble  
Advisory: Concurrent enrollment in MUSIC 090. This course focuses on the study and performance of percussion music from West Africa, Cuba, Brazil, Trinidad and the Western European musical tradition. Members will be required to participate in at least two public performances. Prior experience with percussion/ music is not required. Pass/No Pass Option. (CSU)
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

**MUSIC*041A Mixed Chorus**
Mixed voices open to those with or without previous experience in choral singing. Enrollment by Audition. Pass/No Pass Option. (UC/CSU)
95367 W 07:00PM–09:05PM Hawkins MT-13 1.0

**MUSIC*041B Mixed Chorus**
Mixed voices open to those with previous experience in choral singing. Enrollment by Audition. Pass/No Pass Option. (UC/CSU)
95368 W 07:00PM–09:05PM Hawkins MT-13 1.0

**MUSIC*041C Mixed Chorus**
Mixed voices open to those with previous experience in choral singing. Enrollment by Audition. Pass/No Pass Option. (UC/CSU)
95369 W 07:00PM–09:05PM Hawkins MT-13 1.0

**MUSIC*041D Mixed Chorus**
Mixed voices open to those with previous experience in choral singing. Enrollment by Audition. Pass/No Pass Option. (UC/CSU)
95370 W 07:00PM–09:05PM Hawkins MT-13 1.0

**MUSIC*048A Symphony Orchestra**
Performance of symphonic and repertoire of all styles and periods. Emphasis is on group participation and public performance. Attendance at all public performance required. Enrollment by audition. Pass/No Pass Option. (UC/CSU)
95371 S 09:00AM–01:00PM Ordaz MT-13 1.0

**MUSIC*048B Symphony Orchestra**
Prerequisite: MUSIC 048A. Performance of symphonic and repertoire of all styles and periods. Emphasis is on group participation and public performance. Attendance at all public performance required. Enrollment by audition. Pass/No Pass Option. (UC/CSU)
95372 S 09:00AM–01:00PM Ordaz MT-13 1.0

**MUSIC*048C Symphony Orchestra**
Performance of symphonic and repertoire of all styles and periods. Emphasis is on group participation and public performance. Attendance at all public performance required. Enrollment by audition. Pass/No Pass Option. (UC/CSU)
95373 S 09:00AM–01:00PM Ordaz MT-13 1.0

**MUSIC*048D Symphony Orchestra**
Performance of symphonic and repertoire of all styles and periods. Emphasis is on group participation and public performance. Attendance at all public performance required. Enrollment by audition. Pass/No Pass Option. (UC/CSU)
95374 S 09:00AM–01:00PM Ordaz MT-13 1.0

**MUSIC*080 Introduction to Midi**
Advisory: Concurrent enrollment in MUSIC 090. A practical introduction to the Musical Instrument Digital Interface (MIDI) music system; the function and operation of MIDI equipment and the production of music on the MIDI system. Pass/No Pass Option.
95376 TTH 01:05PM–03:40PM Hawkins W1-205 3.0

**MUSIC*083 Digital Music Production II**
An advanced audio/MIDI production course using ProTools software and hardware. Through a series of hands-on projects, students will learn how to produce digital music for use in film, radio, television, web applications and the music industry. Participation in at least one on-campus music event and a final portfolio of work is required. Pass/No Pass Option. (CSU)
95377 TH 07:00PM–10:10PM Hawkins W1-205 2.0

**MUSIC*087 Music Business**
This course is an introduction to the music industry, including its corporate structure and legal practices such as contracts, copyrights, licenses, and royalties. Other topics include production logistics in the recording studio, record manufacturing, music publishing, marketing, touring, and career strategies. Classes include guest speakers from the music industry, field trips, video and audio presentations. Pass/No Pass Option. (CSU)
95378 T 07:00PM–10:10PM Johnson W1-205 3.0

**MUSIC*090 Music Laboratory**
Corequisite: Concurrent enrollment in any Music course. The course provides music students with supplementary learning activities related to his/her other music classes. Pass/No Pass Option. (CSU)
95379 M 03:15PM–04:45PM Ordaz W1-205 0.5
95380 TH 05:00PM–06:30PM Ordaz W1-205 0.5
95381 T 03:45PM–05:15PM Hawkins W1-205 0.5

**MUSIC*091 Directed Studies**
Prerequisite: An interview to determine objectives & a written contract must be made with instructor. Directed Studies are investigations of special interests to the student. Pass/No Pass Option. (UC/CSU)
95382 3.4 Scheduled wkly hrs Ordaz W1-205 1.0
95383 3.4 Scheduled wkly hrs Johnson W1-205 1.0
95399 3.4 Scheduled wkly hrs Hawkins W1-205 1.0

**Nutritional Sciences**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Description</th>
<th>Units</th>
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<tbody>
<tr>
<td>NS*015 Human Nutrition</td>
<td>Advisory: MATH 900. Basic scientific principles of human nutrition in maintaining health &amp; preventing disease are discussed. Biochemical functions &amp; interrelationships of nutrients are examined. Designed for the student with no science background. Pass/No Pass Option.</td>
<td>(UC/CSU)</td>
<td>2.5</td>
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<tr>
<td>95384</td>
<td>NS*015 Human Nutrition</td>
<td>WS 09:20AM–10:45AM Rothenberg MT-24 3.0</td>
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<tr>
<td>95385</td>
<td>NS*015 Human Nutrition</td>
<td>WS 10:55AM–12:20PM Rothenberg MT-24 3.0</td>
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<tr>
<td>95386</td>
<td>NS*015 Human Nutrition</td>
<td>WS 12:40PM–02:05PM Devito N1-501 3.0</td>
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<tr>
<td>95387</td>
<td>NS*015 Human Nutrition</td>
<td>WS 12:40PM–02:05PM Smith E3-501 3.0</td>
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<tr>
<td>95388</td>
<td>NS*015 Human Nutrition</td>
<td>WS 07:00PM–10:10PM Devito MT-24 3.0</td>
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<tr>
<td>95389</td>
<td>NS*015 Human Nutrition</td>
<td>WS 03:40PM–06:50PM Devito MT-24 3.0</td>
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<tr>
<td>95390</td>
<td>NS*015 Human Nutrition</td>
<td>WS Rothenberg ONLINE 3.0</td>
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**NOTE:** This online section is taught over the internet. Students will be required to meet on campus Monday 3/25 and Tuesday 3/26 at 1:00pm in room E1-603 for a midterm and final exam. All other work will be submitted on-line. An orientation will be held on Monday 3/18 at 4:00pm in room E1-603. For more information go to http://salsa.missioncollege.org/rothenberg/
NS*052 Nutrition for Children
Students examine scientific principles as they relate to human nutrition from infancy through adolescence. Nutrients and their effect on a child’s physical and mental development are discussed. This course is designed for general education and child development programs. Grade Only. (CSU)
C 95393 W 07:00PM–10:10PM Rothenberg E1-603 3.0

PHIL*001 Introduction to Philosophy
Advisory: Eligibility for ENGL 001A and READ 053. This course focuses on traditional philosophical systems and how they are relevant to solving the problems of contemporary existence. Pass/No Pass Option. (UC/CSU)
95394 MW 02:15PM–03:40PM Johnston MT-12 3.0
3 95396 Le ONLINE 3.0
Note: This course, designed for self-motivated students, is delivered completely online. There are neither in-person orientations nor on-campus exams. If you wish to add this section after class starts, you must contact the instructor at cyberquiz@bcsglobal.net.

PHIL*002 Introduction to Logic
Introduction to problems & techniques of traditional & modern logic. Pass/No Pass Option. (UC/CSU)
3 96013 TH 07:00PM–10:10PM Johnston MT-25 3.0
96014 MW 10:55AM–12:20PM Johnston N2-302 3.0
3 96016 W 07:00PM–10:10PM Johnston E3-601 3.0

PHIL*003 Introduction to Problems in Ethics
Prerequisite: ENGL 001A. Nature of ethical decision, the problems of ethics & the solutions to these problems. (CAN PHIL 4) Pass/No Pass Option. (UC/CSU)
96015 MW 12:40PM–01:55PM Johnston MT-23 3.0

Physical Education: see Wellness and Human Performance
WHP 408.855.5397
See Wellness and Human Performance

Physics
PHYS 408.855.5262

PHYS*002A General Physics - Mechanics and Thermodynamics
Prerequisite: MATH 000D. This is a first lecture/lab course in physics for non-majors. Topics covered include Newton’s laws of force, the concepts of potential and kinetic energy, momentum, thermodynamics, hydrodynamics, and wave motion. Grade Only. Materials fee of $3.00. (UC/CSU)
5 95399 TTH 04:45PM–06:50PM Kawamoto SCI-140 5.0
3 TH 01:30PM–04:40PM Kawamoto SCI-170

PHYS*002B General Physics - Electricity, Magnetism And Optics
Prerequisite: PHYS 002A. This lecture/lab course is a continuation of PHYS 002A as a lecture/lab course with the study of electricity, magnetism, geometrical and wave optics and atomic physics. Grade Only. Materials fee of $3.00. (UC/CSU)
5 95400 MW 04:45PM–06:50PM Burrell SCI-140 5.0
3 M 07:00PM–10:10PM SCI-180

PHYS*004A Engineering Physics-Mechanics
Prerequisite: MATH 003A. This course is a calculus-based study of forces, energy, momentum and gravity. Grade Only. Materials fee of $3.00. (UC/CSU)
95401 M 09:20AM–12:30PM Poe SCI-160 5.0
95402 W 09:20AM–10:50AM Poe SCI-160 5.0
95403 W 10:50AM–01:35PM Poe SCI-170

PHYS*004B Engineering Physics-Electricity and Magnetism
Prerequisite: MATH 003B and PHYS 004A. This lecture/lab course, the second in the engineering physics series, is a calculus-based study of electricity and magnetism that develops the concepts and applications of Maxwell’s equations including DC and AC circuits. Grade Only. Materials fee of $3.00. (UC/CSU)
95404 MW 09:20AM–11:25AM Burrell SCI-120 5.0
95405 W 11:30AM–02:40PM Burrell SCI-180

PHYS*004C Engineering Physics-Light and Heat
Prerequisite: MATH 003B and PHYS 004A. This lecture/lab course is the third course in the calculus-based engineering physics series. Topics include classical thermodynamics, geometrical and wave optics and modern physics. Grade Only. Materials fee of $3.00. (UC/CSU)
95406 MW 09:20AM–11:25AM Burrell SCI-120 5.0
95407 T 11:30AM–02:40PM Burrell SCI-180

Political Science
POLIT 408.855.5258

POLIT*001 American Government
Advisory: Eligibility for ENGL 108A and READ 053. This course studies democratic structures and functions of American national, state, and local governments. Grade Only. (UC/CSU)
95408 TTH 09:20AM–11:25AM Chandler MT-05 3.0
95409 TTH 12:40PM–02:05PM Chandler MT-05 3.0
95410 Heizer ONLINE 3.0
Note: This is a fully on-line class, including all exams and other work. There are no in-person orientations or tests on campus. If you are trying to add this section after class starts, you must contact the instructor directly at e-mail address: rachbrical@gmail.com.
95411 MW 02:30PM–03:55PM Wood MT-05 3.0

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
POLT*002 Comparative Government
This course offers an introduction to Comparative Governments. Students will look at the governments, politics and public policies of other nations from Europe to Asia, from Africa to South America, to compare similarities and differences. Particular emphasis will be placed on contemporary political problems and how different nations confront and seek to solve them. Pass/No Pass Option. (UC/CSU)

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<tr>
<th>Course</th>
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<th>Location</th>
<th>Instructor</th>
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<td>Pinnell MT-24</td>
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POLT*007 International Films
This course provides a critical look at the world its problems through some of the finest international films. Films from Asia, Africa, Europe, South America and the United States will be viewed and analyzed to explore such topics as nationalism, sovereignty, war and peace, ethnic conflict, economics and immigration. (Co-listed as HUMAN 007). Pass/No Pass Option.

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Portuguese

PORTG*050A Basic Conversational Portuguese
Oriented for students who want to learn how to communicate in Portuguese in practical everyday situations. Pass/No Pass Option. (CSU)

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PORTG*050B Basic Conversational Portuguese
Advisory: PORTG 050A. Continuation of development of practical conversational skills. Pass/No Pass Option. (CSU)

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Psychiatric Technician

PT*013A Developmental Disabilities-PT
A comprehensive coverage of the etiologies, prevalence, symptom picture, methods of detection & treatments of a broad spectrum of developmental disabilities, mental retardation & child psychiatric disturbances. Grade Only. (CSU)

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<th>Course</th>
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<td>95435</td>
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<td>McBride N1-202</td>
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PT*013B Care of the Developmentally Disabled Client-PT
Prerequisite: Successful completion of PT 067, PT 068, PT 069, and NS 015. Corequisite: PT 013A, PT 019A, PT 060B and PSYCH 012. This course provides the student with the opportunity to integrate nursing concepts with the principles of Applied Behavioral Analysis to provide physical, intellectual and behavioral care for both developmentally and intellectually disabled individuals. Grade Only. (CSU)

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<th>Course</th>
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<td>95436</td>
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<td>10:40AM–02:05PM</td>
<td>McBride W2-203</td>
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PT*019A Clinical Experience
Advisory: Eligibility for ENGL 001A and READ 053, MATH 903. Prerequisite: NS 015, PT 060A, PT 068, PT 069. Corequisite: PT 013A, PT 013B, PT 060B and PSYCH 012. This course provides the psychiatric technician student with supervised clinical experiences with developmentally disabled clients in a variety of community agencies and residential institutional settings. Pass/No Pass Only. (CSU)

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<th>Course</th>
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PT*060B Beginning Pharmacology - Part II
Advisory: MATH 903, Eligibility for ENGL 001A and READ 053 Prerequisite: Completion of first semester of Psychiatric Technician program Corequisite: PT 013A, PT 013B, PSYCH 012 This course in pharmacology is designed to assist the psychiatric technician student in developing the ability to safely administer medications. Emphasis is on defining classes of drugs and their nursing implications for specific medical disorders. Grade Only. (CSU)

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<th>Course</th>
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<td>Chin SE2104</td>
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PT*067 Introduction to Pt Program
Prerequisite: Acceptance into the Psychiatric Technician Program. This course helps acquaint incoming PT students with Mission College, its services and the PT Program. Covers college orientation and information regarding PT Program's policies and procedures. Grade Only.

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<tr>
<th>Course</th>
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<td>95440</td>
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<td>08:00AM–06:10PM</td>
<td>Oliver W2-502</td>
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</table>

Psychology

PSYCH*001 General Psychology
Advisory: Eligibility for ENGL 108A and READ 053. This course introduces major concepts, problems and methods that psychologists use to investigate and understand the human mind. Pass/No Pass Option. (UC/CSU)

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<tr>
<th>Course</th>
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NOTE: This course is delivered completely online. On April 4, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Daniel Guich on or after April 4, 2011 daniel.guich@wvm.edu.

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<tr>
<th>Course</th>
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<td>95417</td>
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<td>09:00AM–01:00PM</td>
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(Continued from next page.)
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

NOTE: This is a short term web enhanced course. 2.7 hours online weekly contact hours will be required.

95421 MW 10:55AM–12:20PM Hurkmans SE2104 3.0
95423 TTH 07:45AM–09:10AM Cormier SE2104 3.0
95796 Hurkmans ONLINE 3.0
NOTE: this course is delivered completely online. On January 31, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Linda Hurkmans on or after January 31, 2011 at lindahurkmans@sbcglobal.net.

PSYCH*007  Physiological Psychology
Prerequisite: PSYCH 001 or equivalent. This course is an introduction to the physiological substrates of behavior. Pass/No Pass Option. (UC/CSU)

95424 Guich ONLINE 3.0
NOTE: This course is delivered completely online. On January 31, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Daniel Guich on or after January 31, 2011 daniel.guich@wvm.edu.

PSYCH*010  Social Psychology
This course studies psychological and sociological influences on an individual while functioning in social contexts. Pass/No Pass Option. (UC/CSU)

95425 Cormier ONLINE 3.0
NOTE: This course is delivered completely online. On January 31, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Jeff Cormier on or after January 31, 2011 jeff.cormier@wvm.edu.

PSYCH*012  Human Growth and Development
Advisory: PSYCH 001, Eligibility for ENGL 108A and READ 053. The comprehensive coverage of the growth and development of humans from conception to death is examined. Pass/No Pass Option. (UC/CSU)

95426 Guich ONLINE 3.0
(Meets 0404-0527) Last date to drop for refund, w/o W 04/09/11
NOTE: This course is delivered completely online. On April 4, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Daniel Guich on or after April 4, 2011 daniel.guich@wvm.edu.

95427 TH 07:00PM–10:10PM Fettgather N3-501 3.0
95428 TTH 09:20AM–10:45AM Cormier SE2104 3.0
95429 MW 09:20AM–10:45AM Hurkmans S1-401 3.0
95430 T 03:40PM–06:50PM Guich N1-401 3.0
(Meets 02/01-04/21) Last date to drop for refund, w/o W 02/01/11
NOTE: This is a short term web enhanced course. 2.7 online weekly contact hours will be required.

95432 Cormier ONLINE 3.0
95795 TH 07:00PM–10:10PM Avera E3-301 3.0

PSYCH*030  Psychology of Addiction and Substance Abuse
Advisory: Eligibility for ENGL 001A and READ 053. The study of the physiological and psychological processes of addiction and substance abuse. Pass/No Pass Option. (CSU)

95433 Guich ONLINE 3.0
NOTE: This course is delivered completely online. On January 31, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Daniel Guich on or after January 31, 2011 daniel.guich@wvm.edu.

PSYCH*055  Psychology of Death and Dying
This course is a study of the ways we comprehend and deal with death, including grief, fear of death, and children's comprehension of death. This will include how the understanding of death changes over the life-span in various cultures, and present attitudes towards those who are terminally ill and/or suicidal. Pass/No Pass Option. (CSU)

95434 Guich ONLINE 3.0
NOTE: This course is delivered completely online. On January 31, 2011 registered students may access this course over the Internet at http://wvmccd.angellearning.com/frames.aspx. Students wanting to add this course need to contact Daniel Guich on or after January 31, 2011 daniel.guich@wvm.edu.

READ*053  Speed and Critical Reading
Prerequisite: READ 961 or qualifying score on placement test. Enables students to reach their optimal reading speeds & to improve their comprehension of collegiate & technical materials. Grade Only. (CSU)

95441 Vasquez ONLINE 3.0
NOTE: Students taking this course must have email. All assignments will be sent to the instructor on-line. Students will meet on-campus three times throughout the semester. The mandatory orientation will be on Friday, February 4 from 12:00-2:00pm in Room E2-502. Additional meetings will be on March 18 and May 27 from 12:00-2:00pm in Room N2-501. If you are trying to add this section on or after Monday, January 31, you must attend the orientation or contact the instructor directly at lisa.vasquez@wvm.edu.

95442 TH 07:00PM–10:10PM Sullivan E3-501 3.0
95443 TTH 09:20AM–10:45AM Malchow E3-301 3.0
95444 MW 10:55AM–12:20PM McKay N1-202 3.0
95445 T 07:00PM–10:10PM Sullivan N3-401 3.0
95446 MW 12:40PM–02:05PM Sullivan E3-401 3.0
95447 MW 09:20AM–10:45AM Harris N2-301 3.0
95448 TTH 10:55AM–12:20PM Malchow E3-401 3.0
95449 MW 09:20AM–10:45AM McKay W3-301 3.0
95450 F 09:20AM–12:30PM Malchow E3-501 3.0

READ*947  Reading Assistance
This is an open entry/open exit course. This course is intended for students who need help with their reading classes and for any other individual reading needs.

95451 2.2 Scheduled weekly hrs McKay S2-201 0.0

READ*960  Reading Fundamentals
Advisory: Qualifying score on placement test. This course is for the student who wishes to develop fundamental reading skills. Instruction in word attack (phonics), vocabulary development and comprehension will be emphasized. This course includes a lab component. Pass/No Pass Only.

95452 MW 10:55AM–12:00PM Allen MT-12 3.0
95452 MW 12:10PM–01:00PM Allen MT-12 3.0

Reading Courses continued on page 84.

Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.
Reading Department Class Sequence

Which classes to take and in what order

Required Courses (Based on Placement)

- **Reading 960**
  Reading Fundamentals
  Instruction in basic reading skills
  3 units

If your test score is **6 to 12**, you will start with this class.

- **Reading 961**
  Effective Reading
  Instruction to improve comprehension and vocabulary
  3 units

If your test score is **13 to 19** or you completed **ESL 970 RW**, you will start with this class.

- **Reading 053**
  Speed and Critical Reading
  Instruction to improve reading speed, critical thinking, and comprehension
  3 units (Transferable)

If your test score is **20 to 26**, you will start with this class.

Elective Courses

- **Reading 964**
  Basic Vocabulary Development
  Instruction in basic level vocabulary
  3 units

- **Reading 063**
  Vocabulary Development
  Instruction in college level vocabulary through writing and oral practice
  3 units

A reading placement test is given as part of the academic skills assessment. This test will indicate to students whether course work in reading is recommended. Students who do not meet proficiency are encouraged to take a reading class early in their college career so that skills learned here can help with study in other courses. Mission College has a reading requirement for graduation. **Students who graduate from Mission must demonstrate reading proficiency or successfully complete Reading 053.**

Additional aid is offered through an elective **Reading Skills Lab.** These **Reading Skills Lab** courses can be taken at any time during your studies.

- **Reading 947**
  Reading Skills Lab
  Reading help for students who do not wish to receive credit. non credit

- **Reading 975**
  Reading Skills Lab
  1st semester of Reading Skills Lab
  .5 units

- **Reading 976**
  Reading Skills Lab
  2nd semester of Reading Skills Lab
  .5 units

- **Reading 977**
  Reading Skills Lab
  3rd semester of Reading Skills Lab
  .5 units

- **Reading 978**
  Reading Skills Lab
  4th semester of Reading Skills Lab
  .5 units
**READ*961  Effective Reading**
Advisory: READ 975S is a recommended co-requisite for students needing extra help with READ 961. Prerequisite: READ 960, or ESL 970RW, ESL*970G and ESL 970LS, or qualifying score on placement test. This course is designed for students who wish to correct or improve basic reading habits and skills including: expanding vocabulary, improving comprehension and attaining an efficient reading rate. Pass/No Pass Option.

**READ*975  Reading Skills**
The Reading Skills Lab will provide individual instruction in reading skills. Pass/No Pass Only.

**READ*976  Reading Skills**
The Reading Skills Lab will provide individual instruction in reading skills. Pass/No Pass Only.

