Finding and Naming Evidence for the Accreditation Self-Evaluation

Evidence: Documentation that demonstrates the truth of an assertion

- If we say we are doing it in the text, we must produce documentation that shows we are doing it

Types of Evidence:

- Handbooks for policies and procedures
- Documentation of processes
- Group bylaws and constitutions
- Committee charges
- Official correspondence: memos, newsletters, reports, announcements
- Meeting minutes (Senates, Committees, Depts, Service Areas, Board of Trustees, etc.)
- Planning documents: official plans, org charts, diagrams
- Audits (financial or otherwise)
- College-wide email *(due to difficulty in citation, use other sources if available)*
- College webpages *(due to difficulty in citation, use other sources if available)*
- Other written sources

Locations of Commonly Cited Evidence:

- College Mission Statement and Values
  - [http://missioncollege.org/gen_info/values.html](http://missioncollege.org/gen_info/values.html)
- Committees & Groups on Inside Mission (many post minutes online)
  - [http://insidemission.wvm.edu/mc/committees.php](http://insidemission.wvm.edu/mc/committees.php)
- Office of Instruction References & Resources
  - [http://insidemission.wvm.edu/mc/instruction/references.php](http://insidemission.wvm.edu/mc/instruction/references.php)
- Office of the President Communications & Presentations
  - [http://missioncollege.org/gen_info/president/index.html](http://missioncollege.org/gen_info/president/index.html)
- Student Services Page
  - [http://missioncollege.org/student_services/students.html](http://missioncollege.org/student_services/students.html)
- Faculty Handbook
- College-wide Planning Documents
  - [http://missioncollege.org/research/planning.html](http://missioncollege.org/research/planning.html)
- College-wide Data & Reports
  - [http://missioncollege.org/research/data.html](http://missioncollege.org/research/data.html)
- District Services Page (each service has its own page with policies, manuals, and meeting minutes)
  - [http://wvm.edu/content.aspx?id=172&linkidentifier=id&itemid=172](http://wvm.edu/content.aspx?id=172&linkidentifier=id&itemid=172)
- Board of Trustees Minutes, District Policies, & District Procedures
  - [http://wvm.edu/group.aspx?id=36](http://wvm.edu/group.aspx?id=36)
- Documents from the Past Accreditation Cycle
  - [http://missioncollege.org/gen_info/accreditation/documents.html](http://missioncollege.org/gen_info/accreditation/documents.html)