HOW CAN StepPREP HELP ME?
StepPREP provides a completely interactive online learning platform of skills, building, practice exams and tutorial course series, as well as e-books, designed to help students excel on academic or licensing tests.

Get help with:

- Improving proficiency levels in reading, writing, and math.
- Improving computer skills.
- Preparing for professional certification, licensing, and aptitude tests in a range of occupations: health care, civil service/government, law enforcement, firefighting, EMS, military, real estate, and more.
- Improving workplace skills such as resume writing and interviewing.
- Preparing for the college placement exams.

WHERE DO I FIND StepPREP?
StepPREP can be accessed by clicking on Research Databases from the left index of any page on the Library's website (http://www.missioncollege.edu/lib/). Look for it under the subject heading “Skills Building, Practice Exams, and Tutorials.” If you are off campus, you will be prompted for your last name and student I.D. number. It is very important to use a Mission College link to register and access StepPREP as it is the only way to access the Mission College subscription.

DO I NEED TO CREATE MY OWN ACCOUNT TO USE StepPREP?
Yes, you must set up your own account in StepPREP. Your personal account provides you with instant online scoring and a customized analysis of your strengths and weaknesses, and it also makes personalized recommendations. All of your answers are saved in your personal account, which ensures complete privacy.

HOW DO I CREATE MY OWN StepPREP ACCOUNT?
You create an account by clicking on the Register button on the Welcome page. This takes you to the New User Registration page. Complete the form as instructed. Note that your user name is your email address. There is a link on the Registration/Sign in page if you forget your password.

CAN I SAVE AN EXAM AND FINISH IT LATER?
Yes, if you decide to stop taking a test and want to return to it later, you can click the Finish Later button. This will stop the test timer (if it is a timed test) and allow you to come back and complete the test later.
WHAT IS “MY CENTER” AND HOW DO I FIND IT?

All of the tests, courses, and eBooks you select are automatically added to your My Center page. Once you login to StepPREP, you will see a link to My Center in the upper right corner of the page.

HOW DO I FIND WHAT I NEED?

StepPREP is organized by categories into different learning centers. The learning centers are listed across the middle of the page and also under the heading, All Centers, on the menu bar at the top of the page. Choose a Center, then choose a category to view a list of resources in the category. Each category includes tests, courses, and/or e-books. Below is a list of the most popular Centers and categories available.

**College Success Skills**
- Organizational Strategies and Classroom Success
- Academic Support
- Personal Success

**Core English Skills Review**
- Reading, Writing, Grammar, Vocabulary and Spelling

**Core Math and Science Skills Review**
- Developmental Math, Algebra, Geometry, Introductory Statistics and Probability, Pre-Calculus and Calculus
- Science

**Career and Workplace Preparation**
- Learn About a Career
- Prepare for Entrance Exams (includes Nursing school – TEAS)
- Prepare for Occupation Exams (includes Firefighter and Allied Health - Pharmacy Technician)
- Build Workplace Skills
- Prepare for WorkKeys Assessments and TOEIC.

**Basic Computer Skills**
- Computer Basics
- Internet Basics
- Microsoft Office Basics

**Placement Test Preparation**
- Prepare for ACCUPLACER Tests
- Prepare for ASSET Tests
- Prepare for COMPASS Tests
- Prepare for CLEP Tests
- Prepare for TOEFL IBT Tests

**Recursos para Hispanohablantes (Resources for Spanish Speakers)**
- Improve Writing, Speaking, and Grammar Skills
- Become a Better Reader
- Build Math Skills
- Prepare for the U.S. Citizenship Exam