**LVNRN*041  Advanced Maternal-Child Nursing**
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: ENGL 001A, LVNRN 031. Students must pass with a grade of 75% or higher. LVNRN 031A, LVNRN 032 Students must pass with a grade of 75% or higher, LVNRN 032A, LVNRN 033 Students must pass with a grade of 75% or higher. Corequisite: LVNRN 041, LVNRN 042 Students must pass with a grade of 75% or higher, LVNRN 042A and LVNRN 050 Students must pass with a grade of 75% or higher. Advisory: Students must pass LVN-RN 041 with a grade of 75% or higher. This course is designed for the student to focus on advanced concepts in caring for high risk child-bearing and child-rearing families. Concepts required include family communications, teaching, nursing process, critical thinking, legal-ethical issues and advocacy for the RN role and scope of practice. (CSU)

**LVNRN*042  Advanced Medical-Surgical/Leadership Nursing**
Advisory: Eligibility for ENGL 001A and READ 053. Students must pass LVN-RN 042 with a grade of 75% or higher. Prerequisite: ENGL 001A, LVNRN 031. Students must pass with a grade of 75% or higher, LVNRN 031A, LVNRN 032 Students must pass with a grade of 75% or higher, LVNRN 032A, LVNRN 033 Students must pass with a grade of 75% or higher, LVNRN 032A, and LVNRN 033 Students must pass with a grade of 75% or higher. Corequisite: LVNRN 041. Students must pass with a grade of 75% or higher, LVNRN 041A and LVNRN 042A, and LVNRN 050 Students must pass with a grade of 75% or higher. This course focuses on advanced application of the nursing process in the care of critically ill adult and geriatric patients. Content includes leadership theory and application, delegation, priorities, and time management. Grade Only. (CSU)

**LVNRN*044  Advanced Clinical Practicum Theory**
Prerequisite: LVNRN 021, LVNRN021A, LVNRN032, LVNRN031, LVNRN033, and LVNRN034. Corequisite: LVNRN 041, LVNRN042 and LVNRN050. This course provides the nursing student with directed clinical experiences in acute care hospitals and a variety of community healthcare agencies for maternal-child and pediatric patients/clients as well as for adult and geriatric patients/clients who have acute or chronic medical-surgical illnesses. Pass/No Pass Option. (CSU)

**LVNRN*050  Leadership and Ethics**
Advisory: Eligibility for ENGL 001A and READ 053. Students must pass LVNRN 050 with a grade a 75% or higher. Prerequisite: ENGL 001A, LVNRN 031. Students must pass with a grade of 75% or higher, LVNRN 031A and LVNRN 032 Students must pass with a grade of 75% or higher, LVNRN 032A and LVNRN 033 Students must pass with a grade of 75% or higher. Corequisite: LVNRN 041. Students must pass with a grade of 75% or higher, LVNRN 041A, LVNRN 042 Students must pass with a grade of 75% or higher and LVNRN 042A. This course prepares the student to take responsibility for managing and coordinating patient care. The registered nurse must have the knowledge and skills necessary to make decisions on setting priorities, delegation, quality improvement,
**SOCSC*002  Global Issues**
Advisory: Eligibility for ENGL 001A and READ 053. This course offers an introduction to the origins, current dilemmas, and future trends of major issues confronting the global community, such as energy and resource depletion, food and population, war and terrorism, nuclear arms, human rights, economic interdependence and international inequality. This course is also listed as GLOBL 002. Pass/No Pass Option. (UC/CSU)

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**SOC*004  The Developing World**
Advisory: SOCSC 001 or SOCSC 002. In this course, students will examine development among third world nations using an interdisciplinary approach. Analyses of development and underdevelopment along historical, political, economic, technological, social and environmental lines will be addressed. Current issues particular to the third world today will be examined. (Cross-listed as GLOBL 004). Pass/No Pass Option. (UC/CSU)

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**SOC**

**SOC*001  Introduction to Sociology**
The study of the interplay of the individual and society. Pass/No Pass Option. (UC/CSU)

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**SOC*002  Social Problems**
A sociological analysis of contemporary social problems. Pass/No Pass Option. (UC/CSU)

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**SOC*045  Human Sexuality**
Advisory: Eligibility for ENGL 001A and READ 053. This course is an introduction to human sexuality, including basic health issues, attitudes, and behavior in western society. Pass/No Pass Option. (UC/CSU)

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**Retail Floristry**

**RF*024  Flowers and Foliage Basic Design Design**
Identification, care, and use of cut flowers and foliage used by a retail florist for display in private homes and commercial establishments. Emphasis on the basic floral design elements and principles. Designed for students aspiring to complete the Retail Floristry Program. Material list given out at first class meeting. May be repeated one time. Pass/No Pass Option. Floral materials fee of $130.00.

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**RF*028  Interior Plant Identification**
Students are introduced to the basic botany and plant taxonomy of indoor plants. Plant identification and care of the most commonly utilized house plants and indoor flowering plants are studied. Basic control of pests and diseases is reviewed. One Saturday field trip required. Designed for students aspiring to complete the Retail Floristry Program. May be repeated one time. Pass/No Pass Option. Materials Fee: $25.00.

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**RF*038  Weddings, High Style and Memorial Designs**
This course assists students in learning techniques used in bridal consultations, wedding designs and construction of arrangements for traditional and non-traditional weddings or other events that need high style arrangements. Memorial consultations and the construction of casket covers, sprays, container arrangements and family pieces are also covered. Students provide their own materials $10-$20. May be repeated one time. Pass/No Pass Option. An additional $30.00 fee will be required for a Memorial workshop.

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**RF*091  Directed Studies**
Prerequisite: An interview to determine objectives & a written contract must be made with instructor. Directed Studies are investigations of special interests to the student. Pass/No Pass Option.

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**Social Science**

**SOCSC*002  Global Issues**
Advisory: Eligibility for ENGL 001A and READ 053. This course offers an introduction to the origins, current dilemmas, and future trends of major issues confronting the global community, such as energy and resource depletion, food and population, war and terrorism, nuclear arms, human rights, economic interdependence and international inequality. This course is also listed as GLOBL 002. Pass/No Pass Option. (UC/CSU)

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For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.
**SOC*047 Sociology of Criminology**

Advisory: SOC 001. The course is a sociological analysis of crime and criminal behavior in the United States; emphasis is placed on the study of victims, prevention of crime, prosecution, and rehabilitation. Opportunities to visit correctional facilities, trials, police informational meetings, or rehabilitation centers will be offered. Pass/No Pass Option. (UC/CSU)

95487 MW 12:40PM–01:55PM Houston MT-25 3.0

**SPAN*001 First Semester Spanish (Elementary Level)**

Corequisite: SPAN 001L. Basic skills and structures in a cultural context. Students enrolling in SPAN 001 must also enroll SPAN 001L. Pass/No Pass Option. (UC/CSU)

95490 MW 10:00AM–12:30PM Cabrera E3-601 5.0

NOTE: This course has a co-requisite lab class,(5 units). Please make sure you register for the correct section # 95494.

95491 TTH 10:00AM–12:30PM Rivas S3-401 5.0

NOTE: This course has a co-requisite lab class,(5 units). Please make sure you register for the correct section # 95495.

95492 MTWTH 03:40PM–06:05PM Rivas E3-601 5.0

(Meets 03/31-05/27) Last date to drop for refund, w/o W 03/24/11

NOTE: Do a whole year of Spanish in only 1 semester (or do 1 whole semester in about 8 wks)! This is a short-term beginning Spanish course that covers 1 semester of material in half the time! The content is exactly the same as the other Spanish courses, only we meet daily (M-Th) so we are able to finish in half the time! You can take Spanish 1 (Jan 31-Mar 17) or Spanish 2 (Mar 21-May 26) separately (5 units) OR you can take both (10 units). This course has a co-requisite lab class (5 units). Please make sure you register for the correct section # 95496.

95493 MW 04:20PM–06:50PM Wiltshire E3-301 5.0

NOTE: This course has a co-requisite lab class,(5 units). Please make sure you register for the correct section # 95497.

**SPAN*001L Spanish Laboratory**

Advisory: Eligibility for ENGL 001A, READ 053 and SPAN 001. SPAN 001L is a requirement for students enrolled in SPAN 001, and is designed to further enhance class material. SPAN 001L may also be taken independently by students who are not enrolled in a foreign language course Pass/No Pass Option. (CSU)

95494 Staff ONLINE 0.5

NOTE: Spanish labs are online and can be done from home, on campus in the Tech Center or the Library, or from a remote location. Students must purchase an access code for the supersite activities. For those taking the lab only please contact Dr. Rivas at (408) 855-5282 for questions/instructions.

95495 Rivas ONLINE 0.5

NOTE: Spanish labs are online and can be done from home, on campus in the Tech Center or the Library, or from a remote location. Students must purchase an access code for the supersite activities. Please contact Dr. Rivas at (408) 855-5282 for questions/instructions.

95496 Rivas ONLINE 0.5

NOTE: Spanish labs are online and can be done from home, on campus in the Tech Center or the Library, or from a remote location. Students must purchase an access code for the supersite activities. For those taking the lab only please contact Dr. Rivas at (408) 855-5282 for questions/instructions.

**SPAN*002 Second Semester Spanish (Elementary Level)**

Prerequisite: SPAN 001 or its equivalent (2 years of high school Spanish). Corequisite: SPAN 002L. SPAN 002 is a continuation of SPAN 001 with further development of basic skills and structure. Students enrolled in SPAN 002 must also enroll in the lab component SPAN 002L. Pass/No Pass Option. (UC/CSU)

95498 TTH 10:00AM–12:30PM Tolentino MT-20 5.0

NOTE: This course has a co-requisite lab class,(5 units). Please make sure you register for the correct section # 95500.

95499 MTWTH 03:40PM–06:05PM Rivas E3-601 5.0

(Meets 03/21-05/27) Last date to drop for refund, w/o W 03/24/11

NOTE: This Spanish 2 is a late-start short-term course which allows you to do 2nd semester Spanish in half the time (about 8 wks instead of 16. Class begins Mar 21 and ends May 26. The content is EXACTLY the same as the other Spanish 2s, only we meet daily (M-Th) so we are able to finish in half the time! (You can take Spanish 1 [Jan 31-Mar 17] or Spanish 2 [Mar 21-May 26] separately (5 units) OR you can take both (10 units). This course has a co-requisite lab class,(5 units). Please make sure you register for the correct section # 95501. If you have any questions please call (408) 855-5282 or email monica.rivas@wvm.edu (CSU/UC)

**SPAN*002L Second Semester Spanish Laboratory**

Advisory: SPAN 002. SPAN 002L is a requirement for students enrolled in SPAN 002, and is designed to further enhance class material. SPAN 002L may also be taken independently by students who are not enrolled in a foreign language course Pass/No Pass Option. (CSU)

95500 Tolentino ONLINE 0.5

NOTE: Spanish labs are online and can be done from home, on campus in the Tech Center or the Library, or from a remote location. Students must purchase an access code for the supersite activities. For those taking the lab only please contact Dr. Rivas at (408) 855-5282 for questions/instructions.

95501 Rivas ONLINE 0.5

NOTE: Spanish labs are online and can be done from home, on campus in the Tech Center or the Library, or from a remote location. Students must purchase an access code for the supersite activities. If you are taking the lab only please contact Dr. Rivas at (408) 855-5282 for questions/instructions.

**SPAN*004 Fourth Semester Spanish (Intermediate Level)**

Prerequisite: SPAN 003 or its equivalent. SPAN 004 is a continuation of SPAN 003 emphasizing composition and oral skills in the cultural context. Pass/No Pass Option. (UC/CSU)

95957 MW 07:00PM–09:30PM Lisses N3-401 5.0
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

**Technology Studies**

**TECH** 408.855.5275

Industrial Technology program has been discontinued. The following courses are available. For information about courses in this program, please contact Curtis Pembrook, Division Chair, Business and Technology at curtis.pembrook@wvm.edu or 408.855.5275.

**TECH*062 Analog Circuits**
Advisory: Eligibility for ENGL 001A and READ 053, MATH 903. This course covers semiconductor devices and circuits, and includes diode, bipolar, FET, and operational amplifier characteristics and specifications. Pass/No Pass Option. (CSU)
- 95506 T 03:40PM–06:50PM Staff MT-22 4.0
- TH 03:40PM–06:50PM Staff MT-24

**TECH*063 Digital Circuits**
Advisory: Eligibility for ENGL 001A and READ 053, MATH 903. This course covers aspects of digital electronics, including flip-flops, counters and registers, multiplexers, and encoders/decoders. Pass/No Pass Option. (CSU)
- 96166 T 07:00PM–10:10PM Staff MT-20 4.0
- TH 07:00PM–10:10PM Staff MT-22

**Vietnamese**

**VIET** 408.855.5282

**VIET*001 First Semester Vietnamese (Elementary Level)**
Corequisite: VIET 001L. This course covers fundamental vocabulary and basic grammatical structures of the Vietnamese language for daily social situations. Students will learn the tonal system of the Vietnamese language and be able to pronounce all of the six tones of this language with an acceptable level of accuracy. The course emphasizes understanding, speaking, reading, and writing. Pass/No Pass Option. (UC/CSU)
- 95508 MW 07:00PM–09:30PM Nguyen S3-301 5.0

**VIET*001L Vietnamese Laboratory**
This is an individualized, self-paced laboratory course offered by arrangement at the student's convenience, which aims to present the culture of Vietnam through a variety of media. The student will review the customs and culture of Vietnam through audio and video tapes, and selected reading materials. Pass/No Pass Option. (CSU)
- 95509 S 01:30PM–03:25PM Nguyen S2-501 0.5

**VIET*049A Vietnamese Language and Culture for Fluent Speakers**
Advisory: Native-level speaking ability in Vietnamese. Course designed for the native speaker of Vietnamese. Emphasis on fundamentals of formal spoken and written language. Includes study of culture, traditions, and interpersonal etiquette. Pass/No Pass Option. (UC/CSU)
- 95510 S 09:20AM–01:20PM Nguyen W2-305 3.0
- TH 07:00PM–10:10PM Nguyen MT-02 3.0

**VIET*049B Vietnamese Language and Culture for Fluent Speakers**
Prerequisite: VIET 049A. This course is a continuation of VIET 049A for fluent Vietnamese speakers to study their language, culture, and Vietnamese Americans. Pass/No Pass Option. (UC/CSU)
- 95958 T 09:20AM–01:20PM Nguyen W3-501 3.0

**Vocational Nursing**

**VN** 408.855.5427

**HEALTH OCCUPATIONS PROGRAM ACCEPTANCE POLICY**
Due to the requirements mandated by the Board of Vocational Nursing and Psychiatric Technician, acceptance into the Vocational Nursing program will be dependent on the following:

- Attendance at an information session (Date will be posted in W2-402)
- Completion of the VN/PT entrance examination (Assesses for eligibility in English*1A, Math*903 and Reading proficiency)
- Submission of an application for the VN program by the specified deadline (Applications are available at W2-402)
- Satisfactory completion of the prerequisite: BIOSC*022
- It is recommended that students have completed AH*003, NS*015, PSYCH*012, VN*057 prior to applying to this program.
- For any questions regarding non-acceptance into the program, please contact a counselor for an educational plan.

**VN*050 Introduction to Vocational Nursing**
Prerequisite: Acceptance into the Vocational Nursing program. This course helps acquaint incoming Vocational Nursing students with Mission College, available services, and the Vocational Nursing Program. Pass/No Pass Option.
- 959512 F 08:00AM–06:10PM Oliver W2-502 0.5

**VN*056 Obstetrical Nursing**
Prerequisite: Successful completion of 1st semester in Vocational Nursing Program, VN 55A1, VN 55A2, VN 55A3, VN 55A4, VN 060A.
Corequisite: VN 55B1, VN 55B2, VN 060B, NS 15 and PSYCH 012. This course is designed to help the VN student to utilize nursing interventions in assisting patients with reproductive health issues and with expectant parents and families to prepare for childbirth and parenting. Grade Only. (CSU)
- 959513 M 07:35AM–10:55AM Dellaporta W2-305 3.0

**VN*057 Introduction to Gerontology**
Advisory: MATH 903. Introduction to care of the gerontological client. Grade Only. (CSU)
- 959514 M 07:45AM–09:50AM Dooley E1-603 2.0
- 959515 M 04:30PM–06:35PM Dooley N2-302 2.0
VN*558 Introduction to Child Health Care
Prerequisite: Successful completion of 1st and 2nd semester in Vocational Nursing Program. Corequisite: VN 55C1, VN 55C2 and VN 55C3. Incorporates the promotion of health and wellness with the principles and concepts of current management and therapy related to the care of acutely ill children. Grade Only. (CSU)

95516 F 08:45AM–10:55AM Brockmeier N2-501 2.0

VN*060A Beginning Pharmacology - Part I
Advisory: Eligibility for ENGL 001A and READ 053, MATH 903. Prerequisite: Admission to Vocational Nursing Program, BIOSC 022. Corequisite: VN 055A1, VN 055A2, VN 055A3, VN 055A4. This is a basic pharmacology course with emphasis on defining classes of pharmacological agents, side effects, nursing implications, patient teaching, and accurate dosage calculation. Grade Only. (CSU)

95517 M 09:20AM–10:25AM Waage W2-301 1.0

VN*060B Beginning Pharmacology - Part II
Advisory: Eligibility for ENGL 001A and READ 053, MATH 903. Prerequisite: Completion of first semester of VN program. Corequisite: VN055B1, VN055B2, VN056, NS040, PSYCH012. This course is designed to assist the vocational nursing student in developing the ability to safely administer medications. Emphasis is on defining classes of drugs and their nursing implications for specific medical disorders. Grade Only. (CSU)

95518 F 09:20AM–10:25AM Chin SE2104 1.0

VN*060C Pharmacology - Part III
Advisory: Eligibility for ENGL 001A and MATH 903. Prerequisite: Completion of second semester of VN program. Corequisite: VN 055C1. Students must pass with a grade of 75% or higher. VN 055C2 Students must pass with a grade of 75% or higher. VN 055C3 Students must pass with a grade of 75% or higher. VN 058 Students must pass with a grade of 75% or higher. This is a course in pharmacology designed to assist the vocational nursing student in developing the ability to safely administer pharmacological agents. Emphasis is placed on pharmacological agents and the nursing implications for specific medical disorders. Grade Only. (CSU)

95792 F 07:30AM–08:35AM Chin N1-501 1.0

VN*55A1 Medical-Surgical Clinical Lab
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: BIOSC 022 and acceptance into the Vocational Nursing Program. Corequisite: AH 011, VN 055A2, VN 055A3, VN 055A4 and VN 060A. This is a foundation Basic Nursing Skills course which includes class instruction, demonstration and actual clinical experience. Pass/No Pass Only. (CSU)

95519 T 08:15AM–02:45PM Kawasaki W2-502 6.0

NOTE: This class may require students to also meet at multiple offcampus locations.

95520 T 08:15AM–02:45PM Beggs W2-502 6.0

NOTE: This class may require students to also meet at multiple offcampus locations.

95521 T 08:15AM–02:45PM Everett W2-502 6.0

NOTE: This class may require students to also meet at multiple offcampus locations.

VN*55A2 Medical-Surgical Nursing Theory
Advisory: Eligibility for ENGL 001A and READ 053, MATH 903. Prerequisite: BIOSC 022 and acceptance into the Vocational Nursing Program. Corequisite: VN 55A1, VN 55A3, VN 55A4 and VN 060A and AH 011. This class includes theoretical knowledge related to integumentary, musculoskeletal, neurosensory and genitourinary disorders. Grade Only. (CSU)

95522 MF 11:30AM–01:35PM Beggs N3-501 4.0

VN*55A3 Communications and Behavior
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: BIOSC 022 and acceptance into the Vocational Nursing Program. Corequisite: VN 55A1, VN 55A2, VN 55A4 and VN 060A. This course is designed to provide the beginning health care practitioner with an introduction to interpersonal relationships and behavior. It focuses on basic communication concepts and skills as an integral component of the interpersonal process. Grade Only. (CSU)

95523 F 07:35AM–10:55AM Williams N3-501 3.0

VN*55A4 Introduction to Nursing Process
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: BIOSC 022 and acceptance into the Vocational Nursing Program. Corequisite: VN 55A1, VN 55A2, VN 55A3 and VN 060A. This course is designed to provide the student nurse with the framework to meet individualized needs of the client, family, and community. It focuses on basic beginning assessments, nursing diagnosis, planning, implementation, and evaluation. It defines the scope of practice and identifies standards of nursing care. Benefits for the client and the student nurse will be explored. Grade Only. (CSU)

95524 T 07:00AM–08:05AM Oliver W2-502 1.0

VN*55B1 Medical-Surgical Clinical Lab
Advisory: Eligibility for ENGL 001A and READ 053, MATH 903. Prerequisite: Successful completion of 1st semester in Vocational Nursing Program and AH 011. Corequisite: VN 055B2, VN 056, VN 060B and NS 015 and PSYCH 012. This is a clinical experience course that includes patient care in a variety of settings including acute care and outpatient units such as clinics and home care. Clinical experience is correlated with classroom learning, with emphasis on the self care of adult medical-surgical patients and of obstetric, newborn, and pediatric clients. Materials Fee: $2.00. Pass/No Pass Only. (CSU)

95525 TWTH Dellaporta VALLEY 6.0

NOTE: This class may require students to also meet at multiple offcampus locations. 21 hrs/wk at Clinical Agency to be assigned by Program Director.

95526 T 11:00AM–02:35PM Cowels VALLEY 6.0

WTH 06:30AM–03:30PM VALLEY

NOTE: This class may require students to also meet at multiple offcampus locations.

95527 T 08:00AM–12:45PM Berkley ACTIVITY 6.0

WTH 06:45AM–03:00PM ACTIVITY

NOTE: This class may require students to also meet at multiple offcampus locations.

VN*55B2 Medical-Surgical Nursing Theory
Advisory: Eligibility for ENGL 001A and READ 053. Prerequisite: Successful completion of 1st semester in Vocational Nursing Program, BIOSC 022 current CPR card. Corequisite: VN 55B1, VN 56, VN 060B. This course is designed to teach the vocational nursing student about disorders, principal problems of nursing care, the nurse’s role in assisting with the diagnosis, planning, and implementation of the therapeutic management of the patient with conditions affecting the respiratory, reproductive, cardiac, and vascular system. Grade Only. (CSU)

95528 M 11:30AM–01:35PM Berkley MT-22 4.0

F 11:30AM–01:35PM Brockmeier MT-07
VN*55C1 Medical-Surgical Clinical Lab
Prerequisite: Successful completion of 1st and 2nd semester in Vocational Nursing Program. Corequisite: VN 55C2, VN 55C3, VN 057 and VN 058. A Clinical experience course which includes patient care in Acute Medical Surgical, Pediatrics & Gerontology areas. Pass/ No Pass Option. (CSU)

95529 TWTH Brockmeier SARATOG 6.0
NOTE: This class may require students to also meet at multiple offcampus locations. 21 hrs/wk at Clinical Agency to be assigned by Program Director.

95530 TWTH Zammit Kehler N2-301 6.0
NOTE: This class may require students to also meet at multiple offcampus locations. 21 hrs/wk at Clinical Agency to be assigned by Program Director.

95531 TWTH Williams MSNSC 6.0
NOTE: This class may require students to also meet at multiple offcampus locations. 21 hrs/wk at Clinical Agency to be assigned by Program Director.

VN*55C2 Medical-Surgical Nursing Theory
Prerequisite: Successful completion of 1st and 2nd semester in Vocational Nursing Program. Corequisite: VN 55C1, VN 55C3, VN 057 and VN 058. Includes theoretical knowledge related to Hematological, Endocrine, Neurological & Gastrointestinal Disorders. Grade Only. (CSU)

95532 M 11:30AM–01:35PM Zammit Kehler W2-203 4.0
F 11:30AM–01:35PM Beggs E1-603

Mission College LVN to RN Program
NOTE: The Mission College LVN to RN Program is in the process of obtaining official accreditation by the California Board of Registered Nursing(BRN). The information below is pending BRN approval (anticipated by April 2008). The Associate Degree (LVN to RN) Nursing curriculum is designed to prepare students to take the National Council Licensure Examination-Registered Nursing (NCLEX-RN). Upon successful completion of the examination, the student becomes a Registered Nurse (R.N.). The Nursing program is limited in the number of students it can admit each year. Applicants are cautioned that satisfaction of the prerequisite requirements qualifies them only for consideration for admission to the program. There is a selection procedure which assists us to select qualified applicants.

Program Requirements: ALL of the following must be met in order to be eligible to apply to the LVN-RN Program:
A. California Vocational Nursing License in good standing.
B. Overall cumulative grade point average (G.P.A.) of 2.5 for all college coursework.
C. Completion of the following Science Prerequisites with a combined G.P.A. of 2.5 with no grade less than “C” for each course and no more than one repetition for a substandard grade in any one of the 3 courses:
   1. Human Anatomy (BIOSC 047), 5 semester Units or equivalent.
   2. Human Physiology (BIOSC 048), 5 semester units or equivalent.
   3. Microbiology (BIOSC 004), 5 semester units or equivalent.
   4. General Psychology (PSYCH 001), 3 semester units or equivalent.

