# Associated Student Government of Mission College
## *Student Senate Approved Meeting Minutes*

Wednesday, September 25, 2013
Campus Center Room 215
2:30 PM

---

1. **Call to Order: The meeting was called to order at 2:38pm by President Luan Tran.**
2. **Roll Call**

| **Name, *Position*** | **P** | **A** | **Name, *Position*** | **P** | **A** |
|---|---|---|---|---|---|
| Luan Tran, *President* | x | | Adrianna Allen, *Senator* | x | |
| Mercedes Herr, *Vice President* | x | | Vu Le, *Senator* | x | |
| Nelson Pham, *Student Trustee* | x | | David Medina, *Senator* | x | |
| Dale Petersen, *Dir. of Finance* | x | | | | |
| Natalie Nguyen, *Dir. of Activities* | x | | | | |
| Thomas Davis, *Dir. of Recruitment* | x | | | | |
| Verenice Rojas, *Dir. of Marketing* | x | | | | |

3. **Approvals**

3.1 Agenda – Review of the September 25, 2013 agenda
Move item 7.3 after item 6.1
Strike $1,000 from item 7.11 to $1,995
Postpone item 6.1 to next meeting on October 2, 2013
Add emergency item 7.13 to the agenda
Move item 7.13 before 7.1
Assigned the following times for each item:
3 minutes – 7.1 and 7.13, 5 minutes – 7.3, 7.6, 7.7, 7.8, and 7.12, 7 minutes – 7.4, 7.5, 7.9, and 7.10, 10 minutes – 6.1, 7.2, and 7.11.

3.2 Minutes – Approval of September 18, 2013 minutes
Motion to approve September 18, 2013 minutes (Herr/Pham) passed 9-0-0.

4. **Oral Communication from the Public**
   - There will be a big orientation on October 4th in the STEM Learning Center, TBA.

5. **Presentations –** There were no presentations

6. **Old Business**

6.1 **<u>ICC Budget Allocation</u>** **(A)**

Requesting approval of ICC Budget allocation. Budget allocation shall be provided by Vice President Mercedes Herr during the meeting.

*Submitted by Mercedes Herr*

Item 6.1, ICC budget allocation, postponed to the next meeting on October 2, 2013.

7. **New Business**

7.1 **<u>CCCSAA Conference Attendees</u>** **(I)**

Luan Tran, Nelson Pham, Verenice Rojas, Natalie Nguyen, Thomas Davis, David Medina, Adrianna Allen, Dale Petersen, Mercedes Herr and Tiffany Luc will be attending the CCCSAA Conference on October 18-20, 2013.

*Submitted by Luan Tran*

Motion to discuss CCCSAA Conference attendees (Nguyen/Pham).

7.2 **Proposed Increase In Semester Parking Permit Fees** **(I)**

James M. Kerby and Police Chief would like to present the proposed increase in semester parking permit fees that will be scheduled to go to the board on October 15, 2013.

*Submitted by Rachael Goldberg*

Motion to discuss proposed increase in semester parking permit fee (Petersen/Pham)
Motion to postpone item 7.2, proposed increase in semester parking permit fee (Petersen/Pham) passed 9-0-0.

7.3 **Change Of Status For Scholarship For Spring 2014** **(A)**

Requesting approval to change status of scholarship from continuing student to transfer student without change of dollar amount.

*Submitted by Earl Hargrove*

Motion to approve change of status of scholarship from continuing student to transfer student for Earl Hargrove (Allen/Nguyen) passed 8-0-1.
Motion to strike "without change of dollar amount" (Petersen/Allen) passed 8-0-1.

7.4 **CCCSAA Leadership Conference Transportation** **(A)**

Requesting approval of fund up to $1,152 for transportation cost to and from the CCCSAA Leadership Conference on October 18-20th.

*Submitted by Rachael Goldberg*

Motion to approve funds up to $1,152 for transportation cost to and from the CCCSAA Leadership Conference (Davis/Medina) passed 9-0-0.

7.5 **CCCSAA Leadership Conference T-Shirt Exchange** **(A)**

Request to purchase Mission College T-Shirts for the CCCSAA Leadership Conference T-shirt Exchange. Not to exceed $150 for ten t-shirts.

*Submitted by Rachael Goldberg*

Motion to approve funds up to $150 to purchase Mission College T-Shirts for CCCSAA Leadership Conference T-shirt Exchange (Herr/Allen) passed 9-0-0.

7.6 **Appointment for Deputy of Marketing** **(A)**

Requesting approval of the appointment of Luis Estrada as Deputy of Marketing

*Submitted by Luis Estrada*.

Motion to approve appointment of Luis Estrada as Deputy of Marketing (Rojas/Pham) passed 9-0-0.

7.7 **Review ASG Office Rules For Clarification** **(I)**

Once a year items or topics should be reviewed to determine if changes need to be made or items or topics need to be removed.

