How to Pay Mission College Library Fines Online Using the E-Commerce Option

The e-commerce option is available to Mission College students only. If you are a dual enrolled student (registered at both Mission College and West Valley) you will not be able to pay your fines online.

Mission College Library blocks student records relating to money owed about $40 for non-returned or damaged Library items. Student record blocks prevent students from registering for classes, and receiving grades or transcripts.

If you have a registration hold, please allow Mission College Library staff up to two business days from the payment date to remove the block before contacting the library.

1. From the Mission College Library homepage (http://missioncollege.org/lib/) select, Renew Your Books, from the left index (third under the list of options).
2. Enter **Your Last Name** and **Student ID Number** to log into your Library account.

3. Once you are logged into your account, you will see your current fine(s). Click on the **Pay Online** button to proceed.
4. This will take you to the *Online Payment* page. Select the fees you want to pay by checking the box to the left, then click *Continue* to proceed.

5. This will take you to a secure e-commerce webpage where you can enter in debit or credit card information to pay your fine.

Reminder: If you have a registration hold, please allow Mission College Library staff up to two business days from the payment date to remove the block before contacting the library.