D. Additional BRN course requirements: These courses must be taken prior to the last semester of the LVN to RN program. These courses are necessary to be eligible to take the NCLEX to become an RN.
   1. General Psychology PSYCH 001
   2. Intermediate Algebra Math C or MATH 010

E. Additional Mission College G.E. requirements: The following courses are necessary for the Associate Degree and must be completed prior to graduation:
   1. HIST 017A or POLIT 001
   2. Basic Information Competency – Lib 010
   3. Art and Humanities – 3 unit course

For additional information and application information please consult the LVN to RN webpage at the Mission College Website (www.missioncollege.org/depts/health) or contact the LVN to RN Program Office – phone 408-855-5016

Wellness and Human Performance: Adaptive
WHP 408.855.5397

WHP*001A Adaptive Weight Training
This course will allow the student to focus on individual goals along with developing a better level of cardiovascular endurance, muscular strength, and flexibility. Pass/No Pass Option. (UC/CSU)

95534 MWF 08:15AM–08:30AM Mendoza W1-502 1.0
MWF 08:30AM–08:45AM W1-301 1.0
NOTE: For more information, please contact the Disability Instructional Support Center at (408)855-5085 or the instructor at 408-855-5369.

95535 MWF 09:20AM–10:20AM Mendoza W1-301 1.0
NOTE: For more information, please contact the Disability Instructional Support Center at (408)855-5085 or the instructor at 408-855-5369.

WHP*001F Adaptive PE Aerobics
This course is designed to introduce and teach skills needed for daily cardiovascular activity through the use of rhythmic aerobics for students with disabilities. Pass/No Pass Option. (UC/CSU)

95536 MWF 08:15AM–08:30AM Mendoza W1-502 1.0
MWF 08:30AM–08:45AM W1-301 1.0
NOTE: For more information, please contact the Disability Instructional Support Center at (408)855-5085 or the instructor at 408-855-5369.

95537 MWF 09:20AM–10:20AM Mendoza W1-301 1.0
NOTE: For more information, please contact the Disability Instructional Support Center at (408)855-5085 or the instructor at 408-855-5369.

Wellness and Human Performance: Dance
WHP 408.855.5397

WHP*003B Ballet-Beginning
Introduce the general college student to the discipline, aesthetics, traditions, and historical background of classical ballet at a beginning level. Pass/No Pass Option. (UC/CSU)

95538 TTH 05:25PM–06:50PM Wundram W1-501 1.0

Prerequisites and corequisites are mandatory. If you are blocked from enrolling in a class because you have not met the requisite, see your counselor. Courses used to meet prerequisite and corequisite requirements must have been completed with a grade of C, credit, or better. Advisories are recommendations only.
### Program Overview

**WHP*003C  Ballet-Intermediate**
This course is designed to introduce the general college student to the discipline, aesthetics, traditions, and historical background of classical ballet at an intermediate level. Pass/No Pass Option. (UC/CSU)

- **Code:** 95539
- **Days:** TTH
- **Times:** 05:25PM–06:50PM
- **Location:** Wundram W1-501
- **Units:** 1.0

**WHP*003E  Hip Hop Performance**
This is a performance based class for advanced dance students. Students have an opportunity to choreograph, rehearse, and perform dances in informal settings, as well as formal settings such as the West Valley College theater and other venues. The emphasis is on group and individual participation in all areas of dance production including performance and technical aspects of performance. Pass/No Pass Option. (UC/CSU)

- **Code:** 95540
- **Type:** F
- **Day:** S
- **Times:** 07:00PM–09:40PM
- **Location:** Hsu W1-501
- **Units:** 2.0

**WHP*003F  Dance: Hip Hop - Funk Styles**
Advisory: WHP003X. This course will teach the student the fundamentals and choreography of hip hop funk styles (example: locking, popping, boogalooing, waving, etc.). Students will be expected to perform a hip hop routine reflecting their own style and interpretation. Misconceptions about the hip hopfunk dance culture will be presented. Pass/No Pass Option. (UC/CSU)

- **Code:** 95541
- **Days:** TTH
- **Times:** 08:35PM–10:00PM
- **Location:** Hsu W1-501
- **Units:** 1.0

**WHP*003J  Jazz Dance-Beginning**
An introductory experience in the varied theories, styles and techniques of the jazz dance idiom. Pass/No Pass Option. (UC/CSU)

- **Code:** 95542
- **Days:** M
- **Times:** 07:00PM–10:10PM
- **Location:** Dailey W1-501
- **Units:** 1.0

**WHP*003K  Jazz Dance-Intermediate**
Advisory: WHP 33 and/or demonstrated subject/skill proficiency. This course for intermediate level jazz dance students is designed to increase the students' skill and understanding in the varied theories, styles and techniques of the jazz idiom. Pass/No Pass Option. (UC/CSU)

- **Code:** 95543
- **Days:** M
- **Times:** 07:00PM–10:10PM
- **Location:** Dailey W1-501
- **Units:** 1.0

**WHP*003Q  Social Dance: Intermediate Salsa/Latin**
Advisory: WHP 003S. This course is designed to provide students with an opportunity to concentrate their study of social dance to selected Latin/rhythmic dances. Instruction, history, and open dancing will be included within the class structure. Pass/No Pass Option. (UC/CSU)

- **Code:** 96029
- **Days:** M
- **Times:** 07:00PM–10:10PM
- **Location:** Wundrum W1-502
- **Units:** 1.0

**WHP*003S  Beginning Social Dance**
This course is designed to acquaint the student with the basic forms of social dance. Dance posture, rhythm and social practice as related to the dance experience. It will also be introduced to help students become proficient in this basic dance style. Pass/No Pass Option. (UC/CSU)

- **Code:** 95547
- **Days:** TH
- **Times:** 07:00PM–10:10PM
- **Location:** Wundrum W1-502
- **Units:** 1.0

**WHP*003V  Intermediate Social Dance**
Advisory WHP 003S. This course is designed to introduce the student to more advanced steps and techniques of social dance. Emphasis is placed on dance style and more elaborate dance patterns. Pass/No Pass Option. (UC/CSU)

- **Code:** 95548
- **Days:** T
- **Times:** 07:00PM–10:10PM
- **Location:** Wundrum W1-502
- **Units:** 1.0

**WHP*003W  Dance: Beginning Hip Hop**
This course will introduce the student to the different styles and choreography of hip hop/street funk. Basic routines will be introduced as well as the principles involved in developing your own personal style. The history and development of hip hop as a dance form will be discussed. Pass/No Pass Option. (UC/CSU)

- **Code:** 95549
- **Days:** TTH
- **Times:** 07:00PM–08:25PM
- **Location:** Hsu W1-501
- **Units:** 1.0

**WHP*003X  Dance: Intermediate Hip Hop**
Advisory WHP 003W. This course will introduce the student to intermediate movements and patterns of hip hop/street funk. Students will be expected to choreograph a routine based upon their own style and interpretation. Pass/No Pass Option. (UC/CSU)

- **Code:** 95550
- **Days:** TTH
- **Times:** 08:35PM–10:00PM
- **Location:** Hsu W1-501
- **Units:** 1.0

**WHP*003Y  Social Dance: Salsa/Latin**
Advisory: WHP 003S or the equivalent, Eligibility for ENGL 108A and READ 053. This course is designed to provide the students with an opportunity to concentrate their study of social dance to selected Latin and rhythmic dances. Instruction, history, and open dancing are included within the class structure. Pass/No Pass Option. (UC/CSU)

- **Code:** 96030
- **Days:** M
- **Times:** 07:00PM–10:10PM
- **Location:** Wundrum W1-502
- **Units:** 1.0

### Wellness and Human Performance: Fitness

**WHP*004A  Fitness: Yoga**
This class provided the student with an introduction to basic Hatha yoga poses with an emphasis on form and body alignment. Strength, flexibility and balance will be improved through the practice of the yoga poses. Relaxation and meditation techniques will also be introduced. Pass/No Pass Option. (UC/CSU)

- **Code:** 95554
- **Days:** TTH
- **Times:** 09:20AM–10:45AM
- **Location:** Noble W1-502
- **Units:** 1.0
- **Code:** 95555
- **Days:** TTH
- **Times:** 3:40PM–5:05PM
- **Location:** Wundrum W1-502
- **Units:** 1.0
- **Code:** 96031
- **Days:** MW
- **Times:** 05:15PM–06:40PM
- **Location:** Dailey W1-502
- **Units:** 1.0
- **Code:** 96031
- **Days:** MW
- **Times:** 10:55AM–12:20PM
- **Location:** Noble W1-502
- **Units:** 1.0

**WHP*004B  Fitness: Stretch and Flex**
This course is designed to enhance the student's flexibility by having them learn and follow a series of stretching and breathing exercises delivered through video instruction. In addition, students will be introduced to contraindicated exercises that could be potentially harmful and stress reduction techniques associated with stretching. Pass/No Pass Option. (UC/CSU)

- **Code:** 95558
- **Days:** M
- **Times:** 07:00PM–09:40PM
- **Location:** Dailey W1-502
- **Units:** 1.0

**WHP*004D  Fitness: Fire Agility Training**
This course is designed to improve the fire technology students cardiovascular endurance and muscle strength in order to be better prepared to pass any fire departments physical agility test. Intense strength and endurance conditioning programs are utilized. A uniform is required of Fire Technology students. Non-Fire Technology students are also welcome. Pass/No Pass Option. (UC/CSU)

- **Code:** 95559
- **Days:** MW
- **Times:** 02:05PM–04:40PM
- **Location:** Mendoza W1-301
- **Units:** 2.0

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For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.
NOTE: Students are also required to meet February 25, March 24, April 21, May 19 from 11:00AM–2:45PM. For more information, please contact the instructor at (408)855-5369.

95560 MW 07:00AM–08:30AM Sienna W1-301 2.0
MW 08:30AM–10:00AM W1-502
NOTE: Students are also required to meet on these following dates: February 25, March 24, April 21, May 19 from 7:00-9:00am. For more information, please contact the instructor at (408)855-5365.

95561 TTH 07:00AM–08:30AM Sienna W1-301 2.0
TTH 08:30AM–10:00AM W1-502
NOTE: Students are also required to meet on these following dates: February 25, March 24, April 21, May 19 from 9:00-11:00am. For more information, please contact the instructor at (408)855-5365.

WHP*004K  Fitness: Cardio Cross Training
This course is designed to enhance the students cardiovascular condition by providing the option of exercising on a variety of cardio machines. Information will be provided on the basic principles of cardiovascular conditioning as well as how to program and use the exercise equipment. Pass/No Pass Option. (UC/CSU)

95573 TTH 09:25AM–10:50AM Mendoza W1-301 1.0
95574 TTH 10:55AM–12:20PM Staff W1-301 1.0
95575 TTH 12:30PM–01:55PM Morgan W1-301 1.0
95576 MW 07:00PM–08:25PM Bugg W1-301 1.0
95577 TTH 05:25PM–06:50PM Morgan W1-301 1.0
95578 TTH 02:05PM–03:30PM Staff W1-301 1.0
95579 MW 10:55AM–12:20PM Staff W1-301 1.0
95580 TTH 08:00AM–09:30AM Mendoza W1-502 1.0
TTH 08:30AM–09:20AM W1-301
95581 MW 12:30PM–01:50PM Staff W1-301 1.0

WHP*004T  Fitness: Conditioning
This course is designed to introduce the student to the various components of physical fitness and have them work on developing a better level of cardiovascular endurance, muscular strength, body composition and flexibility. Pass/No Pass Option. (UC/CSU)

95588 MW 12:30PM–01:55PM Mendoza GYM 1.0
NOTE: Basketball emphasis.
95590 TTH 05:25PM–06:50PM Staff W1-301 1.0
NOTE: Step Aerobics emphasis.

WHP*004U  Fitness: Weight Training
Course is designed to enhance the development muscular fitness and overall body tone. Information will be presented to increase student understanding of various aspects of weight training from safety through proper lifting techniques. Pass/No Pass Option. (UC/CSU)

95592 TTH 09:25AM–10:50AM Mendoza W1-301 1.0

Continued on next page.
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

### Wellness and Human Performance: Martial Arts

WHP*007S  **Tennis-Beginning**
This course is designed to teach the basic fundamentals of tennis to the student to increase the student's appreciation of the game's value as a lifelong, leisure-time activity. Mastery of these skills will enable the student to progress to another level of tennis. Pass/No Pass Option. Materials fee of $5.00. (UC/CSU)

WHP*007T  **Tennis-Advanced Beginner**
Advisory: WHP 007S. Gain further knowledge and mastery of the fundamentals of the game beyond the beginning level. Pass/No Pass Option. Materials fee of $5.00. (UC/CSU)

WHP*007U  **Tennis-Intermediate**
This course is designed to develop skill and knowledge of the game at an intermediate level. Pass/No Pass Option. Materials fee of $5.00. (UC/CSU)

WHP*007V  **Tennis-Advanced**
Advisory: WHP 007U. This course provides the student with the opportunity for further mastery of specific tennis skills & strategies at an advanced level. Pass/No Pass Option. Materials fee of $5.00. (UC/CSU)

WHP*007W  **Tournament Tennis**
This course is designed for the student who has played or desires to play tournament tennis. Advanced skills and strategy will be reviewed and practiced to increase mastery for tournament play. Pass/No Pass Option. Materials fee of $5.00. (UC/CSU)

WHP*008H  **Soccer-Beginning**
This course is designed to teach individual soccer skills and team play. Students will also learn offensive and defensive tactics and strategies. Pass/No Pass Option. (UC/CSU)

WHP*008P  **Basketball: Beginning**
Advisory: Eligibility for ENGL 001A and READ 053. This course is designed to teach the basic skills and techniques of basketball. Pass/No Pass Option. (UC/CSU)

WHP*008R  **Badminton: Beginning**
This course will introduce the student to the basic fundamentals, rules and strategies of the game of badminton. Pass/No Pass Option. Materials Fee of $5.00. (UC/CSU)

WHP*008S  **Badminton: Intermediate/Advanced**
This course will introduce the student to more advanced skills and strategies of the game of badminton. Emphasis will be placed on
For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

Wellness and Human Performance: Intercollegiate Athletics

WHP*009A Intercollegiate Baseball - Men
Prerequisite: Demonstrated skill/proficiency and consent of coach. Intercollegiate competition for men. Pass/No Pass Option. (UC/CSU)
95624 MTWTHF 12:40PM–02:40PM Perez SBFIELD1 2.0

WHP*009H Intercollegiate Tennis-Men
This course is designed for men students interested in competing for an intercollegiate tennis team. Pass/No Pass Option. (UC/CSU)
95625 MTWTHF 01:00PM–03:00PM Buss COURTS 2.0

WHP*010C Intercollegiate Softball-Women
Competition in softball designed to meet needs and skills of women. Pass/No Pass Option. (UC/CSU)
95626 MTWTHF 03:10PM–05:10PM Madrid SBFIELD2 2.0

WHP*010D Intercollegiate Tennis-Women
This course is designed for students interested in competing in intercollegiate tennis competition. Practice will consist of both mental and physical training. Pass/No Pass Option. (UC/CSU)
95627 MTWTHF 03:00PM–05:00PM Buss COURTS 2.0

WHP*010E Intercollegiate Badminton: Women
This course is designed to allow the student the opportunity to play intercollegiate badminton. Aspects that will be covered include skill development, teamwork, and team strategies. Skill and ability should be commensurate with this level of competition. Pass/No Pass Option. (UC/CSU)
95628 MTWTHF 01:00PM–03:00PM Hunter GYM 2.0

WHP*010F Intercollegiate Basketball: Women
This class is designed for students interested in competing in intercollegiate basketball for women. Skills should be commensurate with this level of play. Prior experience playing at a competitive level is highly recommended. Pass/No Pass Option. (UC/CSU)
95629 MTWTHF 02:00PM–04:00PM Caffarata GYM 2.0

Wellness and Human Performance: Theory

WHP*008T Intermediate Basketball: Men and Women
Advisory: Eligibility for ENGL 001A and READ 053. High school varsity basketball or prior experience playing organized basketball strongly recommended. This class is designed for experienced basketball players who wish to learn advanced strategies of the game. Pass/No Pass Option. (UC/CSU)
95621 MW 12:30PM–01:55PM Mendoza GYM 1.0

WHP*008U Volleyball: Intermediate/Advanced
Advisory: WHP 008O. This course will introduce the student to more advanced fundamentals and strategies of the game of volleyball. Emphasis will be placed on drills and advanced skills such as the overhead serve, set and spike shot, defensive blocks and digs as well as court position, strategy and teamwork. Pass/No Pass Option. (UC/CSU)
95622 TH 07:00PM–10:10PM Bugg GYM 1.0

WHP*008V Basketball: Competitive
Advisory: High school varsity basketball experience strongly recommended. A written and skills test will be given on the first day of class. This class is designed for experienced basketball players who wish to learn advanced strategies of the game. Techniques such as full court press, press breakers, fast break, defensive schemes and player to player zone offenses will be covered. Pass/No Pass Option. (UC/CSU)
95623 T 07:00PM–10:10PM Noble GYM 1.0

WHP*008T Intercollegiate Badminton: Women
This course is designed to allow the student the opportunity to play intercollegiate badminton. Aspects that will be covered include skill development, teamwork, and team strategies. Skill and ability should be commensurate with this level of competition. Pass/No Pass Option. (UC/CSU)
95628 MTWTHF 01:00PM–03:00PM Hunter GYM 2.0

WHP*008U Intercollegiate Badminton: Women
This class is designed for students interested in competing in intercollegiate badminton for women. Skills should be commensurate with this level of play. Prior experience playing at a competitive level is highly recommended. Pass/No Pass Option. (UC/CSU)
95629 MTWTHF 02:00PM–04:00PM Caffarata GYM 2.0

WHP*022 Sports Nutrition
Advisory: Recommend eligibility for ENGL*001A. This course is designed specifically for the fitness specialist or enthusiast who wants a basic understanding of nutritional principles as they relate to exercise and sports. Emphasis will be placed on understanding the role of nutrients in physical performance. Body composition, pre-competition meals and the efficacy of ergogenic aids will also be discussed. Pass/No Pass Option. (CSU)
95630 T 07:00PM–10:10PM Sienna N2-501 1.5
(Meets 04/05-05/27) Last date to drop for refund, w/o W: 04/05/11

WHP*023 Fitness Testing
Advisory: WHP 027. This course is designed specifically for the fitness specialist or enthusiast who will cover how to administer fitness tests to evaluate a person’s physical fitness. Pass/No Pass Option. (CSU)
95631 TH 07:00PM–10:10PM Noble W2-601 1.5
(Meets 04/07-05/27) Last date to drop for refund, w/o W: 04/07/11

WHP*027 Exercise Physiology
Advisory: Recommend eligibility for ENGL*001A. This course is designed for the fitness specialist or enthusiast who wants a more complete understanding of how the body responds and adapts physiologically to exercise. Pass/No Pass Option. (CSU)
95632 T 07:00PM–10:10PM Sienna W2-201 1.5
(Meets 01/31-03/22) Last date to drop for refund, w/o W: 02/01/11

WHP*028 Body Alignment and Stretching Techniques
Advisory: Recommend eligibility for ENGL*001A. This course is designed for the fitness specialist or enthusiast. Topics covered in class will include correct posture and alignment, postural deviations, stretching techniques and routines for various sports and activities. Pass/No Pass Option. (CSU)
95633 M 07:00PM–08:30PM Morgan MT-B 1.5
M 08:30PM–10:10PM W1-301 1.5
(Meets 01/31-03/22) Last date to drop for refund, w/o W: 01/31/11

WHP*040 Dance Appreciation
This class will be a study of the function of dance as art and ritual, social activity, spectacle, and entertainment through a survey of major dance works and artists from 19th century to present. It includes cultural contexts as well as styles and forms used in dance such as...
Before you enroll in degree applicable courses, it is recommended that you are eligible to enroll in English 001A and Reading 053.

For current class offerings please check MyWebServices. Information about required course textbooks (ISBN Number & price) will also be available in MyWebServices.

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<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Days</th>
<th>Time</th>
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<th>Credits</th>
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<td>Work Experience Occupational</td>
<td>Students establish measurable goals and learning objectives obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student.</td>
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<td>Work Experience General</td>
<td>Students develop general job skills, vocational awareness and understanding of requirements for successful, productive employment as a foundation for future career choices and exploration.</td>
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<td>WRKEX*302</td>
<td>Work Experience Occupational</td>
<td>Students establish measurable goals and learning objectives obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student.</td>
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<tr>
<td>WRKEX*302G</td>
<td>Work Experience General</td>
<td>Students develop general job skills, vocational awareness and understanding of requirements for successful, productive employment as a foundation for future career choices and exploration.</td>
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<td>Students establish measurable goals and learning objectives obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student.</td>
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<td>Students develop general job skills, vocational awareness and understanding of requirements for successful, productive employment as a foundation for future career choices and exploration.</td>
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= Evening Class  = Late Start Class  = Online Class  = Short Term Class  = Television Class  = Weekend Class
The West Valley-Mission Community College Board of Trustees have approved both Mission and West Valley College(s) to be Smoke-Free, effective July 1, 2008. Board Policy says:

“Smoking is prohibited in all areas of Mission and West Valley campuses except in parking lot areas that are at least twenty (25) feet away from buildings and pathways. It is the responsibility of all students and employees to observe the policy on smoking. Failure to comply with the policy on smoking will be treated in the same manner as other violations of District Policy and may result in disciplinary action.”

If you see a smoker in a No Smoking zone, approach the person and draw his/her attention to the No Smoking sign and ask them politely to stop smoking. If there is no sign available, then cite that there is a district No Smoking Policy.

Advise the smoker that smoking in the No Smoking Zone is a violation of the No Smoking Policy. Smoking is permitted only in the parking lots. Explain that the No Smoking Policy is to ensure that there is a safe and healthy environment for all.

If you find repeated offenses in the same location, please contact Dr. Worku Negash, Vice-President, Administrative Services at 408.855.5232.

Some smoking cessation resources are:

1-800-NO-BUTTS
www.californiasmokerhelpline.org/
www.quitnet.com
www.stopsmokingcenter.net

Mission College Student Health Services,
Room W1-303, 408.855.5140

MISSION COLLEGE is a Smoke-Free Campus!
You can assist in attaining complete compliance!
<table>
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**Short Term Courses Spring 2011**

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<td>EMT I Clinical Experience</td>
<td>95146</td>
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<td>96153</td>
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<td>H.E.D.*004</td>
<td>Workplace Standard First Aid</td>
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<td>Lecture</td>
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<td>Assessment for Learning Disabilities</td>
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<td>MGMT*016</td>
<td>Conflict Management</td>
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<td>MGMT*018</td>
<td>Communication Skills for Supervisors</td>
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<td>Human Resource Systems</td>
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### Spring Short Term Courses

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<td>Human Growth Development</td>
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<td>RLEST*090</td>
<td>Principles of Real Estate</td>
<td>95837</td>
<td>M</td>
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<td>SOCC*03</td>
<td>Introduction to Sociology</td>
<td>95480</td>
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<td>PSYCH*012</td>
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<td>ESL*910LC</td>
<td>Foundations in Listening and Culture</td>
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<td>5/25–5/26</td>
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<td>Beginning Listening and Culture</td>
<td>95052</td>
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### Television Courses

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<td>COUNS*012</td>
<td>Careers and Life Styles</td>
<td>94944</td>
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<td>ECON*001A</td>
<td>Principles of Macroeconomics</td>
<td>94965</td>
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<td>ECON*001B</td>
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<td>Foundations in Listening and Culture</td>
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<td>ESL*920LC</td>
<td>Beginning Listening and Culture</td>
<td>95052</td>
<td>3.0</td>
<td>TV</td>
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<tr>
<td>WHP*004B</td>
<td>Fitness: Stretch and Flex</td>
<td>95558</td>
<td>1.0</td>
<td>TV</td>
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</table>
What to do in case of an on-campus emergency—a fire, an earthquake or an act of violence.

1 Know What To Do: Be prepared. Take some time and reacquaint yourself with the emergency procedures already in place on Campus and in your classrooms. There are colored emergency guides in all classrooms and public areas. The same information is available on the District’s emergency website at www.wvm.edu/emergency. On the right side of that homepage there is a column of links advising what to do in case of shootings or armed intruder as well as other emergencies including earthquakes, evacuations, fires, severe storms and utility failures.

2 Be part of the solution: Take a first aid and CPR class offered on both campuses. Sign up for the next Campus Community Emergency Response Team (C-CERT) training. It is free.