*Submitted by Dale Petersen*

Motion to discuss (Petersen/Pham)
Motion to extend debate by 5 minutes (Allen/Medina) passed 7-2-0.

7.8 **Purchase of Gaff Tape For Events** **(A)**

Request to purchase white gaff tape for all ASG and club events to hang posters, flyers, etc. Not to exceed $550.

*Submitted by Rachael Goldberg*

Motion to approve purchase of white gaff tape for all ASG and club events (Petersen/Davis) passed 8-0-1.
Motion to extend debate by 1 minute (Davis/) failed to have a second.

7.9 **Student Senate GA Fall 2013** **(I)**

Request to attend Student Senate GA Fall 2013 at the Hyatt Regency Monterey Bay. November 1-3, 2013. Budget not to exceed $4,000.

*Submitted by Rachael Goldberg*

Motion to discuss Student Senate GA Fall 2013 at Hyatt Regency Monterey Bay (Allen/Nguyen).

7.10 **Transportation for Fall 2013 GA** **(A)**

Request to approve up to $1,024 for transportation cost to and from the General Assembly conference on November 1-3, 2013. Fund will be taken from Student Rep Fee account.

*Submitted by Rachael Goldberg*

Motion to approve funds up to $1,024 for transportation cost to and from the General Assembly conference from Student Rep Fee account (Herr/Pham) passed 9-0-0.

7.11 **ASG Desktop Computers** **(A)**

Request to approve up to $1,995 to purchase a total of 7 computers and one printer, instead of approved laptops, additional information given at the meeting.

*Submitted by Liz Pelayo*

Motion to approve funds up to $1,995 to purchase new ASG desktop computers (Allen/Rojas) passed 9-0-0.

Motion to amend main motion to add "instead of approved laptops" (Pham/Medina) passed 9-0-0.

7.12 **Taco Tuesday** **(A)**

Requesting approval of Taco Tuesday on October 8, time TBA. Requesting funds up to $700 from the appropriate account.

*Submitted by Natalie Nguyen*

Motion to approve Taco Tuesday and funds up to $700 from the appropriate account (Rojas/Le) passed 5-0-4.

7.13 **Approval of Mercedes Herr to CCCSAA Conference** **(A)**

Request to approve Mercedes Herr to attend CCCSAA Conference.

*Submitted by Luan Tran*

Motion to approve Mercedes Herr to attend CCCSAA Conference (Pham/Rojas) passed 8-0-1.

**8. Reports**

8.1 President – Luan thanked everyone who came to the Conference Committee meeting. GAP meeting are on Wednesdays from 12:30-2pm in room 219/220. There are two more seats for student representative.

8.2 Vice President – Mercedes reported there will be a Health Fair held in November. ICC is also looking for executive members.

8.3 Student Trustee – Nelson congratulated Luis on his new appointment. There will be a Focus Topic meeting at West Valley with the Board of Trustee on October 1 at 5:30pm.

8.4 Director of Finance – Dale reported his finance report is on last week's minutes.

8.5 Director of Recruitment – Thomas reported he will email his contact list and send out the minutes.

8.6 Director of Activities – Natalie reported there will be an Activities Committee meeting on Thursday at 11:00am in room 215. She reminded everyone that they last day for pass/no pass is on Friday.

8.7 Director of Marketing- Verenice congratulated Luis on his new appointment. There will be a Marketing Committee meeting on Monday, September 30 at 2:30pm in room 202. Transfer Day will be held on October 2 from 11am-2pm.

8.8 Senator- Adrianna reported the potluck will be held and Friday at 12:30pm.
Vu – no report
David – no report

8.9 Advisor- Rachael reported there will be training in January on a Saturday. Students can be certified to do taxes and help other students do their taxes.

8.10 Committees Report

**ASG Committee Reports:**

Activities Committee – Meeting on Thursday at 11am in room 215.

ASG ICC (Inter Club Council) – Herr
Recruitment Committee – Davis
Finance Committee – Petersen
Marketing Committee – Meeting on September 30 at 2:30pm in room 202.

**College Wide Committee Reports:**

Academic Directions –
Academic Senate – Medina
College Budget Advisory Committee – Petersen
Commencement Committee –
District Portal Implementation Committee –

Facilities/Safety Committee – Meeting will be held in the President's Conference room tomorrow from 12:30-2:30pm.

Governance & Planning Council (GAP) – GAP is still looking for two more representatives. Meetings are on the first and third Wednesdays of every month from 12:30-2pm in room 219/220.

Grants Committee –
Institutional Effectiveness Committee – Petersen
Marketing Committee –
Student Services Council – Rojas
Establishments /Appointments/Dismissal –

9. **Announcement-** There were no announcements.

10. **Adjournment: The meeting was adjourned at 4:12pm.**