New Students!

Earn priority registration!

The Student Success Act of 2012 requires community colleges to award priority registration to those students that have completed:

1. Assessment ➔ 2. Orientation ➔ 3. Educational Plan

STEP #1 ~ Submit an Application for Admission to Mission College
- Apply online at www.missioncollege.edu
  On-line applications have a 48 hour turn-around time after being received. If you do not receive a response after 3 days, please contact the Admissions Office at (408) 855-5000.

STEP #2 ~ Take the Assessment Test
(Assessment tests are in Math, English, Reading and ESL*)
- Go to the Assessment Center (Room E1-101) or http://www.missioncollege.org/student_services/assess/calendar.html for available test hours.
  *If you have taken classes in these subject areas, see Step #5.

STEP #3 ~ Apply for financial aid
- If interested, apply at www.fafsa.ed.gov.
  Go to the Financial Aid Office for help with the cost of education (Room E1-401)

STEP #4 ~ Register for Orientation (REQUIRED of all new, transfer, returning, & non-exempt* students)
- Register for Counseling 000A (Orientation to Mission College).
  See reverse side for a list of sections.
  *You are exempt from Assessment and Orientation if you have an AA/AS degree or higher. For more information on exemptions see a Counselor (Room E1-301)

STEP #5 ~ Clear Prerequisite Classes
(Prerequisites are classes or skills required prior to enrolling in a specific course.)
- Submit official transcripts to the Records Office (Room E1-501)
  OR
- Email transcripts to seas.center@wvm.edu
  OR
- Bring official or unofficial transcripts to the Counseling Office (Room E1-301)
  *If your prerequisites cannot be cleared by one of these methods, you will need to challenge the prerequisite through the appropriate department chair. For more information go to http://missioncollege.org/admissions/prerequisites.html

STEP #6 ~ Register for Classes
- Online at MyMissionPortal at www.missioncollege.edu

STEP #7 ~ Schedule a Counseling Appointment For An Educational Plan
- Online at MC Portal at www.missioncollege.edu
  Click Services & Support ➔ Counseling ➔ Schedule a Counseling appointment online