3 Be aware: Do not be fearful. Look around you when you enter a building and ask yourself what you would do if the earth started violently shaking or you heard the popping sounds that could be gunshots. Becoming involved enough to urge that a fellow student or school employee who appears to be ‘out of sorts,’ unusually stressed or behaving oddly, seek the professional (and free) services available on campus. Don’t hesitate to call the authorities (911 or 408.299.3233) when the situation just doesn’t look right.

4 Sign Up: Sign up for the free WVM-ALERT emergency notification system. This will keep you informed about an emergency or major incident on campus. This is available only to registered students or employees. Sign up online to receive email, phone, cell phone or text messages. (www.wvm.edu/wvm-alert).

5 Stay away: Unless you have clear reason to be involved or can contribute to the positive outcome of the incident, stay away from the “scene.” Take immediate actions to ensure the safety of yourself and those around you and let the trained professionals deal with the incident.

For more information go to www.wvm.edu/emergency

Office of Emergency Preparedness and Response
West Valley-Mission Community College District
phone: 408.741.2676 email: esc@wvm.edu
Mission College Community Education provides a wide range of lifelong learning and enrichment opportunities for our community by offering classes and programs that are:

- designed with you in mind
- conveniently scheduled
- low cost with easy enrollment
- taught by talented professionals in their respective fields

Regardless of your age or educational goal, there's a class that can keep you current with today's trends and technologies, help you get ahead in life and career, or is just plain fun!

Personal Enrichment Classes

Metalsmithing and Sculpture Workshop
Students of any skill level are invited to explore the art of metalsmithing. This workshop will provide expert guidance on new or ongoing projects from simple to complex.

Furniture Design and Construction
This workshop will help students develop basic technical skills with emphasis on individual design. Each student is responsible for their own wood.

Advanced Violin
Intermediate and advanced violin players are invited to come and join in a friendly, creative and supportive setting to experience the joys of playing the violin in a group. The goal of this class is to help students understand the characteristics and basic techniques of playing the violin.

For a complete listing of the latest class offerings visit:
www.missioncollege.org/community/comm_ed/enrichment.html

Online Classes

Convenient, instructor facilitated, online courses for career development and personal enrichment.

For more information, a complete listing and to register for Online Certificate Career Training Programs visit:
www.gatlineducation.com/missioncollege

For Enrichment and Skill Building Courses visit:
www.ed2go.com/mccomed/
Choose from many topics including:
- Business and Professional
- Computers and Technology
- Media and Design
- IT and Software Development
- Writing and Publishing
- Healthcare and Fitness
- Green Technologies
- Personal Development
- Arts
- Children, Parents and Family
- Digital Photography
- Management and Corporate
- Database Management

Healthcare Training Programs

According to the Bureau of Labor Statistics, the health care industry is experiencing accelerated growth and workers with health care knowledge and skills are in high demand. Community Education is offering a few introductory training classes and programs that can help you get started or enhance your career in healthcare. Imagine... a career in the exciting and booming healthcare industry!

Pharmacy Technician Training Program
The Mission College Pharmacy Technician Training Program has been a leader in pharmacy training for over a decade and can train you to be a pharmacy technician in less than 8 months. We’re committed to student success and the development of competent, motivated pharmacy technicians who will become valued assets to the Bay Area pharmacy community. Our dynamic program starts with 300+ hours of lecture, lab, and group activities and ends with a clinical internship at an assigned pharmacy where students will sharpen their skills alongside trained pharmacy personnel.

A dedicated faculty of pharmacists, certified pharmacy technicians, and pharmacy supervisors from various practice settings engage students in a new state-of-the-art lab that is complete with computer stations, a compounding lab, and a full simulation pharmacy.

Winter/Spring 2010 List of Class Offerings, call 408.855.5105 today for additional information, fees, and to register for any of these classes plus many more!
Community & Continuing Education Classes

We even offer job placement assistance and career and pharmacy school advising during and after the program. Ask around or come take a tour, and you’ll learn that our program provides the most contemporary, realistic and comprehensive training and career support available in the area! Join us... and invest a few hours a day to start your new pharmacy career. For more information, call 408.855.5131.

Pharmacy Technician Certification Board (PTCB) Exam Prep
Enhance your pharmacy career by preparing to pass the PTCB National Exam. Spend 2 weeks with an experienced instructor and your fellow pharmacy technicians to review and reinforce your knowledge of Pharmacology, Pharmacy Law, Pharmacy Math, etc. We will also discuss the test format, test taking tips, and what to expect so that you will walk into the exam with confidence and prepared for success!

Intravenous Therapy & Blood Withdrawal Certification
The South Bay Regional Health Occupations Resource Center (RhORC) at Mission College continually enhances workforce development in the health care industry through education and training. This 36 hours course prepares the Licensed Vocational Nurse in IV Therapy and Blood Withdrawal. The course content includes 27 hours of theory and 9 hours of clinical experience. Students will have the opportunity to practice techniques in the Health Occupations Skills Lab. Mission College IV Therapy and Blood Withdrawal 36-hours course approved by the California Board of Vocational Nursing and Psychiatric Technicians. For more information, call 408.855.5216.

Court Mandated Programs

Drug Diversion, Anger Management and Health Education
The Community Education Office at Mission College serves more than 5,000 students annually, including those who seek classes in drug, alcohol, and wellness education. For the past 15 years, Community Education has worked with the Santa Clara County Courts and Probation Departments to provide quality classes such as Minors in Possession, Marijuana and Other Controlled Substances and Anger Management. All classes are held on the Mission College campus and are conducted by Certified Psychotherapists and Marriage and Family Therapists with private practices in couples and drug counseling, working with minors and adults. For more information call 408.855.5106.

Preparation for Childbirth
These classes are designed for expectant parents to learn about pregnancy, breathing and relaxation techniques, labor and delivery procedures.

Postpartum, Infant Care, Infant Health and CPR
Community Education also offers a variety of classes for new parents covering topics such as Postpartum, Infant Care, Infant CPR and more. Classes are offered both on the Mission College campus as well as off campus locations. For a complete list of classes check our website at:
www.missioncollege.org/community/comm_ed/childbirth.html

• All Childbirth classes are available to the public.
• All classes are presented by Certified Childbirth Educators or Pediatric RN's
• Classes can be taken anytime during the third trimester of pregnancy.
• Please no children.
• Bring 2 pillows and a mat to every class.

Preparation for Childbirth Classes are offered on weekends and weeknights. Classes are filled quickly, so register in advance. For complete listing of classes, times and dates, please go to:
www.missioncollege.org/community/comm_ed/childbirth
or call 408.855.5106

For a complete listing of Community Education classes and section numbers, visit us online at:
http://communityed.missioncollege.org
Online Registration now available at: https://webreg.wvm.edu

Winter Session / Spring Semester
Community & Continuing Education Classes

Affiliated Partnerships

DriversEd.com
Our online course fulfills the California DMV requirements for your Drivers Education. Take the course 24/7 online.
Start Now — Pay Later
Log onto www.DriversEd.com
Study at home on your computer and get a DMV Drivers Ed Certificate of Completion necessary to obtain a Learner’s Permit and Driver’s License.
We also offer free DMV practice tests designed to prepare you for the DMV written test. (Now available for you PDA!)
Get 10% OFF tuition with Mission College discount code.
24x7 course access Interactive Flash Videos Chat Support.
You can also register in person at:
465 Fairchild Drive, Suite 108, Moun-
tain View, CA 94043 or call to register:
650.965.2152

Two Wheel Safety Training (TWST)
TWST is a motorcycle riding school, contracted by the California Motorcyclist Safety Program (CMSP), teaching authorized courses provided by the Motorcycle Safety Foundation to provide basic rider and experi-
enced rider motorcycle instruction. $10.784.
TWST (8978) Basic Rider Courses now at Mission College. Students can learn about
the course and curriculum materials by visit-
ing the website at: www.2wheelsafety.com

Noncredit State-Funded Courses
Community Education offers a number
of non-credit classes for our community
designed to meet the special needs, interests
and capabilities of students who do not
desire college unit credit. Although non-
credit courses are based on college approved
 curriculum and taught by qualified instruc-
tors, they differ from credit courses in some
respects. Noncredit courses are:
• FREE of charge (some classes have a small
  material fee)
• Open to all students of the community without
  residency requirements
• Open-entry/open-exit and students may register
  anytime during the school year (provided that
  space is available)
• There are no tests, quizzes or letter grades
given
• Registration is quick and easy through the
  Community Education department.
Please check our class listing in this section
and throughout the Schedule of Classes for
non-credit class offerings.

Older Adult Program
These courses are free for seniors and
offered at numerous senior centers, com-
munity centers, residential care homes, and
convalescent hospitals year-round. While
these courses are offered primarily for senior
citizens at locations and times convenient
to them, they are open to all persons. The
purpose of the program is to enable the older
adult to have a better understanding of self-
management. In addition, seniors are able
to increase their awareness of consumer re-
sources, and to enrich their learning potential
by participating in individual development
classes.
Classes are provided in two general
categories:
Art for Seniors - Art classes ranging from
fine arts such as painting and history of art to
classes in arts, crafts and art appreciation.
Senior Preparedness - Classes are offered
in areas such as current events and con-
sumer resources.
For a complete listing of Older Adult Program
classes, please check our website at:
www.communityed.missioncollege.org

Classes are filled quickly, so register
in advance. Contact us at:
408.855.5105
or visit our website.

For a complete listing of Community Education classes and section numbers, visit us online at:
http://communityed.missioncollege.org
Online Registration now available at: https://webreg.wvm.edu
West Valley-Mission Community College District Academic Calendar 2010–2011

Instructional Days

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<th>T</th>
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<th>TH</th>
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All Faculty Development Day = January 28

First Day of Saturday Classes: Fall = January 29

First Day of regular Instruction: Spring = January 31

Teaching Days: Winter Session = Jan. 4–26

Teaching Days: Spring Semester = January 29–May 20

Non-Instructional Days


Holidays, Campus Closed (See page 2 Calendar for specifics.)

Spring Break = March 28–April 2

Final Exams: Fall = Dec. 13–18  Spring = May 21–27

District / HR / 02.16.10
Student Support Services

ACCESS Program
ACCESS is an award-winning, federally funded TRIO SSS program focused on increasing the graduation and transfer rates for low-income, disabled and/or first-generation college students by providing support and resources to advance their educational attainment. Our entire staff is committed to providing students with the most friendly, helpful and competent service possible!

In this program, students have ACCESS to a variety of services, such as:

- use of the program office (including computers, internet access, free printing)
- personal, career, and academic counseling
- priority registration
- scholarship searches and assistance with applications
- transfer and goal development activities and workshops as well as assistance with transfer applications, transcripts, and financial aid forms

The ACCESS Program is specifically tailored for students who are enrolled in at least 9 semester units and are motivated and serious about their education. Applications are accepted on an on-going basis (pending space availability). In order to qualify, you must be first generation to college (parents have not received a BA/BS degree), OR qualify as "low income," OR qualify as "disabled."

For more information about ACCESS, please visit us in the Main Building, Room C1-117 (directly across from Financial Aid), call the ACCESS Program office at 408.855.5120 or visit our website at: www.missioncollege.org/student_services/access/index.html

Admissions and Records Office
The A&R Office provides students with services relating to admission applications and registration, maintains student course records and provides transcripts. It also handles the collection of fees and sale of parking permits. Phone: 408.855.5000

Assessment/Testing Center (Assessment Testing)
The Assessment Center conducts Academic Skills Assessment tests for English, English as a Second Language, Reading, and Math. Academic Skills Assessment tests are mandatory for all new students and students seeking a degree, certificate, or who are intending to transfer to a 4-year institution. Students enrolling in any English, English as a Second Language, Math, and/or Reading class need assessment testing for proper placement. Phone: 408.855.5099

Associated Student Body
Mission College students are represented by the Associated Student Body (ASB) Senate which annually elects its own administrative officers and student senators. It provides students with practical leadership training and education in government and leadership functions. The student body also elects its own student trustee to the District Board of Trustees. In addition, student members are given opportunities to participate in the decision and policy-making processes of the college by serving on various college-wide committees and task forces. ASB also plans and holds a variety of activities throughout the school year. Interested students should contact the ASB office. Phone: 408.855.5406

Bookstore
The Mission College Bookstore stocks all required texts (new, used and E-Text) and supplemental course material as well as a wide variety of art & technical supplies, imprinted Mission College merchandise, school & office supplies, and food & drink items. Textbooks may be purchased online at www.mc.bncollege.com for home delivery or in-store pick-up. Payment for purchases can be made with cash, major credit cards (with proper I.D.), or Barnes & Noble Gift Cards. Checks are no longer accepted.

All returns require the original cash register receipt and the books in their original condition. Duplicate receipts are not available through the bookstore. A full refund will be granted within 10 calendar days from the start of the semester. During the first 30 days of the semester, a refund will be granted with proof of schedule change from Admissions & Records or myweb-sessions. The original receipt, and the books in their original condition. Books in plastic shrink-wrap are non-returnable if opened. We buy back the current editions of most used books if they are in good condition (minimal writing/highlighting). Books are bought back from 0% to 50% of the current selling price, pending national & local demand. A picture student I.D.is required for book buyback. Phone: 408.855.5080

CalWORKS
The CalWORKs program serves under-represented student populations, including CalWORKs, TANF and EDD program participants. Supportive services include: academic and career counseling, priority registration, job readiness skills, on-campus CalWORKs work study positions, and book vouchers. Counseling services include assistance with welfare-to-work plans, education plans and 32/35 hour weekly schedules. We also provide coordinated referrals to on-campus and community resources (Catholic Charities, Outreach, Career Closet, etc). We are located in room C1-114. Please call 408.855.5228 for an appointment.

Career/Transfer Center
The Career/Transfer Center provides current transfer information, UC and CSU applications, application workshops and information about Transfer Admission Agreements. The EUREKA Career Information System (a computerized, up-to-date library of occupational and educational information) and other career-related books and pamphlets are available in the self service career resource area. Career/Transfer Center sponsors the Annual Fall Transfer Day and Spring College Day. Phone: 408.855.5114

Child Development Center
Child care is available for children of Mission students, staff and the community. Children must be 2 months to 5 years of age. Eligibility is determined by income and space availability. Child care costs may be partially or completely subsidized, if students are able to demonstrate need for assistance. The Child Development Center’s core staff are qualified teachers in early childhood education. Phone: 408.855.5173

Counseling Center
The Counseling Center has professional counselors who provide individual and group counseling. Counselors assist students in completing their educational plan; preparing transfer agreements, choosing classes, selecting a possible major or career, and solving personal problems. Counselors are available for these services by appointment. For quick questions, you can talk with a Counselor at the Walk-in Desk at the Counseling Center, E1-301. Drop by the Counseling Center to make an appointment or call 408.855.5030. Check the schedule or our website at www.missioncollege.org/depts/counseling/ for a listing of counseling courses that we offer to help you to be a successful student and/or plan your career.

Disability Instructional Support Center (DISC)
DISC offers support to students with disabilities as they participate in mainstream academic programs and campus activities. DISC emphasizes student self-advocacy while providing reasonable accommodations to minimize the effects of a disability and maximize student potential. DISC is also a resource for faculty and staff. DISC has four main components:

1) academic support services, such as note taking, test taking arrangements, and priority registration, etc.;
2) compensatory strategies classes;
3) learning disability assessment; and
4) assistive technology assessment and instruction.

Phone: 408.855.5085 TTY: 408.727.9243 or visit on the web: www.missioncollege.org/depts/disc/ Email: disc@wvm.edu

Extended Opportunity Program and Services (EOPS)
and Cooperative Agencies Resources for Education (CARE)
EOPS offers educational support services and grants to students who have experienced economic, educational, and/or language challenges, and who are often within the first generation of their families to attend college. The intent, purpose, and resources of EOPS are directed at assisting students achieve their academic and career goals. Examples of the support offered (as funding permits) include: enrollment assistance; priority registration; counseling and advising; tutoring; transfer assistance; limited help with textbook expenses; workshops; and grants. If you qualify for the Board of Governor’s Fee Waiver, you may qualify for EOPS. Phone: 408.855.5055, Room: E1-403. CARE, a component of EOPS, offers supplemental grants
and additional services, to single parents who have at least one child under age fourteen and are receiving TANF (Temporary Aid to Needy Families) benefits. CARE collaborates with the CalWORKS program to ensure this special population of students is afforded the retention services needed to persist and achieve their educational goals.

Financial Aid Office
This office provides current and potential students with complete information on various student financial assistance options. It coordinates and provides information about grants, waivers, part-time employment, scholarships and student loans available from federal, state, and local agencies. Call 408.855.5065 or check the web at: www.missioncollege.org/student_services/financial_aid
Mission College Financial Aid Office reserves the right to revise its policies or procedures within the academic year to remain in compliance with changing federal and state regulations and guidelines.

Job Placement
Self-Service Kiosk
The Job Placement Self-Service Kiosk provides occupation, resume/cover letter and interviewing skills’ instruction. Search for available jobs among all fields of work, as well. Services are available to all Mission College students and alumni. Visit the kiosk in Room E1-201 (Career/Transfer Center), or visit the website for job search activity, only. Web address: www.missioncollege.org/student_services/students.html

Learning Center
The Learning Center houses the ESL Center, Writing Center, and Reading Lab. We offer lab courses that are self-paced and give students the opportunity to build English skills in a multimedia environment in writing, reading, grammar, listening, and speaking. Additionally, we provide instruction in college study skills and academic strategies. Faculty and staff are available during the day and evening to assist students. Location: Main Building, Room S2-201 Phone: 408.855.5085
www.missioncollege.org/depts/academic_skills/index.html

Library
The library provides services and information resources to support the college community in their learning, instruction and informational needs. Specifically, the library has a variety of collections including circulating material (books, CD-ROMs, DVDs and videotapes), reserves (course materials, audio & videotapes and textbooks), telecourses (rental or in-library use), periodicals (newspapers, magazines and journals) and reference books. Subscription databases are available 24/7 to all students and staff from on and off campus. A librarian is available at the Information Desk during all open hours to help students use library resources and services to complete course assignments and research projects.
The library has a large reading room with study tables and carrels, group study rooms for student use, self-service equipment (audio, video, CD, and DVD players), micro-form reader/printers, photocopiers, adaptive equipment, over 60 student computers and free wireless Internet access. Printing is available at 10 cents per black/white page and 80 cents per color page. For a complete list of services and information resources available to you, check our website at www.missioncollege.org/lib/default.html Phone: 408.855.5151

Math Learning Center
Math learning resources are available to all registered students free of charge. We provide students with assistance on course contents and on math study skills development. These may include tutoring, computer software, audio-visual aids, and web-based resources which help students improve on their ability to handle course-related materials in and out of the classroom. Room S2-401 Phone: 408.855.5320. Visit us and other exciting math links at: www.missioncollege.org/depts/math/mathhelp.asp

MESA
Assists Math, Engineering and Science majors interested in transferring to a 4-year university. MESA student services include: tutoring, mentor program, campus tours, leadership activities, dedicated study centers, internships, priority registration and academic excellence workshops. Locations:
Study Center, Main Building, Room C1-118
Tutorial Center, Main Building, Room C1-120
Computer Lab, Science Building, Room 132
For more information, go to:
www.missioncollege.org/student_services/mesa/
Phone: 408.855.5482 Email: MESA@wvm.edu

Student Health Services
Student Health Services provides an array of professional health services, many of which are available at no charge to currently enrolled students. Basic health services include first-aid, health guidance and advisement by RN’s, personal crisis counseling, over-the-counter medications, body fat analysis, and routine screening such as for blood pressure checks. Augmented services are also offered at a very nominal charge. These services include medical consultation and physical exams by our physician, pregnancy testing, emergency contraception, immunizations, laboratory tests (eg. cholesterol), and tuberculosis testing and follow-up. All services are confidential. Referrals, health information, and optional medical/dental/vision insurance plan brochures are available. Health education activities are scheduled throughout the semester. Location: Main Building, Room W1-303 Phone: 408.855.5140 Check out our website: www.missioncollege.org/student_services/shc/index.html

Technology Center
The Technology Center is the main open computer lab for students. We have over 80 computers loaded with latest software available for students. In addition, printing and scanning, wireless internet access, group study room and technical assistance are available in the center. Location: Campus Center, Room 240 Phone: 408.855.5359

Welcome Center
The Welcome Center provides new and continuing students a supportive entry into Mission College. Services include assistance with the admissions and registration process, information & linkage with student support programs on campus, student networking and retention related activities and campus tours. Bilingual staff and student ambassadors are available for personalized attention. Location: Main Building Lobby, First Floor, Room SEI-101 Phone: 408.855.5083 Email: mc.welcomecenter@wvm.edu

Work Experience
Work Experience offers students, who are working and learning in jobs, the opportunity to earn college credit. To enroll in the course, students must have a job, internship or volunteer position. The goal of the program is for students to develop skills in the workplace using knowledge acquired in the classroom. Each student participating in Work Experience is assigned to a faculty advisor who meets with the student and his/her employer to discuss, define, develop and write measurable learning objectives in developing short and long range career goals. Phone: 408.855.5363
Illegal Distribution of Copyrighted Materials

Mission College students are prohibited from using the West Valley-Mission Community College District (WVMCCD) information computer network system to illegally download or share music, video and all other copyrighted intellectual property. Mission College supports the Higher Education Opportunity Act and Digital Millennium Copyright Act, including efforts to eliminate the illegal distribution of copyrighted material. Under the law, college administrators may be obligated to provide copyright holders with information about users of the WVMCCD information computer network system who have violated the law.

Be aware that illegal forms of downloading and file sharing as well as the unauthorized distribution of copyrighted materials are violations of the law and may subject you to academic sanctions from the college as well as criminal and civil penalties, including a lawsuit against you by the Recording Industry Association of America (RIAA). Learn more at www.campusdownloading.com. In addition to being illegal, file sharing drains the WVMCCD network's bandwidth, which slows computer connections for students and employees who are using the network for legitimate academic purposes and ultimately costs the college money. There are plenty of easy, affordable ways to get music online legally. To protect their intellectual property, companies have licensed hundreds of digital partners that offer a range of legal downloading options, including download and subscription services, legitimate peer-to-peer services, video-on-demand, podcasts and CD kiosks. For a list of sources that offer legal downloading sites, access www.riaa.com.
In accordance with Public Law 101-226, the Drug-Free Schools and Communities Act amendment of 1989 and the Drug-Free Workplace Act of 1988, District Policy 5.18.1 prohibits the “unlawful use, distribution, sale, or possession of alcohol, and illicit drugs.”

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Code of Student Conduct and Sanction Policies. If warranted, employees will also be subject to disciplinary sanction.

Health Consequences:
- impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
- impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
- the use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
- the use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
- the most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
- long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers, and many other health problems.

Legal Sanctions: Mission College
As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling, or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Mission College, you may be placed on probation, terminated, and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

It is unlawful for a person under the age of 21 years who has 0.05 percent or more, by weight, of alcohol in his/her blood to drive a vehicle (23140 VC). It is unlawful for any person 21 years of age or older who has 0.08 percent or more, by weight, of alcohol in his/her blood to drive a vehicle (23152 VC). It is unlawful for any person who is under the influence of any alcoholic beverage or drug or combination of alcohol and drug to drive a vehicle (23152 VC).

If you are at least 18 years of age and are convicted of driving under the influence your driving privilege will be suspended, your vehicle may be taken away and you will be required to pay the storage fee. You will be sentenced to 96 hours to 6 months in jail, have to pay a fine of between $390 and $1,000, and lose or have your drivers license restricted for up to a year (23502, 23536, 23538) VC).

For possession of marijuana (1 oz. or less) you can be fined up to $100 and receive a criminal citation

For possession of marijuana (more than 1 oz) you may receive up to 6 months in jail and/or up to a $500 fine

For possession of cocaine you can be sentenced to prison

For sales of any illegal drug you can be sentenced to prison

Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor

It is a misdemeanor to sell, give, or furnish alcohol to anyone under 21 years of age

Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving under the influence convictions

For Free Confidential Assistance

On-Campus:
Counseling Center ........... 408.855.5030
Student Health Services .. 408.855.5140

Off-Campus:
Alcoholics Anonymous .... 408.374.8511
Narcotics Anonymous .... 408.998.4200
Voices United .................... 408.292.7292

Student Health 101 e-magazine
http://readsh101.com/go2missioncollege.html
A free e-magazine which has articles on alcohol/drugs/tobacco and many other wellness topics.
Campus Safety

The District Police
Patrols by the District Police are performed in vehicles, and on foot when classes are in session, on weekends and holidays. The District Police have full state law enforcement authority identical to that of the local police and sheriff. Officers responsibilities include providing public safety services, submitting crime reports, reporting traffic accidents, conducting criminal investigations and all other incidents requiring police assistance. A Memorandum of Understanding is maintained with the Santa Clara Police Department and the Santa Clara Sheriff’s Office outlining each department’s investigative responsibilities. District Police personnel work closely with other local, state and federal police agencies and have direct radio communications with the Santa Clara County Sheriff’s Office. District Police Officers are supplemented by Parking Enforcement Officers who assist in non-emergency situations, aid motorists, provide campus information, issue parking citations, and direct traffic.

Reporting Crimes and Emergencies
To report an emergency, criminal activity or possible crime on or near the campus call from:

Any pay phone or cell phone: 9-1-1

To request assistance for a non-emergency requiring a police officer response, call from:

Any pay phone or cell phone: 408-299-2311
Any campus phone: 9-299-2311

Dispatchers are available at the above phone numbers 24 hours a day to answer your call.

Annual Security Report
The annual Security Report is distributed throughout the campus is available at the District Police Office, located in the campus center building and is available through the College website at www.wvm.edu/police. This report includes campus crime and arrest statistics and other information that complies with the Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act. Campus crime, arrest and referral statistics include those reported to the District Police, designated campus officials, and local law enforcement agencies.

Campus Safety
The West Valley/Mission Community College District strives to maintain a safe environment for students, staff, and visitors to pursue educational objectives. However, a truly safe and secure campus can only be achieved through the complete cooperation of all community members. Please report any crimes or suspicious activities to the District Police as soon as possible. Confidentiality will be observed to the full extent of the law.

Security and Access
During business hours, the college will be open to students, employees, contractors, guests, and the general public. During non-business hours, access to all college facilities is by key, if issued, by admittance via the District Police, or by permission as specified. Some facilities may have individual hours that may vary at different times of the year. The College does not have residence halls.

Timely Warnings
In the event that a situation arises, either on or off campus, that in the judgment of the chief of Police constitutes an ongoing or continuing threat, a campus-wide “Timely Warning” will be issued via email and posted flyers to faculty and staff to pass on to their students. Information will also be posted throughout the campus.

Safety Services and Assistance
The District Police will investigate thefts, assaults, harassment, or other crimes. Free printed information on crime prevention, substance abuse, and personal safety are available at the District Police offices and at many on-campus student services locations. Safety escort services are available by appointment at no charge by calling 408.855.5435 (Mission College District Police desk), or 408.741.2092 (West Valley College District Police desk).

Sexual Assault
Mission College is strongly committed to the establishment of an educational environment in which students, faculty, and staff can work together in an atmosphere free of sexual assault. During the academic year the District Police and Health Services, in conjunction with Student Services, presents informational programs concerning the awareness and prevention of sexual assault and other crimes through guest speakers, films, and printed materials. The college will vigorously support criminal prosecution of anyone identified as responsible for sexual assault. In addition to criminal prosecution, the college may impose discipline against students, student organizations, or college faculty or staff identified as committing or participating in sexual assaults. College disciplinary action includes expulsion from the College, suspension or probation for a specified period. Counseling assistance is available through Health Services and the Counseling Department.

Reporting Sexual Assault
Any incidents of sexual assault, including date or acquaintance rape should be reported as soon as possible to the District Police. If a student is unable to contact the District Police, contact the local police. If a student needs assistance contacting the proper authorities, go to the Counseling Center or Student Health Services, or ask any College faculty or staff member for help. Every attempt should be made to preserve any physical evidence of the assault. This may include not showering or bathing, not cleaning the scene of the incident and not disposing of any damaged clothing or other items.

A criminal investigation into on-campus sexual assaults will be initiated immediately by the District Police. Information on counseling and support groups will be provided. Santa Clara County offers 24-hour counseling, and the Santa Clara County Valley Rape Crisis Center can be reached at 408.287.3000.

The college encourages seeking support from family and friends in times of crisis. Academic schedule changes may be desirable, and appropriate steps can be taken to accommodate this request to the fullest extent possible.

Information about certain designated persons required to register in California as sex offenders is available for viewing by visiting the California Department of Justice website at http://caag.state.ca.us/megan/index.htm
## CLERY Act Campus Crime Statistics

### Public Property and Non-Campus Property
Number of Occurrences of Selected Crimes

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</thead>
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<td>0</td>
<td>*</td>
</tr>
<tr>
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<td>0</td>
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<tr>
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<tr>
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<td>0</td>
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* = Figures were not available at the time of printing. Please see website for current statistics. [www.wvm.edu/police/](http://www.wvm.edu/police/)

Public Property = Any public property immediately adjacent to and accessible from the campus.
Non-Campus Property = Any building or property owned or controlled by the institution in support of educational purposes.

### Campus Property
Number of Occurrences of Selected Crimes on District Campuses

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</tbody>
</table>

Hate Crimes: No incidents for West Valley College. One incident in 2009 for Mission College involving vandalism based on sexual orientation.
Most crimes are solved or prevented by the observations of students and staff. It is important for you to promptly report suspicious activity to the police.
By working together, we can make these campuses a safe place to attain an education and a pleasant place to work.

Please see the website for updated information: [www.wvm.edu/police/](http://www.wvm.edu/police/)
MISSION COLLEGE
Certificates, Associates Degrees & Transfer Majors

Certificate of Achievement
Accounting
Art
- Foundation
- Two-Dimensional
- Three-Dimensional
Business
- Business Communications
- Business Computing
- Small Business Start Up
- E-Business
- Global Business
Child Development
- Associate Teacher
- Early Interventional Assistant
- Instructional Aide in the Elementary School
- Master Teacher
- Site Supervisor
- Teacher
Community Health Worker
Community Health Worker for the Disabled
Computer Applications
- Help Desk Specialist
- Level II
- Microsoft Office
- Office Administration
- Office Information Systems
- Oracle Developer: DBA
Computer Information Systems (CIS)
Cisco Certified Network (CCNA)
Cisco Certified Network Professional (CCNP)
Certified Network Engineer (CNE)
Microsoft Certified Systems Engineer (MCSE)
Microsoft Certified Database Administrator (MCDBA)
Oracle Database Administration (OBA)
Food and Restaurant Management
(Hospitality Management)
Global Studies
Graphic Arts
Graphic Design
- Graphic Design
- E-Commerce
- Marketing Communication
- Multimedia
- Web Graphic Design
- Webmaster
Licensed Vocational Nursing (LVN)
Management and Supervision
- Human Resource Management
- Project Management
Marketing
- Customer Service
- Purchasing
- Sales
Psychiatric Technician
Real Estate: Level I
Retail Floristry

Certificate of Proficiency
Allied Health Occupations
- Level I - Nurse Assistant
- Level II - Home Health Aide
- Level III - Acute Nurse Assistant
- Child Birth Trainer
Business
- Business Communications Core Skills
- Business Computing Core Skills
- Business Essentials
- Business Professional
Communication Studies
- Computer Applications
- Office Support Specialist
- Oracle Developer
- Professional Internet Skills
Computer Information Systems
- C/C++/Unix Programming-Level I & II
- Java Programming
- PC Systems Administration-Level I
- UNIX Programming Systems Administration-Level I & II
English as a Second Language
Fire Technology
- Emergency Medical Technician I
- Firefighter I
Graphic Design
- Digital Illustration
- Creative Arts Entrepreneurship
Fundamental Food Service Skills
(Hospitality Management)
Management and Supervision
- Management and Supervision
- Leadership
- Project Management
- Warehousing Logistics
Marketing
- Communications Specialist
- Customer Service Core Skills
- Marketing Essentials
- Marketing Professional
Music: Digital Music
Real Estate: Level I
Wellness and Human Performance
- Fitness Specialist–Aerobics
- Fitness Specialist–Personal Trainer

$26 per unit

Useful Numbers
Admissions 408.855.5003
CallWorks 408.855.5228
Career/Transfer 408.855.5115
Counseling 408.855.5030
Financial Aid 408.855.5065
Outreach & Recruitment 408.855.5585
Transfer Majors
Advertising
Anthropology
Accounting
Art and Design
Biotechnology
Business Administration
Child Development
Chemistry
Communications
Computer Science & Computer Game Design
Economics
Engineering
English
Environmental Studies
Forensic Science
Geography
Global Studies
Graphic Design
History
Hospitality Management
Journals
Industrial Technology
Interior Design
Languages and Literature
Liberal Studies
Mathematics
Nursing
Nutrition
Occupational Therapy
Peace and Conflict Studies
Philosophy
Physical Education
Psychology
Physics
Political Science
Public Relations
Social Science, Sociology, Social Work
And many more...

University of California
Berkeley
Davis
Irvine
Los Angeles
Merced
Riverside
San Diego
San Francisco
Santa Barbara
Santa Cruz

California State University
Bakersfield
Cal Poly Pomona
Cal Poly SLO
Channel Islands
Chico
Fresno
East Bay
Humboldt
Long Beach
Los Angeles
Monterey Bay
Northridge
Sacramento
San Bernardino
San Francisco
San Jose
Sonoma

Private Colleges & Universities
Academy of Art University
Alliant International University
Azusa Pacific University
Biola University
California College of the Arts
California Lutheran University
Chapman University
Charter Oaks College
Claremont McKenna College
Cogswell Polytechnical College
Concordia University
Dominican College of San Rafael
Fashion Institute of Design & Marketing
Golden Gate University
Holy Names College
John F. Kennedy University
Monroe College
Mills College
National University
Notre Dame de Namur
Saint Mary’s College
Santa Clara University
University of San Diego
University of San Francisco
University of Southern California
University of the Pacific

Out-of-State Colleges & Universities
Arizona State University
Bellevue University
Indiana University
Kaplan University
Oregon State University
University of Hawaii
University of Arizona

1 Accepts IGETC, 2 Accepts IGETC or CSU GE-B
See Articulation Officer for questions.

Transfer Admission
Agreements/Guarantees
A Transfer Admission Agreement (TAA/TAG) is a contract of understanding between a community college and a participating four-year university and the student guaranteeing that upon completion of the conditions of the agreement, the student will be admitted to the university for the agreed term of enrollment. Most agreements are written in the fall semester only. Mission College has Transfer Admissions Agreements with the following colleges:

University of California
Davis
Irvine
Merced
Riverside
San Diego
Santa Barbara
Santa Cruz

California State University
East Bay
Monterey Bay
San Francisco State University

Private Colleges & Universities
National Hispanic University
Santa Clara University

Internet Resources
ASSIST Statewide Articulation Database
www.assist.org
California Community Colleges
http://www.cccco.edu/
California Colleges
http://www.californiacommunitycolleges.edu
California State University
http://www.calstate.edu/
CSU Mentor
http://www.csumentor.edu/
Career and Education Services
http://www.whodouwant2b.com/
*Exploring Majors
http://www2.assist.org/Welcome.do
Financial Aid
http://www.fafsa.org
University of California
http://www.universityofcalifornia.edu/
University of California – Transfer Pathways
http://actransfer.universityofcalifornia.edu/1

Updated 09.2010
Winter Session / Spring Semester
MISSION COLLEGE
Graduation Requirements 2010–2011
Associate in Arts and Associate in Science Degrees

Mission College will confer the Associate in Arts (A.A.) or Associate in Science (A.S.) degree upon a student who successfully completes requirements listed below. Graduation requirements (Major, Competency, and General Education) are listed in the College Catalog at the time students begin. Those requirements may be followed throughout the course of study as long as the student remains in continuous enrollment which is defined as enrollment for at least one semester each calendar year. If a break in attendance occurs, the graduation requirements shall become those listed in the College Catalog which is current at the time studies are resumed.

Reciprocity Agreement: Students completing all of the general education and graduation proficiency requirements at a participating college will be given full credit for having completed the Mission College general education-graduation requirements, including reading, writing, oral communication, mathematics, and information competencies.

1. Residency: A minimum of 12 degree applicable units must be completed in residence at Mission College.
2. Scholarship Requirements: An overall grade point average of 2.0 in 60 units of work reflected on all college transcripts.
3. Major Requirements: Fulfill a specialized major as listed in the college catalog.
4. Basic Competency Requirements: Proficiency in the following areas is required for an Associates degree:
   Reading:
   1. Successful completion of the proficiency exam with a score ranging from 12th to 13th grade level, or
   2. A grade of C (or "P") or better in Reading 053, Speed and Critical Reading (in Area A2 below).
   Writing:
   1. Completion of the English 001A, English Composition, with a grade of C or better (in Area A1 below).
   Oral Communication:
   1. Successful completion of the proficiency exam or
   2. A grade of C (or "P") or better in COMM 001 or COMM 020 for the A.A. Degree
   COMM 001, COMM 004, COMM 015 or COMM 020 for the A.S. Degree
   Mathematics:
   1. Successful completion of the proficiency exam, or
   2. A grade of C (or "P") or better in CNET 053, Math 00B, 000C, 000CM, 000CP, 000G or higher mathematics course.
   Information Competency:
   1. Successful completion of the proficiency exam, or
   2. A grade of C (or "P") or better in LIB 010 (in Area E below)
5. Area Requirements (General Education): Complete a minimum of 24 units from the following areas plus additional courses to meet unit requirement:

AREA A – LANGUAGE AND RATIONALITY – 6.0 units minimum
1. English Composition course — 3.0 units
   ENGL 001A English Composition I (3)
2. A minimum of three (3.0) units of an additional course or courses which may include:
   CIS 002, Intro to Computer Programming using Visual Basic.Net (3)
   COMM 001 Public Speaking (3)
   COMM 004 Small Group Communications (3)
   COMM 015 Fundamentals of Communication (3)
   COMM 020 Argumentation and Debate (3)
   ENGL 001B English Composition II (3)
   ENGL 001C Clear Thinking in Writing (3)
   ENGR 30, Intro to Computer Programming for Engineers (4)
   FRNCH 003, 4, 5, 6 Intermediate/Advanced Language (5 ea)

AREA B – NATURAL SCIENCES – 3.0 units minimum
These courses examine the physical universe, its life forms and its natural phenomena. Courses with a lab are underlined.
   ANTHT 001 Physical Anthropology (3)
   ANTHT 001L Physical Anthropology Lab (1)
   ASTRO 001 Astronomy (3)
   ASTRO 002 Astronomy Lab (1)
   ATSC 002 Nuclear Lab with Lab (4)
   BIOSCI 001B General Biology (5 each)
   BIOSCI 004 Microbiology (5)
   BIOSCI 007 Field Ecology (4)
   BIOSCI 008 Exploring Biology (3)
   BIOSCI 010 Introduction to Biology (4)
   BIOSCI 011 Human Biology (4)
   BIOSCI 015 Human Heredity and Disease (3)
   BIOSCI 016 Marine Biology (4)
   BIOSCI 022 Anatomy & Physiology for Allied Health Workers (4)
   BIOSCI 025 Environmental Biology (3)
   BIOSCI 030 Tropical Ecology (4)
   BIOSCI 041 Principles of Animal Biology (5)
   BIOSCI 042 Principles of Plant Biology (5)
   BIOSCI 043 Principles of Cell and Molecular Biology (5)
   BIOSCI 047, 048 Human Anatomy, Physiology (5 each)
   CHEM 001A, B General Chemistry (5 each)
   CHEM 002 Introductory Chemistry (4)
   CHEM 012A, B Organic Chemistry (5 each)
   CHEM 030A, B Fundamentals of Chemistry (3 each)
   ENGR 003 How to Use Technology (3)
   ENGR 003 How to Use Technology Works (4)
   GEOF 001 Introduction to Physical Geography (3)
   NS 015 Human Nutrition (3)
   NS 016 Nutrition for Children (3)
   PHYS 002A, B General Physics (5 each)
   PHYS 004A, B Engineering Physics (5 each)
   PHYS 004D Engineering Physics - Atomic (2)
   PHYS 005 Introduction to Physics (4)
   PSYCH 001A Experimental Psychology (4)
   PSYCH 002A Physiological Psychology (3)
Area C — Humanities — 3.0 units minimum

These courses develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation. **NOTE:** Three I-unit classes alone may not be used to satisfy this category.

ARAB 50A. 50B Beginning Conversational Arabic and Culture (3)
ART 001A Survey of Western Art (3)
ART 001B Survey of Western Art (3)
ART 001D Art of the 20th Century (3)
ART 004 Art Appreciation (3)
ART 007 Survey of Asian Art (3)
ART 011 The History of Modern Design (3) (Also GDES 011)
ART 031A, B Drawing (3 ea)
ART 033A Basic Design: Two-Dimensional (3)
ART 033B Basic Design: Three-Dimensional (3)
ART 034A, B Introduction to/Advanced Digital Art (3 ea)
ART 035A, B Life Drawing (3 ea)
ART 037A, B Intro./Advanced Computer Animation (3 ea)
ART 039A Survey of Printmaking (3)
ART 047A, B Watercolor (3 ea)
ART 048A, B Airbrush Painting (3 ea)
ART 049A, B Painting (3 ea)
ART 065A, B Ceramics-Handbuilding (3 ea)
ART 067A, B Ceramics-Potter's Wheel (3 ea)
ART 075A, B Metalworking (3 ea)
ART 078A, B Furniture Design and Construction (3 ea)
ART 085A, B Sculpture (3 ea)
ART 086A, B Metal Sculpture Casting (3 ea)
CHIN 050A, B Basic Conversational Chinese (3 ea)
COMM 012 Intercultural Communication (3)
ENGL 001B English Composition (3)
ENGL 006B World Literature (3)
ENGL 015 Intro. to Film Analysis (3) (Also HUMAN 015)
ENGL 018 American Literature (3)
ENGL 043 Classical Mythology (3)
ENGL 044 The Bible as Literature (3)
ENGL 045 Popular Fiction in America (3)
ENGL 048 Introduction to Shakespeare (3)
ENGL 049 Modern Fiction (3)
ENGL 070 Creative Writing (3)
FRCH 001A First/Second Semester French - Elementary (5 ea)
FRCH 003A, B Third/Fourth Semester French - Intermediate (5 ea)
FRCH 005A, B Sixth/Sixth Semester French - Advanced (5 ea)
FRCH 001L 1, 2 French Lab (5 ea)
FRCH 050A, B Basic Conversational French (3 ea)
FRCH 051A, B Intermediate Conversational French (3 ea)
FRCH 062 Introduction to Literature of France (2)
GDES 011 The History of Modern Design (3) (Also ART 011)
GDES 013 Creativity and Visual Comm (3) (Also HUMAN 013)
GDES 073 Digital Photography (3)
HUMAN 001A, B Human Values in and from the Arts (3)
HUMAN 007 International Films (3) (Also POLIT 007)
HUMAN 007 may only be counted in Area C
HUMAN 013 Creativity and Visual Communication (3) (Also GDES 013)
HUMAN 015 Intro to Film Analysis (3) (Also ENGL 015)
HUMAN 016A Hispanic Roots and Culture (3)
HUMAN 018 African American Culture/Humanities (3)
HUMAN 020 Asian Roots and Culture (3)
HUMAN 022 Introduction to Islam (3)
HUMAN 030, Cultural Studies (3)
ITAL 001.2 First/Second Semester Italian - Elementary Level (5)
ITAL 001L 2L Italian Laboratory (.5)
ITAL 050A, B Beginning Conversational Italian (3)
ITAL 051A, B Intermediate Conversational Italian (3 ea)
JPNS 001, 002 First/Second Semester Japanese - Elementary (5 ea)
JPNS 003A, B Intermediate Japanese (3 ea)
JPNS 004A Intermediate Japanese (3)
JPNS 050A, B Beginning Conversational Japanese (3 ea)
LATIN 001 Elementary Latin (3)
MUSIC 001 Music History and Literature (3)
MUSIC 002 Music History and Literature (3)
MUSIC 005A Fundamentals of Music Lecture (3)
MUSIC 010 Music Appreciation (3)
MUSIC 016 History of Rock Music (3)
MUSIC 017 Music of the World (3)
MUSIC 030A, B/031A, B Beginning/Intermediate Piano (1 ea)
MUSIC 032A, B/033A, B Beginning/Intermediate Voice (1 ea)
MUSIC 036A, B Beginning Guitar (1 ea)
PHIL 001 Introduction to Philosophy (3)
PHIL 002 Logic (3)
PHIL 003 Introduction to Problems in Ethics (3)
PORTG 049A, B Portuguese for the Portuguese Speaking (3 ea)
PORTG 050A, B Basic Conversational Portuguese and Culture (3 ea)
PORTG 051A, B Intermediate Conversational Portuguese (3 ea)
RUSS 040 Beginning Conversational Russian and Culture (3)
SPAN 001A, B First/Second Semester Spanish - Elementary (5 ea)
SPAN 001L, 2L Spanish Lab (.5 ea)
SPAN 003A, B Third/Fourth Semester Spanish - Intermediate (5 ea)
SPAN 005A, B Fifth/Sixth Semester Spanish - Advanced (5 ea)
SPAN 050A, B Basic Conversational Spanish (3 ea)
SPAN 051A, B Intermediate Conversational Spanish (3 ea)
VIET 001A, B First/Second Semester Vietnamese - Elementary (5 ea)
VIET 001L, 2L Vietnamese Laboratory (.5 ea)
VIET 049A, B Vietnamese Language & Culture for Fluent Speakers (3 ea)
VIET 050A, B Basic Conversational Vietnamese (3 ea)
WHP 003B - 003Z All Dance Classes (1-2 units)
WHP 040 Dance Appreciation (3)

Area D — Social & Behavioral Sciences — 6.0 units minimum

Series 1: American History and Institutions: Demonstrate proficiency in American history or American government on a departmental examination OR complete three (3) semester units with a grade of C or better in one of the following:

HIST 017A United States History (3)
HIST 017B United States History (3)
HIST 020 American History (3)
HIST 020 History and Geography of California (3)
HIST 020 American Government (3)

Winter Session/Spring Semester
Degree Planning Guide

For New Students Starting Fall 2010, Spring 2011, Summer 2011

AREA D — SOCIAL & BEHAVIORAL SCIENCES CONTINUED

Series 2: Social and Behavioral Sciences: Three (3) to six (6) semester units dealing with human, social, psychological, political, and economic institutions and behavior and their historical background, selected from among the following:

- ANTHR 002 Introduction to Archaeology (3)
- ANTHR 003 Cultural Anthropology (3)
- ANTHR 039 American Cultures through Travel and Experience: Native Amer. Cultures of the Southwest (Also SOC 39A). (3)
- ANTHR 039B American Cultures through Travel and Experience: Urban Cultures of San Francisco (Also SOC 39B). (3)
- ANTHR 045 Human Sexuality (Also SOC 045). (3)
- ANTHR 051 Culture & Food: A Multicultural Food Survey & Sampling (3)
- ANTHR 055 Magic, Witchcraft, & Religion (3)
- ANTHR 057 Native People of North America (3)
- BUS 061 Business and Society (3)
- CHD 001 Child Growth & Development (3)
- CHD 053 Contemporary Education in a Changing Society (3)
- COMM 025 Mass Communication and Society (3)
- COUNS 055 Valuing Diversity (3)
- ECON 001A Principles of Macroeconomics (3)
- ECON 001B Principles of Microeconomics (3)
- GEOG 002 Introduction to Cultural Geography (3)
- GLOBL 001 Global Perspectives (Also SOC/SCE 001). (3)
- GLOBL 002 Issues (Also SOC/SCE 002). (3)
- GLOBL 003 Introduction to Peace Studies (Also SOC/SCE 003). (3)
- GLOBL 004 The Developing World (Also SOC/SCE 004). (3)
- GLOBL 005 Global Focus (Also SOC/SCE 005). (3)
- GLOBL 006 The Global Economy (Also SOC/SCE 006). (3)
- HIST 004A/B History of Western Civilization (3 ea)
- HIST 017A United States History (3 ea)
- HIST 020 History and Geography of California (3)
- HIST 021 History of East Asia (3)
- HIST 033 Women's Issues Past and Present (3)
- HUMAN 016A Hispanic Roots and Culture (3)
- POLIT 001 American Government (3)
- POLIT 002 Comparative Government (3)
- POLIT 004 International Relations (3)
- POLIT 008 Politics of Race, Class and Gender (3)
- POLIT 007 International Film (Also HUMAN 007). (3)
  (POLIT 007 may only be counted in Area D)

AREA E — LIFELONG LEARNING — 3.0 units minimum

The Lifelong Learning requirement will be completed by the selection of either:

Option 1: Three (3) units from Area A-2, B, C or D. OR,

Option 2: Three (3) units from courses listed below which cultivate self-understanding and development of the student as an integrated individual capable of coping with life in our modern society, assist students to acquire the skills necessary to adapt to change, gain self-understanding, and set achievable goals, and which include consideration of such matters as cognitive, affective and psycho-motor development, health, stress management, and key relationships of humans to their social and physical environment.

Note: All Wellness and Human Performance (WHP, also known as PE) courses accepted in Area E (except WHP Theory courses). However, only one unit from the Wellness and Human Performance area in Area E will count for General Education.

- ANTHR 045 Human Sexuality (Also SOC 045). (3)
- BIO/SCE 025 Environmental Biology (3)
- BUS 061 Business and Society (3)
- COMMLHL 010 Community Health Problems (3)
- COMM 004 Small Group Discussions (3)
- COMM 008 Interpersonal Communication (3)
- COMM 012 Introduction to Intercultural Communication (3)
- COUNS 001 College Survival (2)
- COUNS 003 Strategies for Professional and Personal Growth (2)
- COUNS 005 Strategies for Success (2)
- COUNS 010 Introduction to Crisis Intervention (3)
- COUNS 012 Careers and Life Style (3)
- COUNS 024A Careers and Life Style (3)
- COUNS 023 Becoming a Master Student-Athlete (2)
- COUNS 055 Valuing Diversity (3)
- GLOBL 001 Global Perspectives (Also SOC/SCE 001). (3)
- GLOBL 002 Global Issues (Also SOC/SCE 002). (3)
- H ED 002 Health and Lifestyle (3)
- LIB 010 Information Competency (1)
- NS 015 Human Nutrition (3)
- NS 052 Nutrition for Children (3)
- PSYCH 012 Human Growth and Development (3)
- PSYCH 025 Introduction to Abnormal Psychology (3)
- PSYCH 030 Psychology of Addiction and Substance Abuse (3)
- PSYCH 033 The Psychology of Personal Growth (3)
- PSYCH 040 Environmental Psychology (3)
- PSYCH 048 Theories of Personality (3)
- PSYCH 055 Psychology of Death & Dying (3)
- SOC 001 Introduction to Sociology (3)
- SOC 002 Social Problems (3)
- SOC 010 Sociology of Minorities in the U.S. (3)
- SOC 024 Social Aspects of Aging (3)
- SOC 028 American Culture Through Film (3)
- SOC 039A American Cultures through Travel and Experience: Native Amer. Cultures of the Southwest (Also ANTHR 39A). (3)
- SOC 039B American Cultures through Travel and Experience: Urban Cultures of San Francisco (Also ANTHR 39B). (3)
- SOC 040 Marriage and Family (3)
- SOC 041 Family Issues (3)
- SOC 043 Sociology of Religion (3)
- SOC 045 Human Sexuality (3)
- SOC 046 Human Sexuality: A Global Perspective (3)
- SOC 057 Sociology of Criminology (3)
- SOC 058 Global Perspectives (Also GLOBL 001). (3)
- SOC 058 Global Issues (Also GLOBL 002). (3)
- SOC 059 Introduction to Peace Studies (Also GLOBL 003). (3)
- SOC 060 The Developing World (Also GLOBL 004). (3)
- SOC 058 Global Focus (Also GLOBL 005). (3)
- SOC 066 The Global Economy (Also GLOBL 006). (3)
- SOC 072 Research Methods in Social Sciences (3)
- SOC 061 Basics of Human Services (3)

Note: Associate Degree requirements are not necessarily the same as general education needed to transfer, nor is an Associate Degree needed in order to transfer. Please visit www.assist.org or the Counseling Office for transfer requirements.
# Degree Planning Guide

## ASSOCIATE OF ARTS/ASSOCIATE OF SCIENCE

### Advising Sheet

#### Area A • Language & Rationality • 6 units minimum, one course from A1 and one from A2

**A1: English Composition**
- ENGL 1A (ENGL 59 if continuously enrolled prior to Spring 2005)
  - Course(s) from other college(s) __AP__

**A2: A minimum of three(3) units of an additional course or courses may include:**
- CIS 2; COMM 1, 4, 15, 20; CNET 53; ENGL 1B; ENGR 30; FRNCH 3, 4, 5, 6; JPN 3A+3B, 4A;
- MATH B, C, CM, CP, D, G, I, 1, 2, 3A, 3B, 4A, 4B, 4C, 8, 10, 14, 19; PHIL 2, 3, 17; READ 53; SPAN 3, 4, 5, 6
  - Course(s) from other college(s) __AP__

#### Area B • Natural Science • 3 units minimum

- ANTH 11L; ASTRO 1, 2, 3; BIOSC 1A, 1B, 4, 7, 8, 10, 11, 15, 16, 22, 25, 30, 41, 42, 43, 47, 48; CHEM 1A, 1B, 2, 12A, 12B, 30A, 30B; ENGR 3; GEOG 1; NS 15, 52; PHYS 2A, 2B, 4A, 4B, 4C, 4D, 10; PSYCH 2A, 7
  - Course(s) from other college(s) __AP__

#### Area C • Arts and Humanities • 3 units minimum

- WHIP (formerly PE) 3B, 3C, 3F, 3J, 3K, 3L, 3N, 3P, 3S, 3T, 3U, 3V, 3W, 3X, 3Y, 3Z, 40;
  - Course(s) from other college(s) __AP__

#### Area D • Arts and Humanities • 6 units minimum, one course from D1 and one from D2

**D1: HIST 17A, 17B, 20; POLIT 1**
  - Course(s) from other college(s) __AP__

**D2: ANTH 2, 3, 39A, 39B, 45, 51, 55, 57; BUS 61; CHD 1, 53; COMM 25; COUNS 55; ECON 1A, 1B; GEOG 2; GLOBL 1, 2, 3, 4, 5, 6; HIST 4A, 4B, 17A, 17B, 20, 31, 33; HUMAN 16A; POLIT 1, 2, 4, 6, 7, 10; PSYCH 1, 2A, 7, 10, 12, 15, 20, 25, 30, 33, 48, 55; SOC 1, 2, 21, 24, 38, 39A, 39B, 40, 41, 43, 45, 46, 47; SOCSC 1, 2, 3, 4, 5, 6, 22, 61
  - Course(s) from other college(s) __AP__

#### Area E • Lifelong Learning • 3 units minimum, one course from either Option 1 or Option 2

**Option 1: Three (3) units from Area A-2, B, C, or D**
  - Course(s) from other college(s) __AP__

**Option 2:**
- ANTH 45; BIOC 25; BUS 61; COMM 10; COMM 4, 8, 12; COUNS 1, 3, 5, 10, 12, 12A, 23, 55; GLOBL 1, 2; HED 2; LIB 10; NS 15, 52; PSYCH 12; 25, 30, 33, 40, 48, 55; SOC 2, 21, 40, 45, 46
- WHP: All Wellness and Human Performance (PE) courses except WHP Theory courses
  - Course(s) from other college(s) __AP__

Courses may be taken to satisfy one Area requirement only.
^ COMM 1 & 20 are the only options for the AA degree.

### Competency, Area & Scholarship Requirements:

- Reading: READ 53 or proficiency
- Writing: ENGL 1A (effective Spring 2005)
- Math: CNET 53, MATH B, C, or higher math course
- Communication (effective Spring 2005): COMM 1^, 4, 15 or 20^<sup>1</sup>
- Information Competency: LIB 10 or proficiency (FTF Fall 2006)
- 24 GE units completed
- 2.0 GPA

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This is not an official document. Please see a counselor for more information.
MISSION COLLEGE
California State University
General Education Certification and Certificate of Achievement Requirements
2010–2011

The CSU General Education Breadth (CSU GE-B) is a 39-unit general education program that allows California Community College students to fulfill lower-division GE requirements for the CSU. At least 60 TRANSFERABLE UNITS of Major and General Education courses are required for transfer. As a transfer student, you should: (1) meet with a counselor to create an EDUCATIONAL PLAN that will assist you in identifying appropriate major and GE requirements; (2) request a CSU-GE CERTIFICATION when you request final transcripts to be sent to your transfer institution; and (3) with a counselor’s assistance, determine whether you are eligible for an Associates Degree. All courses are three (3) units unless otherwise noted.

AREA A – ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING – 9 SEMESTER/12-15 QUARTER UNITS
Complete one course from each section, nine (9) semester units total. All courses must be complete with a “C” or better.

A1. Oral Communication:
COMM 001 Public Speaking
COMM 020 Argumentation and Debate

A2. Written Communication: ENGL 1A English Composition I

A3. Critical Thinking
ENGL 001B English Composition II
ENGL 001C Critical Thinking In Writing
PHIL 002 Introduction to Logic
PHIL 003 Introduction to Problems in Ethics

PHIL 009 Introduction to Symbolic Logic
PHIL 017 Logic and Critical Thinking
COMM 020 Argumentation and Debate
(PHIL 002 and COMM 20 are non-composition courses)

AREA B – SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING – 9 SEMESTER/12-15 QUARTER UNITS
Complete at least one course from the Biological Science area, the Physical Science area and the Mathematics area.

B1. Physical Sciences
ASTRO 001 Astronomy
ASTRO 002 Astronomy Lab (1)
ASTRO 003 Astronomy with Lab (4)
CHEM 001A, B General Chemistry (5, 5)
CHEM 002 Introductory Chemistry (4)
CHEM 012A, B Organic Chemistry I (5, 5)
CHEM 030A, B Fundamentals of Chemistry (3 ea)

B2. Biological Sciences
ANTHR 001 Physical Anthropology
ANTHR 001L Physical Anthropology Lab (1)
BIOSC 001A General Biology – Cells (5)
BIOSC 001B General Biology - Organisms (5)
BIOSC 004 Microbiology (5)
BIOSC 007 Field Ecology (4)
BIOSC 008 Exploring Biology
BIOSC 010 Introduction to Biology (4)
BIOSC 011 Human Biology (4)
BIOSC 015 Human Heredity and Disease

B3. Laboratory Requirement
One of the selected science courses from above must be a laboratory course. Lab courses are underlined.

B4. Mathematics/Quantitative Reasoning
Courses must be complete with a “C” or better.
MATH 000D Trigonometry
MATH 000G Math for the Liberal Arts Students (4)
MATH 001 Pre-Calculus Algebra
MATH 002 Pre-Calculus Algebra and Trigonometry (5)
MATH 003A, B Analytic Geometry and Calculus (5, 5)

MATH 004A Intermediate Calculus (4)
MATH 004B Differential Equations (4)
MATH 004C Linear Algebra (4)
MATH 008 Finite Mathematics
MATH 010 Elementary Statistics (4)
MATH 019 Discrete Mathematics (4)

continued on next page
AREA C – ARTS AND HUMANITIES – 9 SEMESTER/12-15 QUARTER UNITS

Complete nine (9) semester units with at least one course in Arts and one course in Humanities.

C1. Arts
ART 001A Survey of Western Art
ART 001B Survey of Western Art
ART 001D Art of the 20th Century
ART 004 Art Appreciation
ART 007 Survey of Asian Art
ART 011 History of Modern Design (Also GDES II)
ART 031A Drawing
ART 033A Basic Design: Two-Dimensional
ART 034A Introduction to Digital Art
ART 035A Life Drawing
GDES 011 History of Modern Design (Also ART 11)
GDES 073 Digital Photography (3)
MUSIC 001 Music History and Literature
MUSIC 002 Music History and Literature
MUSIC 005A Fundamentals of Music Lecture
MUSIC 010 Music Appreciation
MUSIC 016 History of Rock Music
MUSIC 017 Music of the World
WHF 040 Dance Appreciation

C2. Humanities
ARAB 050A, B Beginning Conversational Arabic and Culture
CHIN 050A, B Basic Conversational Chinese
COMM 012 Intercultural Communication
ENGL 001B English Composition II
ENGL 006B World Literature
ENGL 015 Introduction to Film Analysis (Also HUMAN 15)
ENGL 018 Asian American Literature
ENGL 043 Classical Mythology
ENGL 044 The Bible as Literature
ENGL 045 Popular Fiction in America
ENGL 048 Introduction to Shakespeare
ENGL 049 Modern Fiction
ENGL 070 Creative Writing
FRNCH 001, 002 First/Second Semester French –
Elementary (5 ea)
FRNCH 003, 004 Third/Forth Semester French –
Intermediate (5 ea)
FRNCH 005, 006 Fifth/Sixth Semester French – Advanced (5 ea)
FRNCH 001L00 2L French Laboratory (.5 ea)
FRNCH 050A, B Basic Conversational French
FRNCH 051A, B Intermediate Conversational French
FRNCH 062 French Cultural Experience (2)
GDES 013 Creativity and Visual Communication (Also HUMAN 13)
GLOBL 005 Global Focus (Also SOCS 5)
HUMAN 001A, B Human Values in and from the Arts
HUMAN 007 International Films (Also POLIT 7)
HUMAN 013 Creativity and Visual Communication (Also GDES 13)
HUMAN 015 Introduction to Film Analysis (Also ENGL 15)
HUMAN 016A Hispanic Roots and Culture
HUMAN 018 African American Culture/Humanities
HUMAN 020 Introduction to Asian Roots and Culture
HUMAN 022 Introduction to Islam
ITAL 001, 002 First, Second Semester Italian (3 ea)
ITAL 001L First Semester Italian, Lab - Elementary (5, .5)
ITAL 050A, B Beginning Conversational Italian
ITAL 051A, B Intermediate Conversational Italian
JPNS 001, 002 First/Second Semester Japanese –
Elementary (5 ea)
JPNS 003A/B Intermediate Japanese (3 ea)
JPNS 004A Intermediate Japanese II (3)
JPNS 050A, B Beginning Conversational Japanese
LATIN 001 Elementary Latin (5)
PHIL 001 Introduction to Philosophy
PHIL 003 Introduction to Problems in Ethics
POLIT 007 International Films (Also HUMAN 7)
PORTG 049A, B Portuguese for the Portuguese Speaking
PORTG 050A, B Basic Conversational Portuguese
PORTG 051A, B Intermediate Conversational Portuguese
RUS 040 Beginning Conversational Russian
SOCSC 025 Global Focus (Also GLOBL 5)
SPAN 001, 002 First/Second Semester Spanish – Elementary (5 ea)
SPAN 003, 004 Third/Forth Semester Spanish – Intermediate (5 ea)
SPAN 005, 006 Fifth/Sixth Semester Spanish – Advanced (5 ea)
SPAN 001L00 002L Spanish Laboratory (.5 ea)
SPAN 050A, B Basic Conversational Spanish
SPAN 051A, B Intermediate Conversational Spanish
VIET 001, 002 First/Second Semester Vietnamese – Elementary (5 ea)
VIET 001L00 002L Vietnamese Laboratory (.5 ea)
VIET 049A, B Vietnamese Language/Culture for Fluent Speakers
VIET 050A, B Basic Conversational Vietnamese

C3. One additional course from either C1 or C2

AREA D – SOCIAL SCIENCES – 9 SEMESTER/12-15 QUARTER UNITS

Complete two courses from Section 1 and one course from Section 2 to total nine (9) semester units.

Section 1: The American History & Institution Requirement. Select one of the following combinations listed below:
HIST 017A American History & POLIT 001 American Government
OR
HIST 017B American History & POLIT 1 American Government

Section 2:
D1. Anthropology & Archaeology
ANTHR 002 Introduction to Archaeology
ANTHR 003 Cultural Anthropology
ANTHR 039 Native American Cultures of the Southwest
ANTHR 039B Urban Cultures of San Francisco
(Also SOC 39A and SOC 39B)
ANTHR 045 Human Sexuality (Also SOC 045)
ANTHR 051 Culture and Food: A Multicultural Food Sampling
ANTHR 055 Magic, Witchcraft and Religion
ANTHR 057 Native Peoples of North America

Winter Session/Spring Semester
AREA D – SOCIAL SCIENCES CONTINUED

D2. Economics
ECON 001A Principles of Macroeconomics
ECON 001B Principles of Microeconomics
GLOBL 006 The Global Economy (Also SOCSC 6)
SOCSC 006 The Global Economy (Also GLOBL 6)

D3. Ethnic Studies
COUNS 055 Valuing Diversity
HUMAN 016A Hispanic Roots and Cultures

D5. Geography
GEOG 002 Introduction to Cultural Geography

D6. History
HIST 004, B History of Western Civilization
HIST 017A, B United States History
HIST 020 History and Geography of California
HIST 031 History of East Asia
HIST 033 Women’s Issues Past and Present

D7. Interdisciplinary Social or Behavioral Sciences
BUS 061 Business and Society
CHD 001 Child Growth and Development
COMM 025 Mass Communication and Society
GLOBL 001 Global Perspectives (Also SOCSC 1)
GLOBL 002 Global Issues (Also SOCSC 2)
GLOBL 003 Introduction to Peace Studies (Also SOCSC 3)
GLOBL 004 The Developing World (Also SOCSC 4)
GLOBL 005 Global Focus (Also SOCSC 5)
HUMAN 007 International Films (Also POLIT 7)
POLIT 007 International Films (Also HUMAN 7)
SOCSC 001 Global Perspectives (Also GLOBL 1)
SOCSC 002 Global Issues (Also GLOBL 2)
SOCSC 003 Introduction to Peace Studies (Also GLOBL 3)
SOCSC 004 The Developing World (Also GLOBL 4)
SOCSC 005 Global Focus (Also GLOBL 5)

D8: Political Science, Government, and Legal Institutions
POLIT 001 American Government
POLIT 002 Comparative Government
POLIT 004 International Relations
POLIT 006 Politics of Race, Class and Gender
POLIT 010 Introduction to Law

D9: Psychology
PSYCH 001 General Psychology
PSYCH 002A Experimental Psychophysics (4)
PSYCH 007 Physiological Psychology
PSYCH 010 Social Psychology
PSYCH 012 Human Growth and Development
PSYCH 015 Introduction to Research Methods
PSYCH 020 Theories of Personality
PSYCH 025 Introduction to Abnormal Psychology
PSYCH 030 Psychology of Addiction and Substance Abuse
PSYCH 033 The Psychology of Personal Growth
PSYCH 048 Introduction to Child and Adolescent Psychology
PSYCH 055 Psychology of Death and Dying

D10: Sociology and Criminology
SOC 001 Introduction to Sociology
SOC 002 Social Problems
SOC 021 Minorities in the United States
SOC 024 Social Aspects of Aging
SOC 038 American Culture through Film
SOC 039A Native American Cultures of the Southwest
SOC 039B Urban Cultures of San Francisco (Also ANTHRP 39A and ANTHRP 39B)
SOC 040 Marriage and Family
SOC 041 Family Issues
SOC 043 Sociology of Religion
SOC 045 Human Sexuality
SOC 046 Human Sexuality: Current Issues & Global Perspectives
SOC 047 Sociology of Criminology

AREA E – LIFELONG LEARNING AND SELF-DEVELOPMENT – 3 SEMESTER/4-5 QUARTER UNITS

Choose a course or courses from the following to total at least three (3) semester units. Only one unit from Wellness and Human Performance (formerly Physical Education) will be counted for Area E.

BIOSEC 025 Environmental Biology
COMML 010 Community Health Problems
COMM 008 Interpersonal Communication
COMM 012 Introduction to Intercultural Communication
COUNS 005 Strategies for Success
COUNS 012 Careers and Life Styles
HED 002 Health and Lifestyle
NS 015 Human Nutrition
PSYCH 012 Human Growth and Development
PSYCH 048 Introduction to Child and Adolescent Psychology
PSYCH 055 Psychology of Death and Dying
SOC 045 Human Sexuality
SOC 046 Human Sexuality: Current Issues & Global Perspectives

Wellness and Human Performance (PE) Courses (Most courses are 1-unit each).
Please refer to College catalog for specific course titles and units).
Marital Arts - WHP 5H, J, K, L, M, N, O, Y;
Men's Intercolligate Sports - WHP 9A, F, H;
Women's Intercolligate Sports - WHP 10A, C, D, E, F

Two units of WHP (2 different activities) are required for graduation from San Jose State University and recommended for CSU East Bay, however, they are NOT required to transfer.

NOTE: Courses may be taken to satisfy only one GE Area

Requirements are subject to change.
Visit the ASSIST website at WWW.ASSIST.ORG for a complete listing of CSU transferable courses as well as updated general education and major requirements.

MISSION COLLEGE
continued on next page
# Mission College
## California State University General Education-Breadth Advising Sheet

<table>
<thead>
<tr>
<th>AREA A • Oral &amp; Written Communication • 3 courses, 9 semester, 12-15 quarter units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A1: Oral Communication:</strong> COMM 1, 20 (COMM 4 if completed by Fall 2003)</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>A2: Written Communication:</strong> ENGL 1A</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>A3: Critical Thinking:</strong> COMM 20; ENGL 1B, 1C; PHIL 2, 3, 9, 17 (non-composition courses)</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA B • Natural Science &amp; Mathematics • 3 courses, 9 semester, 12-15 quarter units (One science course must have a laboratory)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B1: Physical Sciences:</strong> ASTRO 1, 2, 3; CHEM 1A, 1B, 2, 12A, 12B; ENGR 3; GEOG 1; PHYS 2A, 2B, 4A, 4B, 4C, 4D, 10</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>B2: Biological Sciences:</strong> ANTH 1, 1L; BIOSC 1A, 1B, 4, 7, 8, 10, 11, 15, 16, 22, 25, 30, 41, 42, 43, 47, 48</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>B3: Laboratory Science:</strong> Underlined courses from B1 and B2 contain a lab component.</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>B4: Math:</strong> MATH D, G, 1, 2, 3A, 3B, 4A, 4B, 4C, 8, 10, 19</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA C • Arts and Humanities • 3 courses, 9 semester, 12-15 quarter units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>C1: Arts:</strong> ART 1A, 1B, 1D, 4, 7, 11, 31A, 33A, 34A, 35A; GDES 11, 73; MUSIC 1, 2, 5A, 10, 16, 17; WHP 40</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>C2: Humanities:</strong> ARAB 50A, 50B; CHIN 50A, 50B; COMM 12; ENGL 1B, 68, 15, 18, 43, 44, 45, 48, 49, 70; FRNCH 1, 1L, 2, 2L, 3, 4, 5, 6, 50A, 50B, 51A, 51B, 62; GDES 13; GLOBL 5; HUMAN 1A, 1B, 7, 13, 15, 16A, 18, 20, 22; ITAL 1, 1L, 2, 50A, 50B, 51A, 51B; JPNS 1, 2, 3A, 3B, 4A, 50A, 50B; LATIN 1; PHIL 1, 3; POLIT 7; PORTG 49A, 49B, 50A, 50B, 51A, 51B; RUS 40; SOCS 5; SPAN 1, 1L, 2, 2L, 3, 4, 5, 6, 50A, 50B, 51A, 51B; VIET 1, 1L, 2, 2L, 49A, 49B, 50A, 50B</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>C3: Choose additional course from C1 or C2</strong></td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA D • Social &amp; Behavioral Sciences • 3 courses from at least 2 disciplines, 9 semester, 12-15 quarter units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>American History &amp; Institutions:</strong> HIST 17A &amp; POLIT 1; HIST 17B &amp; POLIT 1; (HIST 17A &amp; 17B; HIST 17A &amp; 20; HIST 17B &amp; 20; POLIT 1 if completed by Spring 2005)</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
<tr>
<td><strong>Social Sciences:</strong> ANTHR 2, 3, 39A, 39B, 45, 51, 55, 57; BUS 61; CHD 1; COMM 25; COUNS 55; ECON 1A, 1B; GEOG 2; GLOBL 1, 2, 3, 4, 5, 6; HIST 4A, 4B, 17A, 17B, 20, 31, 33; HUMAN 7, 16A; POLIT 1, 2, 4, 6, 7, 10; PSYCH 1, 2A, 7, 10, 12, 15, 20, 25, 30, 33, 48, 55; SOC 1, 2, 21, 24, 38, 39A, 39B, 40, 41, 43, 45, 46, 47; SOCS 1, 2, 3, 4, 5, 6</td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREA E • Lifelong Learning • 1 course, 3 semester, 6-9 quarter units (Only 1 unit of WHP can count towards Area E)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ANTHR 45; BIOSC 25; COMMLH 10; COMM 8, 12; COUNS 5, 12; H ED 2; NS 15; PSYCH 12; 48, 55; SOC 45, 46</strong></td>
</tr>
<tr>
<td>Course(s) from other college(s)</td>
</tr>
</tbody>
</table>

**Two units of WHP REQUIRED for SJSU:**
| Course(s) from other college(s) | AP |

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**This is NOT an official document. Please see a counselor for more information.**

MC Office of Articulation 09.2010
# IGETC Transfer Planning Guide

**MISSION COLLEGE**

**Intersegmental General Education Transfer Curriculum**

**Certification and Certificate of Achievement Requirements**

**2010–2011**

The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program which allows California Community College students to fulfill lower-division general education (GE) requirements for either the CSU or UC system without the need, after transfer, to take additional lower-division GE requirements. **Sixty (60) Transferable Units** of Major and GE courses are required for transfer. As a transfer student, you should: (1) meet with a counselor to create a **Educational Plan** that will assist you in identifying appropriate major and GE requirements; (2) request an **IGETC Certification** when you request final transcripts to be sent to your transfer institution (Partial Certification of the IGETC is allowed although a full completion prior to transfer is highly recommended [science and engineering majors please see a counselor regarding GE requirements] and all courses must be completed with a "C" or better to receive IGETC certification); and (3) with a counselor’s assistance, determine whether you are eligible for an Associate’s Degree. All courses are 3 units unless otherwise noted.

### AREA 1 - ENGLISH COMMUNICATION - 2/3 courses, 6-9 semester units/12-15 quarter units

**UC–Complete one course from both Group A and B. CSU–Complete one course from Group A, B and C.**

<table>
<thead>
<tr>
<th><strong>GROUP A: ENGLISH COMPOSITION</strong></th>
<th><strong>GROUP B: CRITICAL THINKING</strong></th>
<th><strong>GROUP C: ORAL COMMUNICATION</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 001A English Composition I</td>
<td>ENGL 001B English Composition II (SP07)</td>
<td>COMM 001 Public Speaking</td>
</tr>
<tr>
<td></td>
<td>ENGL 001C Critical Thinking in Writing</td>
<td>COMM 020 Argumentation and Debate</td>
</tr>
<tr>
<td></td>
<td>PHIL 003 Introduction to Problems in Ethics</td>
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<tr>
<td></td>
<td>PHIL 017 Logic and Critical Thinking</td>
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</tbody>
</table>

### AREA 2 - MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING - 1 course

MATH 000G Math for Liberal Arts Students (4)

-MATH 001B Pre-Calculus Algebra (4)

-MATH 002 Pre-Calculus Algebra and Trigonometry (5)
  (only 4 units transfer to UC)

-MATH 003 Analytic Geometry and Calculus (5.5)

-MATH 004 Intermediate Calculus (4)

-MATH 004B Differential Equations (4)

-MATH 004C Linear Algebra (4)

-MATH 008 Finite Mathematics (4)

-MATH 010 Elementary Statistics (4)

-MATH 019 Discrete Mathematics (4)

### AREA 3 - ARTS AND HUMANITIES – 3 courses, 9 semester units/12-15 quarter units

One course must be selected from the Arts; another from the Humanities; and a third from either area.

<table>
<thead>
<tr>
<th><strong>GROUP A: ARTS</strong></th>
<th><strong>GROUP B: HUMANITIES</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 001A/B Survey of Western Art</td>
<td>MUSIC 002 Music History and Literature</td>
</tr>
<tr>
<td>ART 001D Art of the 20th Century</td>
<td>MUSIC 005A Fundamentals of Music Lecture</td>
</tr>
<tr>
<td>ART 004 Art Appreciation</td>
<td>MUSIC 010 Music Appreciation</td>
</tr>
<tr>
<td>ART 007 Survey of Asian Art</td>
<td>MUSIC 016 History of Rock Music</td>
</tr>
<tr>
<td>ART 011 The History of Modern Design (Also GDES 11)</td>
<td>MUSIC 017 Musics of the World</td>
</tr>
<tr>
<td>GDES 011 The History of Modern Design (Also ART 11)</td>
<td>WHP 040 Dance Appreciation</td>
</tr>
<tr>
<td>MUSIC 001 Music History and Literature</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>GROUP B: HUMANITIES</strong></th>
<th><strong>GROUP C: ORAL COMMUNICATION</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 012 Intercultural Communication</td>
<td>HUMAN 015 Introduction to Film Analysis (Also ENGL 15)</td>
</tr>
<tr>
<td>ENGL 008 World Literature</td>
<td>HUMAN 016A Hispanic Roots and Culture</td>
</tr>
<tr>
<td>ENGL 015 Introduction to Film Analysis (Also HUMAN 15)</td>
<td>HUMAN 018 African American Culture and Humanities</td>
</tr>
<tr>
<td>ENGL 018 Asian American Literature</td>
<td>HUMAN 020 Asian Roots and Culture</td>
</tr>
<tr>
<td>ENGL 043 Classical Mythology</td>
<td>HUMAN 022 Introduction to Islam</td>
</tr>
<tr>
<td>ENGL 044 The Bible as Literature</td>
<td>ITAL 002 Second Semester Italian (5)</td>
</tr>
<tr>
<td>ENGL 045 Popular Fiction in America</td>
<td>JPN 002 Second Semester Japanese – Elementary (5)</td>
</tr>
<tr>
<td>ENGL 046 Introduction to Shakespeare</td>
<td>JPN 003A/3B Intermediate Japanese</td>
</tr>
<tr>
<td>ENGL 049 Modern Fiction</td>
<td>JPN 004A Intermediate Japanese II</td>
</tr>
<tr>
<td>FRNCH 002 Second Semester French – Elementary (5)</td>
<td>PHIL 001 Introduction to Philosophy</td>
</tr>
<tr>
<td>FRNCH 003,4 Third/Fourth Semester French – Intermediate (5.5)</td>
<td>POLIT 007 International Films (Also HUMAN 7)</td>
</tr>
<tr>
<td>FRNCH 005,6 Fifth/Sixth Semester French – Advanced (5.5)</td>
<td>PORTG 049A/B Portuguese for the Portuguese Speaking</td>
</tr>
<tr>
<td>GDES 013 Creativity and Visual Communication (Also HUMAN 13)</td>
<td>SPAN 002 Second Semester Spanish – Elementary (5)</td>
</tr>
<tr>
<td>HIST 004A,B History of Western Civilization</td>
<td>SPAN 003/4 Third/Fourth Semester Spanish – Intermediate (5.5)</td>
</tr>
<tr>
<td>HUMAN 003A,B Human Values in and from the Arts</td>
<td>SPAN 005/6 Fifth/Sixth Semester Spanish – Advanced (5.5)</td>
</tr>
<tr>
<td>HUMAN 007 International Film (Also POLIT 7)</td>
<td>VIET 002 Second Semester Vietnamese – Elementary (5)</td>
</tr>
<tr>
<td>HUMAN 013 Creativity and Visual Communication (Also GDES 13)</td>
<td>VIET 049A,B Vietnamese Language &amp; Culture for Fluent Speakers</td>
</tr>
</tbody>
</table>

continued on next page
AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES - 3 courses, 9 semester units/12-15 quarter units

Complete at least three courses from at least two disciplines:

- ANTHR 002 Introduction to Archaeology
- ANTHR 003 Cultural Anthropology
- ANTHR 045 Human Sexuality (Also SOC 045)
- ANTHR 051 Culture and Food
- ANTHR 055 Magic, Witchcraft, And Religion
- ANTHR 057 Native Peoples of North America
- COMM 025 Mass Communication and Society
- ECON 001A Principles of Macroeconomics
- ECON 001B Principles of Microeconomics
- GEOG 002 Introduction to Cultural Geography
- GLOBL 001 Global Perspectives (Also SOCSOC 1)
- GLOBL 002 Global Issues (Also SOCSOC 2)
- GLOBL 003 Introduction to Peace Studies (Also SOCSOC 3)
- GLOBL 004 The Developing World (Also SOCSOC 4)
- GLOBL 006 The Global Economy (Also SOCSOC 6)
- HIST 004A,B History of Western Civilization
- HIST 017A,B United States History
- HIST 020 History and Geography of California
- HIST 031 History of East Asia
- HIST 033 Women's Issues past and Present
- HUMAN 015A Hispanic Roots and Culture
- POLIT 001 American Government
- POLIT 002 Comparative Government
- POLIT 004 International Relations
- POLIT 006 Politics of Race, Class and Gender

POLIT 010 Introduction to Law and the Legal System
PSYCH 001 General Psychology
PSYCH 002A Experimental Psychology
PSYCH 007 Physiological Psychology
PSYCH 010 Social Psychology
PSYCH 012 Human Growth and Development
PSYCH 015 Introduction to Research Methods
PSYCH 020 Theories of Personality
PSYCH 025 Introduction to Abnormal Psychology
PSYCH 048 Introduction to Child and Adolescent Psychology
SOC 001 Introduction to Sociology
SOC 002 Social Problems
SOC 021 Sociology of Minorities in the U.S.
SOC 024 Social Aspects of Aging
SOC 038 American Culture through Film
SOC 040 Marriage and Family
SOC 043 Sociology of Religion
SOC 045 Human Sexuality (Also ANTHR 045)
SOC 046 Human Sexuality: Current Issues and Global Perspectives
SOC 047 Sociology of Criminology
SOCSC 001 Global Perspectives (Also GLOBL 1)
SOCSC 002 Global Issues (Also GLOBL 2)
SOCSC 003 Introduction to Peace Studies (Also GLOBL 3)
SOCSC 004 The Developing World (Also GLOBL 4)
SOCSC 006 The Global Economy (Also GLOBL 6)

AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES - 2 courses, 7-9 semester units/9-12 quarter units

Complete one course from the Biological Sciences and one from the Physical Sciences. One of the two courses must have a lab and lab courses are underlined.

GROUP A: PHYSICAL SCIENCES

- ASTRO 001 Astronomy
- ASTRO 002 Astronomy Lab (1)
- ASTRO 003 Astronomy with Lab (4)
- *CHEM 001A,B General Chemistry (5ea)
- *CHEM 002 Introductory Chemistry (4)
- CHEM 012A,B Organic Chemistry (5ea)
- *CHEM 020A,B Fundamentals of Chemistry (3ea)
- ENGR 003 How Everyday Technology Works (4)
- GEOG 001 Introduction to Physical Geography
- *PHYS 002A,B General Physics (5ea)
- *PHYS 004A Engineering Physics - Mechanics (5)
- *PHYS 004B Engineering Physics - Electricity and Magnetism (5)
- *PHYS 004C Engineering Physics - Light and Heat (5)
- *PHYS 010 Introduction to Physics (4)

GROUP B: BIOLOGICAL SCIENCES

- ANTHR 001 Physical Anthropology
- ANTHR 001 Physical Anthropology Laboratory (1)
- BIOSC 001A General Biology - Cells (5)
- BIOSC 001B General Biology - Organisms (5)
- BIOSC 004 Microbiology (5)
- *BIOG 008 Exploring Biology (3)
- *BIOG 010 Introduction to Biology (4)
- BIOG 011 Human Biology (4)
- BIOG 015 Human Heredity and Disease
- BIOG 016 Marine Biology (4)
- BIOG 025 Environmental Biology (3)
- BIOG 041 Principles of Animal Biology (5)
- BIOG 042 Principles of Plant Biology (5)
- BIOG 043 Principles of Cell and Molecular Biology (5)
- BIOG 047 Human Anatomy (5)
- BIOG 048 Human Physiology (5)

AREA 6 - LANGUAGE OTHER THAN ENGLISH – UC IGETC REQUIREMENT ONLY

Proficiency equivalent to two years of high school study in the same language with a grade of "C" or better OR completion of one of the following (Student must present documentation to show proficiency for 2, 3, and 4):

1. FRNCH 001, ITAL 001, JPN 001, LATIN 001, SPAN 001, VIET 001 or higher
2. A score of 3 or higher on the Foreign Language Advanced Placement Exam
3. Minimum score of 550 on the appropriate CEEB Foreign Language Achievement Test
4. Satisfactory completion, with "C" grades or better, of two years of formal schooling at the sixth grade level or higher in an institution where the language of instruction is not English.

U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS – CSU GRADUATION REQUIREMENT ONLY (NOT PART OF IGETC)

Complete Option 1 or Option 2. Depending on the CSU campus, courses used to meet this requirement may be used to satisfy requirements for IGETC.

**OPTION 1:** HIST 017A & POLIT 001 **OPTION 2:** HIST 017B & POLIT 001

*Transfer credit may be limited by either the UC or CSU or both. Visit www.assist.org for specific limitations.

Courses may be taken to satisfy only one Area.
MISSION COLLEGE

IGETC Transfer Planning Guide

For New Students Starting Fall 2010, Spring 2011, Summer 2011

FREQUENTLY ASKED QUESTIONS ABOUT IGETC

IS IGETC RIGHT FOR ME?
Maybe. The IGETC is advisable for students who have not yet decided on a major or a particular campus and who want to keep their options open before making a final decision about transferring to either a UC or CSU campus. IGETC is not advisable for students who choose majors with substantial lower division prerequisites, such as engineering or science. See chart below.

DO I HAVE TO COMPLETE IGETC TO TRANSFER TO A CSU OR UC?
No. The IGETC is not a requirement for transfer to CSU or most UCs (check with www.uctransfer.org for exceptions), nor is it the only way to fulfill the lower-division, general education requirements. Depending on a student's major, the student may find it better to take courses fulfilling the CSU's General Education requirements or those of the UC campus or college to which the student plans to transfer.

I HAVE COMPLETED COURSES AT OTHER COLLEGES. WILL THEY COUNT TOWARD IGETC?
Yes. Courses that are completed at any accredited college can be used in the IGETC certification. Students should be aware, however, that coursework from other California community colleges will be applied in the IGETC category determined by the original college. Courses taken at a foreign institution not accredited by a US accrediting association are NOT permitted for certification on the IGETC.

WILL THE COURSES I TAKE AS TRANSFER REQUIREMENTS FOR MY MAJOR BE COUNTED TOWARD IGETC?
Yes. UC will allow requirements completed as preparation for the major to be used in the IGETC whenever they appear.

I HAVE PASSED AN ADVANCED PLACEMENT TEST. CAN MY AP SCORE BE USED TO SATISFY AN IGETC REQUIREMENT?
Yes. AP scores of 3 or higher can be used to satisfy any IGETC subject area except Critical Thinking and Oral Communication. Even though credit for more than one course can be awarded by Mission College for AP scores of 3 or higher, only one course in the subject for which the AP test was taken can be used on the IGETC. Please see the Mission College catalog for specific credit information.

DO COURSES COMPLETED NEED A MINIMUM GRADE FOR CERTIFICATION?
Yes. Only grades of "C" or better will be accepted (no "C-".) and Pass/No Pass courses are acceptable only if the college catalog defines credit as equivalent to a letter grade of "C" or better (as it does at Mission).

HOW DO I COMPLETE THE IGETC?
The IGETC can be certified for California community college transfers who have also completed transfer units at a CSU, UC or independent college provided that the student has completed most of the transfer units at one or more California community colleges. Students who initially enroll at a UC campus, then leave and attend a community college, and subsequently return to the same campus are considered "readmits" by the University and cannot use the IGETC. However, students who enroll at a UC campus, then leave and attend a community college, and subsequently return to a different UC campus may be able to use the IGETC, but students need to check with the campus they wish to attend.

WHEN DO I CERTIFY THE IGETC?
IGETC certification must be requested in the Records Office prior to transfer. THIS IS NOT AN AUTOMATIC PROCESS! All necessary documentation (secondary or other college transcripts) must be submitted to the Records Office prior to this request. Valid IGETC courses must appear on Mission's IGETC plan the year in which they are taken. Students who leave the college, breaking continuous enrollment, will be placed under the IGETC plan in effect for the year that they return. Partial certification is available for students who have a maximum of 2 remaining classes and would like to transfer without them. Students will be responsible for fulfilling these remaining requirements at the institution they transfer to.

The IGETC is NOT recommended for the following programs at the UC campuses listed below:

| BERKELEY | ⇒ The College of Engineering; Most science majors |
| DAVIS | ⇒ College of Engineering; Most science majors |
| IRVINE | ⇒ School of Engineering; Most science majors |
| LOS ANGELES | ⇒ School of Engineering and Applied Sciences; Most science majors |
| MERCEDES | ⇒ Schools of Engineering and Natural Sciences |
| RIVERSIDE | ⇒ College of Engineering and the College of Natural & Agricultural Sciences will NOT accept IGETC; Most science majors |
| SAN DIEGO | ⇒ Division of Engineering; Most science majors |
| SANTA BARBARA | ⇒ College of Engineering; Most science majors |
| SANTA CRUZ | ⇒ College of Engineering; Most science majors |

Requirements are subject to change.
Visit the ASSIST website at WWW.ASSIST.ORG for a complete listing of CSU and UC transferable courses as well as updated IGETC and major requirements.

continued on next page
# IGETC Transfer Planning Guide

**Intersegmental General Education Transfer Curriculum**

**Advising Sheet**

| Area 1 • English Communication • 2 Courses, one from Group A and Group B. 6 semester units: 1 course from Group C for CSU only |
|---|---|---|
| Group A: English Composition: ENGL 1A | | |
| Course(s) from other college(s): | AP | |
| Group B: Critical Thinking: ENGL 1B, 1C: PHIL 3,17 | | |
| Course(s) from other college(s): | AP | |
| Group C: Oral Communication (CSU Requirement Only): COMM 1, 20 | | |
| Course(s) from other college(s): | AP | |

| Area 2 • Mathematical Concepts and Quantitative Reasoning • 1 course, 3 semester units |
|---|---|
| Math C, 1', 2', 3A, 3B, 4A, 4B, 4C, 8, 10, 19 | | |
| Course(s) from other college(s): | AP | |

| Area 3 • Arts and Humanities • 3 courses, with at least one course from the Arts and one from the Humanities. 9 semester units |
|---|---|---|
| Group A: Arts: ART 1A, 1B, 1D, 4, 7, 11; GDES 11; MUSIC 1, 2, 5A, 10, 16, 17; WHP 40 | | |
| Course(s) from other college(s): | AP | |
| Group B: Humanities: COMM 12; ENGL 6B, 15, 18, 43, 44, 45, 48, 49; FRNCH 2, 3, 4, 5, 6; GDES 13; HIST 4A, 4B; HUMAN 1A, 1B, 7, 13, 15, 16A, 18, 20, 22; ITAL 2; JPN 3, 3A, 3B, 4A; PHIL 1; POLIT 7; PORTG 49A, 49B; SPAN 2, 3, 4, 5, 6; VIET 2, 49A, 49B | | |
| Course(s) from other college(s): | AP | |
| Choose additional course from Group A or Group B | |
| Course(s) from other college(s): | AP | |

| Area 4 • Social & Behavioral Sciences • 3 courses from at least 2 disciplines. 9 semester units |
|---|---|---|
| ANTHR 2, 3, 45, 51, 55, 57; COMM 25; ECON 1A, 1B; GLOB 1, 2, 3, 4, 6; HIST 4A, 4B, 17A, 17B, 20, 31, 33; HUMAN 16A; POLIT 1, 2, 4, 6, 10; PSYCH 1, 2A, 7, 10, 12, 15, 20, 25, 48; SOC 1, 2, 21, 24, 38, 40, 43, 45, 46, 47; SOCSC 1, 2, 3, 4, 6 | | |
| Course(s) from other college(s): | AP | |

| Area 5 • Physical and Biological Sciences • 7-9 units, at least one physical science and one biological science, one must include a lab |
|---|---|---|
| Group A: Physical Sciences: ASTRO 1, 2; CHEM 1A, 1B, 2A, 2B, 12A, 12B, 30A, 30B; ENGR 3; GLOB 1; PHYS 2A, 2B, 4A, 4B, 4C, 10 | | |
| Course(s) from other college(s): | AP | |
| Group B: Biological Sciences: ANTH 1L, 1T; BIOSCI 1A, 1B, 4, 8, 10'; 11, 15, 16, 25, 41, 42, 43, 47, 48 | | |
| Course(s) from other college(s): | AP | |

| Area 6 • Language Other Than English • UC Requirement Only |
|---|---|
| To demonstrate proficiency, one of the following must be complete: | |
| • Two years of high school study in the same language with "C" or better | |
| • FREN 1; JPN 1; ITAL 1; LATIN 1; SPAN 1; VIET 1 or higher at Mission College | |
| • Equivalent language courses from other college | |
| • A score of 3, 4, or 5 on Advanced Placement Exam | |
| • 550 on CEEB Foreign Language Achievement Test | |
| • Two years of formal schooling at the sixth grade level or higher in an institution where the language of instruction is not English ("C" grades or better) | |

| U.S. History, Constitution and American Ideals • 6 units, choose Option 1 or 2 • CSU Graduation Requirement Only |
|---|---|---|
| Option 1: HIST 17A & POLIT 1 • Option 2: HIST 17B & POLIT 1 | | |
| Course(s) from other college(s): | | |

**Note:** Although not required for IGETC certification, it is recommended that CSU students complete this requirement prior to transfer. At the discretion of the CSU Campus granting the degree, these courses may also be counted toward certification in general education (CSU GE Breadth or IGETC).

Courses may be taken to satisfy only one Area Requirement

*Transfer credit may be limited. Visit [www.asst.edu](http://www.asst.edu) or the Counseling Office for more information.*
**UC Transfer Planning Guide**

**University of California Transfer Admissions Eligibility Course List**

**Minimum General Education Requirements**

**2010–2011**

For New Students Starting Fall 2010, Spring 2011, Summer 2011

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Completion of this pattern satisfies UC transfer admissions requirements but it does not guarantee admission. This pattern is strongly recommended for high unit math, science and engineering majors. Meet with a counselor to create an EDUCATIONAL PLAN that will assist you in identifying appropriate major and GE requirements. To complete this pattern, students must:

A. Complete 60 semester units of UC transferable college credit with a GPA of at least 2.4 (no more than 14 units may be taken CR/NC), and:

B. Complete the following course pattern requirement, earning a grade of C or better in each course:

1. Two transferable college courses (3 units each) in English Composition (Area UC-E), and:
2. One transferable college course (3 semester units) in Mathematical Concepts and Quantitative Reasoning (Area UC-M)
3. Four transferable college course (3 semester units each) chosen from at least two of the following subject areas: the Arts and Humanities (Area UC-H), the Social and Behavioral Sciences (Area UC-B), and the Physical and Biological Sciences (Area UC-S).

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**AREA UC-E • ENGLISH COMMUNICATION**

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<td>English Composition II</td>
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<td>Clear Thinking In Writing</td>
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<td>PHIL 003</td>
<td>Introduction to Problems in Ethics</td>
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<td>Logic and Critical Thinking</td>
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**AREA UC-M • MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING**

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<td>Pre-Calculus Algebra (3)</td>
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<td>Pre-Calculus Algebra and Trigonometry (5)</td>
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<td>MATH 004A</td>
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<td>MATH 004C</td>
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<td>MATH 008</td>
<td>Finite Mathematics (3)</td>
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<td>Elementary Statistics (4)</td>
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**AREA UC-H • ARTS AND HUMANITIES**

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<td>ART 001C</td>
<td>Survey of Non-Western Art</td>
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<td>ART 001D</td>
<td>Art of the 20th Century</td>
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<td>ART 004</td>
<td>Art Appreciation</td>
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<td>Survey of Asian Art</td>
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<td>ART 010</td>
<td>Art of the United States</td>
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<td>ART 011</td>
<td>The History of Modern Design (Also GDES 11)</td>
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<td>Intercultural Communication</td>
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<td>English Composition II</td>
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<td>ENGL 006</td>
<td>World Literature</td>
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<td>ENGL 015</td>
<td>Introduction to Film Analysis (Also HUMAN 15)</td>
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<td>ENGL 018</td>
<td>Asian American Literature</td>
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<td>ENGL 043</td>
<td>Classical Mythology</td>
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<td>The Bible as Literature</td>
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<td>Popular Fiction in America</td>
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<td>ENGL 049</td>
<td>Modern Fiction</td>
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<td>Second Semester French – Elementary (5)</td>
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<td>Third/Fourth Semester French – Intermediate (5.5)</td>
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<td>Fifth/Sixth Semester French – Advanced (5.5)</td>
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<td>The History of Modern Design (Also ART 11)</td>
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<td>GDES 013</td>
<td>Creativity and Visual Communication (Also HUMAN 13)</td>
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<td>HIST 004A.B</td>
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<td>HUMAN 016A</td>
<td>Hispanic Roots and Culture</td>
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<td>HUMAN 018</td>
<td>African American Culture and Humanities</td>
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<td>HUMAN 022</td>
<td>Introduction to Islam</td>
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<td>ITAL 002</td>
<td>Second Semester Italian (5)</td>
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<td>MUSIC 005A</td>
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<td>MUSIC 016</td>
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<td>POLIT 007</td>
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<td>SPAN 005</td>
<td>Fifth/Sixth Semester Spanish – Advanced (5.5)</td>
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<td>VIET 002</td>
<td>Second Semester Vietnamese – Elementary (5)</td>
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<td>VIET 049A.B</td>
<td>Vietnamese Language &amp; Culture for Fluent Speakers</td>
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**AREA UC-B • SOCIAL AND BEHAVIORAL SCIENCES**

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<td>ANTHR 051</td>
<td>Culture and Food</td>
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<td>ANTHR 055</td>
<td>Magic, Witchcraft, And Religion</td>
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<td>ANTHR 057</td>
<td>Native Peoples of North America</td>
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<td>COMM 025</td>
<td>Mass Communication and Society</td>
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<td>ECON 001A</td>
<td>Principles of Macroeconomics</td>
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<td>ECON 001B</td>
<td>Principles of Microeconomics</td>
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<td>GEOG 002</td>
<td>Introduction to Cultural Geography</td>
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<td>GLOBL 001</td>
<td>Global Perspectives (Also SOSCI 1)</td>
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<td>GLOBL 002</td>
<td>Global Issues (Also SOSCI 2)</td>
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<td>GLOBL 003</td>
<td>Introduction to Peace Studies (Also SOSCI 3)</td>
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<td>GLOBL 004</td>
<td>The Developing World (Also SOSCI 4)</td>
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<td>GLOBL 006</td>
<td>The Global Economy (Also SOSCI 6)</td>
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<td>HIST 004A.B</td>
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<td>HIST 017A.B</td>
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<td>HIST 020</td>
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<td>History of East Asia</td>
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<td>HIST 033</td>
<td>Women's Issues Past and Present</td>
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<td>HUMAN 007</td>
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<td>PHIL 005</td>
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<td>POLIT 001</td>
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*POLIT 010 Introduction to Law and the Legal System*

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**MISSION COLLEGE**

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For New Students Starting Fall 2010, Spring 2011, Summer 2011

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**AREA UC-B • SOCIAL AND BEHAVIORAL SCIENCES CONTINUED**

- PSYCH 001 General Psychology
- PSYCH 002A Experimental Psychophysics (4)
- PSYCH 007 Physiological Psychology
- PSYCH 010 Social Psychology
- PSYCH 012 Human Growth and Development
- PSYCH 015 Introduction to Research Methods
- PSYCH 020 Theories of Personality
- PSYCH 025 Introduction to Abnormal Psychology
- PSYCH 048 Introduction to Child and Adolescent Psychology
- SOC 001 Introduction to Sociology
- SOC 002 Social Problems
- SOC 021 Minorities in the U.S.

**AREA UC-S • PHYSICAL AND BIOLOGICAL SCIENCES**

- ANTHR 1 Physical Anthropology
- ASTRO 1 Astronomy
- CHM 003 Astronomy with Lab (4)
- BIOSCI 001A General Biology – Cells (5)
- BIOSCI 001B General Biology – Organism (5)
- BIOSCI 004 Microbiology (5)
- BIOL 005 Exploring Biology
- BIOL 010 Introduction to Biology (4)
- BIOL 011 Human Biology (4)
- BIOL 013 Human Heredity and Disease
- BIOL 016 Marine Biology
- BIOSCI 025 Environmental Biology
- BIOSCI 041 Principles of Animal Biology (5)
- BIOSCI 042 Principles of Plant Biology (5)
- BIOSCI 043 Principles of Cell and Molecular Biology (5)

**UC TRANSFER ADMISSION ELIGIBILITY ADVISING CHART**

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<td>SPAN 2, 3, 4, 5, 6, 49A, 49B; VIET 2, 49A, 49B; WHIP 40;</td>
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<td>Course(s) from other college(s)</td>
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<tr>
<th>AREA UC-B • SOCIAL &amp; BEHAVIORAL SCIENCES</th>
<th>MET</th>
<th>IP</th>
<th>NEED</th>
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<tr>
<td>ANTHR 1A, 1B; ASTRO 1; BIOSCI 001A, 001B, 18, 4, 8A, 10A, 11, 15, 16, 25, 41, 42, 43, 47, 48;</td>
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<td>CHEM 1A, 1B, 2A, 2B, 12A, 12B, 30A, 30B, 30C, 30D; ENGR 3; PHYS 2A, 2B, 4A, 4B, 4C, 10A, 10B;</td>
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<tr>
<td>Course(s) from other college(s)</td>
<td>AP</td>
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</table>

*GPA requirements vary by campus and major. Consult your specific major requirements at [www.admit.org](http://www.admit.org) for updated information.

*Please consult the complete list of UC Transferable Courses at [www.admit.org](http://www.admit.org) for possible transfer credit limitations. Courses listed in more than one area can only be used in a single area.
Directory

A
Academic Senate
Room S1-101, Main Building
Phone: 408.855.5413
Academic Skills Department
Room S2-201, Main Building
Phone: 408.855.5085
Hours: See posting on door and online.
ACCESS Program
Room C1-117, Main Building
Phone: 408.855.5192

Administrative Offices
Administrative Services
Room E1-604, Main Building
Phone: 408.855.5230
Community Education
Room S1-202, Main Building
Phone: 408.855.5105
Evening Administrator
E1-604, Main Building
Cell: 408.590.2657
Instructional Technology and Distance Learning
Room W2-401A, Main Building
Phone: 408.855.5360
Library Services
Room 226, Library
Phone: 408.855.5150
Marketing, Public Relations, and Graphic Design Services
Room E1-201, Main Building
Phone: 408.855.5125
Office of Instruction
Room S1-301, Main Building
Phone: 408.855.5125
Office of Student Services
Room 222, Campus Center
Phone: 408.855.5197
President's Office
Room SE3-105, Main Building
Phone: 408.855.5123
Workforce and Continuing Education
Room S1-202, Main Building
Phone: 408.855.5218

Admissions and Records
Room E1-501, Main Building
Phone: 408.855.5000
Hours: See posting on office door and online.
Anatomy and Physiology Lab
Room SCI-220, Science Building
Art Gallery
Room W1-601, Main Building
Assessment/Testing Center
Room E1-101, Main Building
Phone: 408.855.5099
Hours: See posting on office door and online.
Associate (Part Time) Faculty Center
Room SE2-101, Main Building
Associated Student Body (ASB)
Room 202, Campus Center
Phone: 408.855.5406
Hours: See posting on office door and online.
Associated Student Body Clubs
Room 202, Campus Center
Phone: 408.855.5406
Astronomy Lab
Room SCI-160, Science Building

Audio and Video Equipment (Faculty/Staff)
Room J52, Telecommunications Building
Phone: 408.855.5153 or 408.855.5132

B
Biology Lab
Room SCI-230, Science Building
Bookstore
Campus Center
Phone: 408.855.5080
web: http://mc.bncollege.com
Hours: See posting on office door and online.
Cafeteria
Campus Center
Phone: 408.855.5117
Hours: See posting on cafeteria door.

CalWORKS and EDD Students
Room C1-114, Main Building
Phone: 408.855.5228
Hours: See posting on office door and online.
Cooperative Agencies Resources for Education (CARE) / EOPS
Room E1-403, Main Building
Phone: 408.855.5060
Hours: See posting on office door and online.
Career/Transfer Center
Room E1-201, Main Building
Phone: 408.855.5115
Hours: See posting on office door and online.
Cashier's Office
Room E1-501, Main Building
Phone: 408.855.5029
Hours: See posting on office door and online.
Chemistry Labs
Rooms SCI-260, 280 and 270, Science Building
Child Development Center
Between Campus Center and Parking Lot B
Phone: 408.855.5173
Community Education Office
Room S1-202, Main Building
Phone: 408.855.5105
Hours: See posting on office door and online.
Computer Applications Lab
Room E2-302/303, Main Building
Computer Network Technology (CNET)
Phone: 408.855.5041

Corporate Education and Training Office
Room S1-201, Main Building
Phone: 408.855.5200
Copy Machines for Students
Outside Career/Transfer Office, Room E1-201, Main Building and inside Library.
Counseling Center
Room E1-301, Main Building
Phone: 408.855.5030
Hours: See posting on office door and online.
Dance Studio
Rooms W1-501/502, Main Building

Department Listing
Accounting (ACCTG)
Betty Christopher (Dept. Chair)
Phone: 408.855.5343
Allied Health (AH)
Marsha Oliver (Dept. Chair)
Phone: 408.855.5427

Anthropology (ANTHR)
Jeff Cormier (Dept. Chair)
Phone: 408.855.5483
Art (ART)
Lynnette Todaro (Dept. Chair)
Phone: 408.855.5244
Astronomy (ASTRO)
Clint Poe (Dept. Chair)
Phone: 408.855.5262
Biological Sciences (BIOSC)
Kelly Neary (Dept. Chair)
Phone: 408.855.5588
Business (BUS)
Melanie Meyer (Dept. Chair)
Phone: 408.855.5019
Chemistry (CHEM)
Kelly Neary (Dept. Chair)
Phone: 408.855.5588
Child Development (CHD)
Camilla Weiberg (Dept. Chair)
Phone: 408.855.5256
Communication Studies (COMM)
Rob Lewis (Dept. Chair)
Phone: 408.855.5327
Computer Applications (CA)
Judie Del Frate (Dept. Chair)
Phone: 408.855.5341

Computer Information Systems (CIS)
Wael Abdeljabbar (Dept. Chair)
Phone: 408.855.5250
Computer Information Technology (CIT)
Wael Abdeljabbar (Dept. Chair)
Phone: 408.855.5250
Computer Networking Electronics Technology (CNET)
Wael Abdeljabbar (Dept. Chair)
Phone: 408.855.5250
Computer Network Technology (CNT)
Wael Abdeljabbar (Dept. Chair)
Phone: 408.855.5250
Counseling (COUNS)
Char Perias (Dept. Chair)
Phone: 408.855.5041
Design Drafting Technology (DRAFT)
Clint Poe (Dept. Chair)
Phone: 408.855.5262
Economics (ECON)
Tat Fong (Dept. Chair)
Phone: 408.855.5048
Engineering (ENGR)
Clint Poe (Dept. Chair)
Phone: 408.855.5262
English (ENGL)
Margret Juncker (Dept. Chair)
Phone: 408.855.5229
English as a Second Language (ESL)
Kathy Henderson (Dept. Chair)
Phone: 408.855.5113
Fire Protection Technology (FPT)
Rod Pavao (Dept. Chair)
Phone: 408.855.5391
Food and Restaurant Management (FDRST)
Haze Dennis (Dept. Chair)
Phone: 408.855.5252
Foreign Language
Monica Rivas (Dept. Chair)
Phone: 408.855.5282
Geography (GEOG)
Wen-Xian Xu (Dept. Chair)
Phone: 408.855.5273

MISSION COLLEGE
Continued on next page.
Math Learning Center
Room S2-401, Main Building
Phone: 408.855.5320

Math Engineering Science Achievement (MESA)
Phone: 408.855.5041
Hours: See posting on office door.

Computer Lab
Room SCI-132, Science Building

Study Center
Room C1-118, Main Building

Tutorial Center
Room C1-120, Main Building

Microbiology Lab
Room SCI-216, Science Building

Middle College
Room S3-601, Main Building
Phone: 408.855.5532

Music Lab
Rooms W1-101, W1-201, W1-205, Main Building

Nursing Lab (Allied Health)
Room W2-502, Main Building

Outreach & Recruitment
Lobby Office, Main Building
Phone: 408.855.5365

Owl Cove Cafe
Hospitality Management Building
For reservations call 408.855.5246
Fax: 408.855.5452
Hours: See posting on office door and online.

Parking and Traffic (Police)
Police Business Office, Campus Center
Phone: 408.855.5435

Part Time (Associate) Faculty Center
Room SE2-101, Main Building

Physics Labs
Rooms SCI-160, SCI-180, and SCI-170
Science Building

Police - Emergency Response
To report an emergency or possible criminal activity on or near the campus: Any pay phone or cell phone, dial 9-1-1; Any campus phone, dial 9-1-1. To request assistance for a non-emergency activity requiring a police officer response on or near the campus: Any pay phone or cell phone, call 408.299.2311; Any campus phone, call 9.299.2311.

Police - Business Office
Police Office, Campus Center
Phone: 408.855.5435 (non-emergency)
Hours: See posting on office door.

Press Room/Printing Lab
Rooms S1-503 and S1-701, Main Building

Public Relations
Phone: 408.855.5125

Rape Crisis Center of Santa Clara County
Phone: 408.287.3000

Regional Health Occupations Resource Center (RHORC) -See HEALTH WORKFORCE INITIATIVE

Restrooms
Main Building:
First and Second floors, all corners
Third floor, southeast corner only

Science Building
The Science Building is located between the Main Building and Parking Lot D.

Sorenson Hall (Lecture Hall)
Room SE2-104, Main Building

Staff Development Activities
Phone: 408.855.5164

Student Health Services
Room W1-303, Main Building
Phone: 408.855.5140
Hours: See posting on office door and online

Tech Prep
Room S3-203C, Main Building
Phone: 408.855.5209

Technology Center
Room 240, Campus Center
Phone: 408.855.5359
Hours: See posting on office door and online.

Television Classes
Telecommunications Building
Phone: 408.855.5132

Television Studio (MCTV)
Telecommunications Building

Testing Center
(See Assessment/Testing Center)

Transfer Center
(See Career/Transfer Center)

Tutoring Center
Room TC-2, Campus Center
Phone: 408.855.5371
Hours: See posting on office door and online.

Veterans Services
(See Admissions & Records)

Weight Training Lab
Room W1-301, Main Building

Welcome Center
Room SE1-101, Main Building Entrance Lobby
Phone: 408.855.5083
email: mc_welcomecenter@wvm.edu

Work Experience
Phone: 408.855.5363
Hours: See posting on office door.

World Wide Web Address
www.missioncollege.org
### Health Occupations Program Clinical Sites

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>7th Avenue Center</td>
<td>1171 7th Avenue, Santa Cruz, CA 95062</td>
</tr>
<tr>
<td>A Woman’s Center</td>
<td>476 E, Campbell Avenue, Campbell, CA 95008</td>
</tr>
<tr>
<td>AchieveKids</td>
<td>1212 McGinness Ave., San Jose, CA 95127</td>
</tr>
<tr>
<td>Alzheimer’s Day</td>
<td>2380 Engborg Lane, San Jose, CA 95128</td>
</tr>
<tr>
<td>Cedar Crest Skilled Nursing &amp; Rehab</td>
<td>797 East Fremont Avenue, Sunnyvale, CA 94087</td>
</tr>
<tr>
<td>Children’s Recovery Center of Northern CA</td>
<td>3777 South Bascom Ave., Campbell, CA 95008</td>
</tr>
<tr>
<td>Crestwood Manor (CM)</td>
<td>1425 Fruitdale Avenue, San Jose, CA 95128</td>
</tr>
<tr>
<td>El Camino Hospital</td>
<td>2500 Grant Road, Mountain View, CA 94940</td>
</tr>
<tr>
<td>Good Samaritan Hospital (GS)</td>
<td>2425 Samaritan Drive, San Jose, CA 95124</td>
</tr>
<tr>
<td>Hope Rehabilitation Center (CD)</td>
<td>2300 Clove Drive, San Jose, CA 95128</td>
</tr>
<tr>
<td>Hospice of the Valley</td>
<td>1150 South Bascom Avenue, Suite 7A San Jose, CA 95128-3509</td>
</tr>
<tr>
<td>Inn Vision</td>
<td>546 West Julian Street, San Jose, CA 95110</td>
</tr>
<tr>
<td>John George Pavilion</td>
<td>2060 Fairmont Drive, San Leandro, CA 94578</td>
</tr>
<tr>
<td>Kaiser Medical Center (KSC)</td>
<td>900 Kiely Boulevard, Santa Clara, CA 95051</td>
</tr>
<tr>
<td>Kaiser Redwood City (KRC)</td>
<td>1150 Veterans Boulevard, Redwood City, CA 94063</td>
</tr>
<tr>
<td>Kaiser Santa Teresa Community Hospital</td>
<td>250 Hospital Parkway, San Jose, CA 95119</td>
</tr>
<tr>
<td>Lincoln Glen Manor &amp; Nursing Facility</td>
<td>2671 Plummer Ave., San Jose, CA 95125</td>
</tr>
<tr>
<td>Manor Care Nursing Center</td>
<td>1150 Tilton Drive, Sunnyvale, CA 94087</td>
</tr>
<tr>
<td>Mission Skilled Nursing &amp; Subacute Center</td>
<td>410 North Winchester Boulevard, Santa Clara, CA 95050</td>
</tr>
<tr>
<td>Momentum for Mental Health</td>
<td>2001 The Alameda, San Jose, CA 95126</td>
</tr>
<tr>
<td>O’Connor Hospital</td>
<td>2105 Forest Avenue, San Jose, CA 95128</td>
</tr>
<tr>
<td>Odyssey Home Health Care</td>
<td>1500 Hamilton Avenue, Suite 212, Campbell, CA 95008-0809</td>
</tr>
<tr>
<td>Our Lady of Fatima</td>
<td>20400 Saratoga-Los Gatos Road, Saratoga, CA 95070</td>
</tr>
<tr>
<td>Palo Alto Medical Foundation</td>
<td>Palo Alto Center, 795 El Camino Real, Palo Alto, CA 94301</td>
</tr>
<tr>
<td>Pathways</td>
<td>585 North Mary Avenue, Sunnyvale, CA 94085</td>
</tr>
<tr>
<td>Psynergy Programs, Inc.</td>
<td>18225 Hale Avenue, Morgan Hill, CA 95037</td>
</tr>
<tr>
<td>St. Elizabeth Day Home</td>
<td>1544 McKinley Avenue, San Jose, CA 95126</td>
</tr>
<tr>
<td>Salinas Valley Psychiatric Program</td>
<td>CA Dept. of Mental Health, 31625 Highway 101, Soledad, CA 93960</td>
</tr>
<tr>
<td>San Jose Adult Day Services</td>
<td>80 Great Oaks Blvd., San Jose, CA 95119</td>
</tr>
<tr>
<td>Sub Acute Saratoga</td>
<td>13425 Sousa Lane, Saratoga, CA 95070</td>
</tr>
<tr>
<td>The Creeks Alzheimer’s &amp; Dementia Care</td>
<td>Cedar Creek, 15245 National Ave., Los Gatos, CA 95032</td>
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<tr>
<td>The Creeks Alzheimer’s &amp; Dementia Care</td>
<td>Valley Medical Center, 751 South Bascom Avenue, San Jose, CA 95128</td>
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<tr>
<td>The Creeks Alzheimer’s &amp; Dementia Care</td>
<td>VA Palo Alto Health Care System, 3801 Miranda Avenue, Palo Alto, CA 94304</td>
</tr>
<tr>
<td>The Creeks Alzheimer’s &amp; Dementia Care</td>
<td>VA Palo Alto Health Care System, Menlo Park Division, 795 Willow Road, Menlo Park, CA 94025</td>
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### Fire Protection Tech. Sites

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Address</th>
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<tbody>
<tr>
<td>Milpitas Fire Department</td>
<td>777 Main Street, Milpitas, CA 95035</td>
</tr>
<tr>
<td>Santa Clara County Fire Department</td>
<td>465 West Sunnyoaks Drive, Campbell, CA 95008</td>
</tr>
<tr>
<td>Santa Clara Fire Department</td>
<td>1900 Walsh Avenue, Santa Clara, CA 95050</td>
</tr>
<tr>
<td>Sunnyvale Department of Public Safety</td>
<td>795 East Arques Avenue, Sunnyvale, CA 95086</td>
</tr>
<tr>
<td>South Santa Clara County Fire District</td>
<td>15670 Monterey Highway, Morgan Hill, CA 95037</td>
</tr>
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### Other Off-Campus Sites

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Address</th>
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<tbody>
<tr>
<td>Elmwood Correctional Facility</td>
<td>701 South Abel Street, Milpitas, CA 95035</td>
</tr>
<tr>
<td>Moonlight Bowl</td>
<td>2780 El Camino Real, Santa Clara, CA 95050</td>
</tr>
<tr>
<td>San Jose State University</td>
<td>One Washington Square, San Jose, CA 95112</td>
</tr>
<tr>
<td>Santa Clara Adult Education</td>
<td>1840 Benton St., Santa Clara, CA 95050</td>
</tr>
<tr>
<td>Santa Clara University</td>
<td>500 El Camino Real, Santa Clara, CA 95053-1500</td>
</tr>
<tr>
<td>Triton Museum</td>
<td>1505 Warburton Ave., Santa Clara, CA 95050</td>
</tr>
</tbody>
</table>
Department Faculty Mailboxes in the Main Building 2nd Floor

**N = North**

N2-402
- Applied Science
  - Hospitality Management
  - Food & Restaurant Management
  - Institutional Foods
  - Retail Floristry
- Business & Technology
  - Accounting
  - Business
    - Management
    - Marketing
    - Real Estate
  - Computer Applications
  - Computer Science & Information Technology
    - CIS
    - CIT
- Discontinuance Fall 2011: Tech Studies and CNET
- Graphic Art & Design
- Work Experience
- Liberal Studies
  - Anthropology
  - Child Development
  - Economics
  - Global Studies
  - History
  - Geography
  - Philosophy
  - Psychology
  - Political Science
  - Social Science
  - Sociology

**E = East**

E2-402
- Language Arts
  - ESL
- Liberal Studies
  - Art
  - Foreign Language
  - Humanities
  - Music

**S = South**

S2-402
- Language Arts
  - Communication Studies
  - English
  - Reading
- Math & Science
  - Astronomy
  - Bioscience
  - Chemistry
  - Drafting
  - Engineering
  - Mathematics
  - Nutritional Science
  - Physics

**W = West**

W2-402
- Applied Science
- Health Occupations
- Psychiatric Technology
- Vocational Nursing
- Health Education
- Allied Health
- LVN to RN
- Fire Technology
- Wellness & Human Performance
Work has begun on renovations to the Hospitality Management Building. Some rooms and entrances are inaccessible during construction. Please note the grey areas in the map to the right indicate closed areas.
Mission College is served by County Bus Lines 57 and 60.